REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK
JOB NO. N1-457-89-4
DATE RECEIVED
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10
6/13/89 Date — Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
NATIONAL SECURTY AGENCY

2. MAJOR SUBDIVISION
INFORMATION RESOURCES MANAGEMENT

3. MINOR SUBDIVISION
OFFICE OF HISTORY AND ARCHIVES

4. NAME OF PERSON WITH WHOM TO CONFER (b)(3) [redacted]

5. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A** Request for immediate disposal.

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE 6/12/89

(b)(3) [redacted]

7. ITEM NO.		
	RECORDS RELATING TO INFORMATION SECURITY 157 ITEMS TOTAL 19 ITEMS PERMANENT PERMANENT MEDIA INCLUDES, PAPER, MICROFORM, MAGNETIC DISK, AND MAGNETIC TAPE CLASSIFIED JOB FILE RETAINED AT NSA INCLUDES APPRAISAL MEMORANDA DATED 6/2/1989 PERMANENT SERIES WILL BE TRANSFERRED TO THE NATIONAL ARCHIVES AFTER 50 YEARS IF DECLASSIFIED. SERIES STILL CLASSIFIED AFTER 50 YEARS WILL BE RE-REVIEWED EVERY 10 YEARS UNTIL DECLASSIFIED.	

115-107

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

NSA RECORDS DISPOSITION SCHEDULE FOR V OPERATIONS

N1-457-89-4

Declassified and Approved for Release by NSA on 10-22-2018 pursuant to E.O. 13526

NSA RECORDS DISPOSITION SCHEDULE FOR V OPERATIONS

NSA RECORDS DISPOSITION SCHEDULE FOR V OPERATIONS

INTRODUCTION

NSA RECORDS DISPOSITION SCHEDULES

WHAT ARE RECORDS DISPOSITION SCHEDULES?

Records disposition schedules provide for the proper disposition of an agency's records. Schedules list and describe the records generated by a Federal agency and provide guidance on how long records are to be maintained. As defined in 44 USC 30 "records" include all books, papers, maps, photographs, machine readable materials, or other documentary materials regardless of physical form or characteristic made or received by an agency of the United States Government under Federal law or in connection with the transaction of public business. Federal law mandates that the head of each agency submit to the Archivist of the United States record schedules proposing the disposition of that agency's records. The schedules provide for the prompt destruction of temporary records and for the permanent retention and preservation of records which illustrate and document the organization, functions policies, decisions, procedures, operations, or other activities of the agency, or which contain informational data of an historical nature.

WHY NSA HAS RECORDS DISPOSITION SCHEDULES

NSA's Records Disposition Schedules are designed to provide for and to simplify the appropriate disposition of Agency records and to aid Agency officials in gaining intellectual control over the increasing amount of information generated by the Agency. Designed to reflect the records actually produced, used, or stored by each Agency Key Component, the proper application of these schedules will ensure that NSA complies with the Federal Records Act, the Privacy Act, and the Freedom of Information Act. Furthermore, the schedules, if properly implemented, will provide a cost effective, efficient management program for the Agency's information by drastically reducing duplication and the unnecessary storage of paper records.

Traditional schedules have dealt with records on a generic basis. In general, these schedules concentrated on paper records and ignored or dismissed the growing volume of electronically produced and stored information. Consequently, most schedules quickly became dated and virtually unusable as the records described in the schedules and the records maintained in agency offices did not correspond. The new schedules attempt to remedy these problems by identifying and describing in detail the specific records

of each Key Component. The schedules reflect all records - paper, microform, or electronically generated, compiled, used, or maintained by each Key Component. They are uniquely designed for each Key Component.

WHAT INFORMATION IS CONTAINED IN THE SCHEDULES?

Each schedule contains a list of the data bases or files generated or used by each Key Component. The description of each data base or file includes:

1. the title
2. a narrative description of the contents
3. the inclusive date span of the information contained in the data base or file
4. the physical location
5. the storage media
6. the volume of material created or held by the office per year (for paper files the volume is given in cu. ft.; for data bases the volume is given in sectors, tracks, or the number of characters)
7. the highest classification of the inclusive material
8. the approved disposition
9. the disposition number.

For data bases the description also includes information on the hardware and the software required to run them.

HOW TO USE THE SCHEDULES

For the proper disposition of a data base or file locate the appropriate office in the Table of Contents, identify the data base or file, and apply the approved disposition. If a file is permanent retire it to the NSA Archives using the disposition number from the schedule. If you have records that are scheduled for destruction you may retire them to the NSA Records Center prior to their destruction date and the Records Center will handle the disposition or you may dispose of them yourself at the appropriate time. Records retired to the NSA Records Center must have a specific destruction date. If the schedule does not indicate a specific date call the NSA Records Center and the T54 staff will provide one. For the disposition of records not covered by the schedules contact T54, The Office of Archives and Records, and fill out a Standard Form 115.

