

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1-446-84-3	
DATE RECEIVED 8-10-84	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Aug 27 84 <i>Date</i>	<i>John W. Mary</i> <i>Archivist of the United States</i>

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Defense Investigative Service(DIS)

2. MAJOR SUBDIVISION
Personnel & Security

3. MINOR SUBDIVISION
Security

4. NAME OF PERSON WITH WHOM TO CONFER
Claudia Bradley

5. TEL EXT
693-5013

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
7/24/84	<i>Claudia Bradley</i>	Management Analyst (Records Manager)		
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>VISIT NOTIFICATION:</u></p> <p>Memorandums, letters and form letters verifying clearance information of individuals working for DoD Agencies and DoD Contractors: Destroy when 1 year old.</p> <p><i>Cy to Agency and Naval, 8-27-84</i></p> <p align="center">MASS DATA CHANGE SHEET NOT REQUIRED</p>		GRS 18, Item 9 (deviation)	1 item