

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

VI-446-87-2

DATE RECEIVED

7/8/87

TO **GENERAL SERVICES ADMINISTRATION
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

1 FROM *(Agency or establishment)*

Defense Investigative Service

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2 MAJOR SUBDIVISION

V0950

3 MINOR SUBDIVISION

V0954

4 NAME OF PERSON WITH WHOM TO CONFER

WILLIAM B. PARNELL, Chief
 Administrative Services Branch

5 TELEPHONE EXT

475-1030

DATE

7-10-87

ARCHIVIST OF THE UNITED STATES

Frank B. Burke

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

| B DATE | C SIGNATURE OF AGENCY REPRESENTATIVE | D TITLE |
|------------|--------------------------------------|---------------------------------------|
| Jun 22, 87 | <i>W B Parnell</i> | Chief, Administrative Services Branch |

| 7 ITEM NO | 8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i> | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN <i>(NARS USE ONLY)</i> |
|----------------------------|--|----------------------------------|---|
| 5-9 (Encl 5) DIS 28-2-M | Information Summary Reports Request change of disposition from 60 days to 1 year. A review of the 60-day retention period has revealed a need for field elements to frequently reference an Information Summary Report written prior to sixty days after dissemination. | | |