The schedules are produced in loose leaf form to facilitate changes as they occur in the record keeping practices of the offices.

New pages will reflect additions, deletions, or changes in the description and will be issued periodically. Future generations of the schedules will be available on-line with updates made by the Key Components following approval by T54 and the National Archives. This will ensure greater accuracy and currentness.

HOW TO RETIRE RECORDS

In order to retire noncurrent records - paper, microform, or audio-visual, to the NSA Records Center for temporary or permanent storage the office records monitor needs to follow the following procedures.

(1) Call the Records Center (972-2295) to ascertain if storage space is presently available and to receive a unique accession control number for the material being retired.

(2) Prepare a triplicate Form 02295 for each series of records being retired. The office records monitor must assure that the proper disposition number from the Records Disposition Schedule is noted on the form. Please follow those instructions carefully. One form should be prepared for each series of records being retired.

(3) Follow the proper procedures for forwarding classified materials.

(4) Deliver to nearest NSA mail center for forwarding to the NSA Records Center via the NSA courier service.

Retirement requirements for special records (audio-visual, microform, electronic) are different because of the perishability of the media. The Code of Federal Regulations requires that permanent microform records be stored on silver halide process microform. A master copy of permanent audio-visual records (video tapes, audio tapes, etc.) should be sent as soon as possible to the NSA Archives to ensure their preservation. Permanent text files stored on floppy disks should be printed out in hard copy before retirement to the NSA Archives. The NSA Archives is at present not equipped to handle electronic records. Current handling procedures (SAB 3, OPI) should be followed in the interim.

REFERENCE SERVICE ON RETIRED RECORDS

Retired records are held in the NSA Records Center for the period

of time prescribed in the NSA Records Disposition Schedules. During this period the records are available for loan or reference. Permanent records will be held indefinitely by the NSA Archives. They will be processed and made available for Agency reference purposes upon their arrival at the NSA Archives. After 30 years T54 archivists will review them and remove duplicative and extraneous materials. Requests for loans of retired records may be made by telephone or in writing to T541. The requester should know the accession control number as shown in Form 02295 in order to request records. The loan period is 30 days. Records may also be reviewed at the NSA Records Center by appointment.

USEFUL INFORMATION

THE UNLAWFUL REMOVAL OR DESTRUCTION OF RECORDS

Federal law requires the Director of the National Security Agency to establish safeguards against the unlawful removal or loss of agency records, and to make known to NSA personnel the penalties provided for the unlawful removal or destruction of such records. 44 USC 3106 provides that the Director, with the assistance of the Archivist of the United States, initiate action through the Attorney General for the recovery of records believed to be unlawfully removed from the Agency. 44 USC 3314 also states that no records of the United States Government may be altered or destroyed except as stipulated under 44 USC Chapter 31. Penalties for the willful and unlawful destruction, damage, or alteration of Federal records are stipulated in the U.S. Criminal Code (18 USC 2071).

OFFICIAL AND PERSONAL RECORDS

Records and papers of a private or nonofficial nature which pertain only to an individual's personal affairs but are maintained in a Federal office must be clearly designated as nonofficial and will at all times be filed and maintained separately from the official records of the office. In cases where matters requiring the transaction of official business are received in private correspondence, the portion of such correspondence pertaining to official business must be extracted and made a part of the official record. The definition of official records includes any materials generated or received in pursuance of Federal law or in connection with the transaction of public business. Correspondence designated "personal," "private," etc., but which pertains to the conduct of public business, is an official record subject to the provisions of Federal law. Official records are public records and belong to the office not the individual.

Questions regarding Agency records, official records, the schedules, or the transfer of records to the NSA Archives should be addressed to T54, The Office of Archives and Records.

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NATIONAL SECURITY AGENCY

CENTRAL SECURITY SERVICE

NSA/CSS

NATIONAL SECURITY AGENCY/CENTRAL SECURITY SERVICE

CREATION AND AUTHORITY

Pursuant to the Presidential directives of 24 October 1952, which declare that Communications Intelligence (COMINT) and Communications Security (COMSEC) are national responsibilities, the Department of Defense established, by directive, the National Security Agency to succeed the Armed Forces Security Agency. The National Security Council added Electronic Intelligence (ELINT) to NSA's national mission in 1958.

