

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1-446-84-1
DATE RECEIVED	6-15-84
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
19 JUN 1984	<i>[Signature]</i>
Date	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Defense Investigative Service (DIS)

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Claudia Bradley

5. TEL EXT
693-5013

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 6/15/84	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Claudia Bradley</i>	E. TITLE DIS Records Manager
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	Request disposition change to the present DIS Manual 28-2, Enclosure 5, Item 5-5 <u>COURTESY LETTERS</u> to read as follows: <u>OFFICE OF PRIMARY RESPONSIBILITY</u> : TEMPORARY: Destroy upon receipt, except when there are critical comments, then after 1 year or when corrective action has been taken or the problem resolved.	NC1-446-77-1, Item 1.	
<i>Cy to Agency and NARA, 6-21-84. REC/NGD</i>			<i>1 item</i>