

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCI-37481-59	
DATE RECEIVED 2 OCT 1981	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
3-30-81 Date	<i>[Signature]</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT) Defense Nuclear Agency	
2. MAJOR SUBDIVISION Personnel/Administration Directorate	
3. MINOR SUBDIVISION Administrative Services Division	
4. NAME OF PERSON WITH WHOM TO CONFER Pauline E. Korpanty	5. TEL. EXT 325-7058

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Pauline E. Korpanty</i>	E. TITLE Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1505 (1517)	CIVIL WORKS PLANNING FILES. These files relate to the development of long-range comprehensive plans for effective conservation; development and use of water and related land resources; comprehensive river basin studies; planning, research, and development in the areas of fish and wildlife conservation, forest and watershed management, and environmental beautification; and planning for protection of shore areas from erosion and hurricanes. Such files accumulate in the Logistics Directorate, FCDNA.		
1505.01 (1517-02)	CONSERVATION OF NATURAL RESOURCE FILES. Special studies, reports, investigations, and related documents dealing with conservation of resources and pertaining to power development, flood management, fish and wildlife, forests, soil erosion control, beach erosion control, pollution, public health and sanitation, water hyacinths and other aquatic plants, and agricultural land use. <i>a. Files relating to sites involved in nuclear testing.</i> PERMANENT. Cut off on completion of report, study, or investigation. Transfer to the RNA 2 years after cutoff and to the WNRC 5 years after cutoff. Offer to National Archives 20 years after cutoff. <i>b. Other files: Destroy when no longer needed</i>		

115-107
Annual accumulation is minimal. Copy to Agency, NARS in 10 year blocks when 20-30 years old. Changes made with DNA approval on 1/26/81

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4