In accordance with Presidential directives and pursuant to the National Security Act of 1947, the National Security Council issued National Security Council Intelligence Directive (NSCID) No. 9, dated 29 December 1952, and the National COMSEC Directive, dated 20 October 1953, which defined the NSA COMINT and COMSEC missions respectively. ELINT functions were first recognized in NSCID No. 17, dated 16 May 1955. The original COMINT and ELINT directives were superseded by and combined into NSCID No. 6, "Communications Intelligence and Electronics Intelligence," dated 15 September 1958. NSCID No. 6 was updated on 17 February 1972 and retitled "Signals Intelligence." The COMSEC directive of 1953 was updated on 25 April 1957, on 26 August 1968, and again on 20 June 1979. The SIGINT and COMSEC directives name the Secretary of Defense as executive agent for the conduct of SIGINT and COMSEC activities and direct that the SIGINT and COMSEC missions be carried out in response to guidance from the National Foreign Intelligence Board (NFIB) and the National Communications Security Committee (NCSC), respectively.

In accordance with the provisions of NSCID No. 6, the Secretary of Defense established the Central Security Service (CSS) under the Director, NSA. The Secretary of Defense provided for the National Security Agency/Central Security Service (NSA/CSS) by promulgating DoD Directive S-5100.20 dated 23 December 1971. He approved the NSA/CSS Organization Plan on 14 April 1972 to implement that directive. The NSA/CSS is a separately organized agency within the Department of Defense under the direction, authority, and control of the Secretary of Defense. It is subject to the provisions of Department of Defense directives and procedures to the extent that they are applicable and consistent with its missions and functions. Major components of the NSA/CSS are the National Security Agency (NSA) and the Service Cryptologic Elements (SCEs) of the Military Departments. Under the NSA/CSS, SIGINT resources are unified but decentralized. The NSA is the management, operational tasking, analytical and production arm of

the system and the SCEs are the field arm. The Director, NSA/Chief, CSS exercises operational control of the collection effort through the Deputy Chief, CSS and the SCE Commanders. The NSA operates a number of special field collection facilities, but the primary field collection effort is conducted by the SCEs.

In January 1983, the Secretary of Defense approved having the Director, NSA, perform the collateral duty of Director, Joint Special Studies Group (JSSG). The Director, JSSG is responsible for conducting classified studies under the direction of the Joint Chiefs of Staff.

In September 1984, NSDD-145 expanded the authority of the Secretary of Defense as the Executive Agent of the Government for COMSEC to include telecommunications and automated information systems security. NSDD-145 established the Director, NSA as the National Manager to act as the operating arm of the Executive Agent.

PURPOSE

The resources of the National Security Agency/Central Security Service are organized for the accomplishment of two national missions:

a. The Signals Intelligence (SIGINT) mission is to provide an effective, unified organization and control of all SIGINT collection and processing activities of the United States, and to produce SIGINT in accordance with objectives, requirements, and priorities established by the Director of Central Intelligence with the advice of the National Foreign Intelligence Board.

b. The Information Security (INFOSEC) mission encompasses two major activities: (1) The Communications Security (COMSEC) mission is to implement protective measures to deny unauthorized persons national security-related, including sensitive but unclassified, information derived from telecommunications and to also prevent these persons from disrupting or causing the deception of such communications. Measures included within COMSEC are cryptosecurity, transmission security, emissions security, physical security, and technical security. (2) The Computer Security (COMPUSEC) mission is to implement protective measures designed to prevent deliberate or inadvertent unauthorized access, disclosure, acquisition, manipulation, modification, or loss of information contained in automated systems used within the Department of Defense, other Government Agencies and the private sector. DoD Directive 5215.1, dated 25 October 1982, established the DoD Computer Security Evaluation Center (CSEC), provided policy, and as-

signed responsibilities for the technical evaluation of computer system and network security, and related technical research.

ORGANIZATION

~~(S)~~ The Director, NSA/Chief, CSS is assisted in the management and direction of NSA/CSS by a principal Deputy Director, NSA, and a Deputy Chief, CSS. His organization includes seven Deputy Directors for specific functional areas, two Assistant Directors, a Chief of Staff, an Inspector General, a General Counsel, a Chief Scientist, and the Director's Senior Council.

V

COMSEC ACQUISITION

V

COMSEC ACQUISITION

The Chief, V, is responsible to the DDI for all activities necessary to execute initiatives associated with the development, production, application, and field support of the U.S. Government's National COMSEC applications program for classified, sensitive national security-related, and sensitive national interest communications.

Primary functions include:

1. Integrating, coordinating, and focusing the capabilities of V Group component organizations toward the achievement of requisite COMSEC protection of configured telecommunications and C3 systems employing multi-transmission media telecommunications, keying systems and varieties of information including voice, record, data, video, commands, and telemetry.

2. Providing centralized direction, planning, and executive management support towards the objective of achieving excellence in the conduct of the V Group mission and functions.

3. Establishing a directed and focused day-to-day process which fully supports V Group Program Managers in the accomplishment of their assigned responsibilities and permits their full execution of authority under the Program Manager's Bill of Rights.

