

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

3/4/81

LEAVE BLANK	
JOB NO NCI-374. 81-60	
DATE RECEIVED March 2, 1981	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date 3-30-81	Archivist of the United States <i>[Signature]</i>

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Defense Nuclear Agency

2. MAJOR SUBDIVISION
Personnel/Administration Directorate

3. MINOR SUBDIVISION
Administrative Services Division

4. NAME OF PERSON WITH WHOM TO CONFER
Pauline E. Korpanty

5. TEL. EXT
325-7061

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE FEB 19 1981	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Pauline E. Korpanty</i>	E. TITLE Records Administrator
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
510.01	<p>NUCLEAR SURETY FILES. Correspondence, memorandums, reports, studies, disposition forms, messages and other records relating to nuclear surety programs. Records relate to the assignment of responsibility for nuclear surety within DOD and DNA; the evaluation and oversight of nuclear surety programs within DOD and DNA; the establishment of policies and the preparation of issuances relating to nuclear surety; and the overall planning, implementation, and evaluation of specific nuclear surety programs and projects.</p> <p>a. Office with DNA-wide responsibility: PERMANENT. Offer National Archives when 30 years old or when consistent with national security, whichever is later.</p> <p>b. Other offices: Destroy when no longer needed for current operations.</p> <p><i>Annual accumulation of permanent files is ca. 2-3 feet.</i></p>		

2 items

*Closed Out: 4-3-81: K.T.J.
Copy to Agency, NNM & NNB*