

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO	N1-446-86-1
1 FROM <i>(Agency or establishment)</i>		DATE RECEIVED	5-19-86
2 MAJOR SUBDIVISION <u>Defense Investigative Service</u>		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION <u>Manpower</u>		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE EXT	DATE	ARCHIVIST OF THE UNITED STATES
Claudia Bradley	475-1137	5-21-86	<i>Frank S. Bunk</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE	
5/19/86	<i>Claudia Bradley</i>	Records Manager	
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>		9 GRS OR SUPERSEDED JOB CITATION
1-11/1 1.	DISM 28-2 <u>WORKLOAD AND PERFORMANCE</u> 3-11 Documents relating to investigative workload factors, output measurement, audit workload and performance reports, and audits of workload data for other agencies.		NC1-446-76-1 change
a.	<u>Disposition:</u> <u>Headquarters:</u> Cutoff September 30, hold in work area 1 year; transfer to FRC, hold 4 years; destroy		
b.	<u>Field:</u> Cutoff September 30, destroy when 2 years old.		
<i>Copy to Agency and NCF 5-22-86 ET</i>			