

National Archives and Records Administration  
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0457-2023-0003

Status: APPROVED  
Date Approved: 06/22/2024

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## General Information

Agency or Establishment	National Security Agency/Central Security Service
Record/Scheduling Group	0457 - Records of the National Security Agency/Central Security Service
Records Schedule Applies To	Agency-wide
Schedule Subject	Inspector General Files, Project Support Records
Additional Schedule Information	Files that result from the conduct of official inspections and special investigations across the NSA as required, to evaluate performance of missions, functions, and duties prescribed for all components of the Agency. This section also includes records of review and audits of Agency operational management and finance and accounting practices. Document Agency follow-up actions taken in response to NSA Office of Inspector General (OIG) recommendations
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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## Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0457-2023-0003

<b>Item #</b>	<b>Title</b>	<b>Disposition</b>
0001	Project Support Records	Temporary

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Records Schedule Items

<b>DAA-0457-2023-0003-0001</b>		<b>STATUS: Active</b>
<b>ITEM GENERAL INFORMATION</b>		
Item Title	Project Support Records	
Item Description	Records that support OIG work products and processes such as reports, recommendations, follow-up actions and case tracking activities. Includes records that support the identification of and response to reported deficiencies in administrative and technical controls, potential violations of policy, and occurrence of waste, fraud, abuse and misconduct.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
<b>SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS</b>		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
<b>DISPOSITION INSTRUCTION</b>		
Final Disposition	Temporary	
Cutoff Instructions	Other: Cut off when report is issued.	
Retention Period	Other: If there are no recommendations associated with the report, destroy 7 years after the report is issued. If the report contains recommendations, destroy 7 years after all related recommendations have been closed.	
<b>ADDITIONAL INFORMATION</b>		
Are any of the records covered by this item national security classified?	Yes	
GAO Approval Required	No	

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Signatory Information

<b>Action</b>	<b>User</b>	<b>Date</b>
Accept	Mark Sgambettera	02/15/2024
Approve	Colleen Shogan	06/22/2024