REC	DUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK			
•	(See Instructions on reverse)		JOB NO			
			NC1	446	78	8
TO GENERAL SERVICES ADMINISTRATION, National Archives and Records Service, Washington, DC 20408			DATE RECEIVED	850 -		
•	ENCY OR ESTABLISHMENT)			SEP 1	1978	
DEFENSE INVESTIGATIVE SERVICE 2. MAJOR SUBDIVISION			NOTIFICATION TO AGENCY			
LOGISTICS AND SERVICES DIRECTORATE			In accordance with the p quest, including amende	ients, is appro	ved excep	t for items that
MINOR SUE	BOIVISION TRATION DIV/CORRES, RECORDS & SUP	PORT BR	be stamped "disposal n	ot approved"	or ''withdi	awn'' in column
	PERSON WITH WHOM TO CONFER		SEP 2 5 1978	N	0	177
SHIRLEY A. ALLEN		693-5012/3		James? Ohce		
. CERTIFICATE OF AGENCY REPRESENTATIVE			Date ACTIN	V remons	a of the	Chied States
	Request for disposal after a spec retention. D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE				
7. ITEM NO	8. DESCRIPTION C		erres, Record	s & Sup	<u>-</u>).	10.
	(With Inclusive Dates or Retention Periods)			JOB		ACTION TA
	SEE ATTACHMENT					
	(Request the attached records be Gomprehensive Records Schedule a and 5-19.)					
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5-16 ACCREDITATION TO THE DCII REQUESTS FILES: Requests for accreditation of agencies to the DCII for the purpose of obtaining investigative information. Includes original requests, copies of replies and updated lists of authorized agency requestors. (DIS 5-05)

a. Original request and copy of reply:

1

OFFICE OF PRIMARY RESPONSIBILITY: TEMPORARY: Upon termination of accreditation, cutoff 31 Dec; destroy after 2 years.

b. Updated lists of authorized agency requestors:

<u>ALL OFFICES</u>: TEMPORARY: Destroy when superseded, obsolete, or no longer needed.

5-17 INVESTIGATIVE INFORMATION RELEASE REQUESTS FILES: Correspondence relating to requests for release of investigative information consisting of the original request, a copy of the reply, and all related supporting documents including copies of specific investigative records being requested. (DIS 5-05)

a. Requests from non-DoD federal agencies:

OFFICE OF PRIMARY RESPONSIBILITY: TEMPORARY: Cutoff 31 Dec; destroy 2 years after final reply.

b. Requests from DoD components for release of investigative information for use in boards, courts, or other administrative actions:

OFFICE OF PRIMARY RESPONSIBILITY: TEMPORARY: Cutoff 31 Dec; destroy 2 years after final reply.

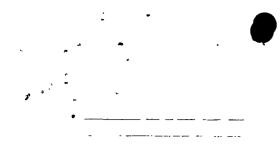
c. Requests from non-federal law enforcement agencies:

OFFICE OF PRIMARY RESPONSIBILITY: TEMPORARY: Cutoff 31 Dec; destroy 1 year after final reply.

5-18 INVESTIGATIVE INFORMATION RELEASE CONTROL FILES: Files maintained for control purposes in responding to requests for release of investigative information, including registers and similar records listing date, nature and purpose of request, and name and address of requester.

OFFICE OF PRIMARY RESPONSIBILITY: TEMPORARY: Cutoff 31 Dec; destroy after 5 years.

+ Defense Contral Americations Index





5-19 INVESTIGATIVE INFORMATION RELEASE REPORTS FILES: Recurring reports and one-time information requirements relating to number of releases to DoD and non-DoD agencies.

OFFICE OF PRIMARY RESPONSIBILITY: TEMPORARY: Cutoff 31 Dec; destroy when 2 years old, or sooner if no longer needed for administrative use.