

Request for Records Disposition Authority

Records Schedule Number **DAA-0457-2019-0001**
Schedule Status **Approved**

Agency or Establishment **National Security Agency/Central Security Service**
Record Group / Scheduling Group **Records of the National Security Agency/Central Security Service**
Records Schedule applies to **Major Subdivision**
Major Subdivision **Security and Counterintelligence**
Schedule Subject **Security Case Control - Investigative Files**
Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	1	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0457-2019-0001

Sequence Number	
1	Security Investigative Files Disposition Authority Number: DAA-0457-2019-0001-0001
2	Security Investigative Files - Significant Files Disposition Authority Number: DAA-0457-2019-0001-0002

Records Schedule Items

Sequence Number	
1	<p>Security Investigative Files</p> <p>Disposition Authority Number DAA-0457-2019-0001-0001</p> <p>Files relate to counterintelligence and countermeasures programs. Records created and used in the course of detecting, preventing, and nullifying hostile intelligence operations against NSA/CSS and Agency contractor equities. These files may include summaries of counterintelligence, compromise, espionage and terrorist incidents, interviews related thereto, as well as recordings recorded in any format which support and/or result from these activities. also included in this series is the Security Operations Command Center (SOCC) Log which tracks events/ activities requiring security awareness and action.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>GRS or Superseded Authority Citation N1-0457-07-001 / 340-12</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Office of Primary Interest (OPI) to retain active files.</p> <p>Transfer to Inactive Storage Inactive files transferred to NSA/CSS Records Center when 5 years old.</p> <p>Retention Period Destroy when 50 years old, or when no longer needed for agency business, whichever is later.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>Security Investigative Files - Significant Files</p> <p>Disposition Authority Number DAA-0457-2019-0001-0002</p>

Those files that receive Congressional, Presidential, and/or senior leadership attention, and/or significant media attention, due to the nature and/or outcome of the case.

Final Disposition **Permanent**

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

GRS or Superseded Authority Citation **N1-457-07-001 / 340-12**

Disposition Instruction

Transfer to the National Archives for Accessioning **Transfer to the National Archives 25 year(s) after case closure**

Additional Information

What will be the date span of the initial transfer of records to the National Archives? **Unknown**
The date range of transfer is not known at this time, as it is dependent upon case closure.

How frequently will your agency transfer these records to the National Archives? **Every 25 Years**

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/15/2019	Certify	NSA One	NSA User	NSA - NSA
07/18/2019	Return for Revision	Sean Curry	Senior Appraisal Archivist	National Archives and Records Administration - Agency Services
07/22/2019	Submit For Certification	NSA One	NSA User	NSA - NSA
07/22/2019	Certify	NSA One	NSA User	NSA - NSA
11/22/2019	Submit for Concurrence	Sean Curry	Senior Appraisal Archivist	National Archives and Records Administration - Agency Services
12/09/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
12/09/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
12/11/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist