

Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To: **National Archives and Records Administration (NIR)**
Washington, DC 20408

Job Number
NI-446-09-2

Date Received
3/13/09

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

1. From: (Agency or establishment)
Defense Security Service

2. Major Subdivision
Security

3. Minor Subdivision

4. Name of Person with whom to confer
Robert Crepeau

5. Telephone (include area code)
703-325-5344


Date
6/29/2009

Archivist of the United States
Juan R. Cummings
Acting Director, NARA

6. Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 0 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies:

is not required is attached has been requested

Signature of Agency Representative


Title
Records Manager

Date (mm/dd/yyyy)
02/27/2009

7. Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
1.	<p>COSMIC (North Atlantic Treaty Organization (NATO)) Top Secret Control Files</p> <p>Registers, records documenting receipt or transfer, destruction certificates, disclosure records, and forms used in the control of COSMIC Top Secret material to include documentation showing signatures and dates of persons handling the material.</p> <p>Disposition: Temporary. Cutoff annually (Dec 31). Destroy 10 years after records become inactive or transferred to another registry or subregistry.</p>	<p>GRS 18 item 5</p>	<p>SBR 6/11/2009</p>