4. Continuing to devise, support, and implement initiatives which are directed in achieving the full objectives of the COMSEC in Transition Program (e.g., making COMSEC ubiquitous, partnerships with U.S. industry, Commercial COMSEC Endorsement Program, and expedited resolution of national telecommunications vulnerabilities).

5. Ensuring that V Group activities are responsive to the National COMSEC Objectives, vulnerabilities focused by the National COMSEC Assessment Center, the DDI ranking of program priorities, and validated program requirements.

6. Maintaining a coordinated and cooperative effort with the National Computer Security Center to ensure success-

ful achievement of a balanced COMSEC and COMPUSEC program for automated information systems security objectives established by the NSDD-145 committees.

7. Maintaining an active and coordinated process with SCE/DDI to ensure that basic research and technology development for the COMSEC requirements of the future is being accomplished in accord with the future needs as projected by V Group long-range plans and forecasts of capabilities required.

8. Establishing and maintaining guidance and procedures on keying concepts, techniques, and architectures for future COMSEC systems.

9. Balancing the application of resources provided to the component organizations of V Group in accord with the total mission requirements and priorities.

10. Chief and/or Deputy Chief, V, shall represent the DDI on various national committees, working groups, etc., and shall maintain an active relationship with senior managers in industry and COMSEC user agencies and departments of the Federal government.

11. Ensuring adherence to approved plans, programs, schedules, and priorities, and report program status to the DDI/ADDI and S Staff as appropriate.

12. Providing active consultation and technical support to the DDI/ADDI, SCA/DDI, and appropriateoS Staffs, in regard to the formulation of COMSEC policy for both foreign and domestic objectives. In addition, provide technical and program support for the activities encompassed by NSDD-145.

13. Achieving active coordination and problem resolution with the Chief of Y Group in order to effect efficient and full support by Y Group component organizations to the mission responsibilities assigned to V Group program managers and their statement of program support requirements.

14. With the Chiefs of component organizations within V Group, establish annually personal goals and objectives for the executive managers within V Group which relates to a five-year, long-range plan.

15. Providing guidance, direction, and support to the personnel and administrative management staff and functions within the V component organizations.

16. Instituting and fostering sound and professional business management practices throughout V Group so as to ensure that requisite management control is achieved for the multi-million dollar acquisition programs.

17. Ensuring the development of standardized embedded COMSEC modules to secure future U.S. communications and information processing systems.

V07

PROGRAM CONTROL

AND

MANAGEMENT STAFF

V07

PROGRAM CONTROL AND MANAGEMENT STAFF

The Chief, V07 is responsible to the Chief, V for ensuring the proper basis for COMSEC acquisition program initiation, execution, tracking, reporting, and control; as well as for providing a day-to-day management staff function on technical/financial matters that traverse the various offices of the V Group.

Primary functions include:

1. Assist program managers in the documentation and control of their acquisition programs by establishing sound program acquisition baselines in coordination with program managers in the documentation and control of program tracking and trend analysis for the Chief V.

2. Provide a central point of responsibility within the V Organization to insure that programs are supported by adequate current years funds and resources.

3. Provide a central point of authority within V for various coordination and interface actions among S, Y, C Groups and other NSA Offices, as directed by the Chief, V.

4. Provide process guidance and assistance in formulating comprehensive management plans, acquisition documents related to NSAC 25-5, and other program baseline and acquisition planning documents.

5. Provide a quick reaction staffing capability to address day-to-day issues, actions, and responses associated with V programs and responsibilities.

6. Identify the need for, recommend, and arrange aperiodic program reviews for the Chief, V, to help prevent or solve resource or technical programmatic problems.

7. Provide a central point of responsibilities and authority on business related matters to allow the V Business Managers a process for education/training and career development.

V09

MANAGEMENT

AND

ADMINISTRATIVE STAFF

V09

(U) MANAGEMENT AND ADMINISTRATION STAFF

The Chief, V09 is responsible to the Chief, V for providing direction, guidance and support in the areas of organization management, administration management, resources management, personnel management, and Communications Security equipment and controlled item accountability.

Primary functions include:

1. Managing the ongoing development, realignment and review of the missions and functions of the organization.

2. Developing, organizing an maintaining management data and information systems.

3. Managing the COMSEC cryptologic equipment and data activities accounts.

4. Managing the manpower resources for the organization and maintaining the Table of Distribution.

5. Managing the commitment and obligation of travel funds, training funds, awards funds, and overtime pay.

6. Directing and managing career development and enhancement programs, such as evaluations, training, promotions, awards, etc.

7. Managing the recruitment and placement activities of the organization.

8. Providing direction and guidance in the interpretation and implementation of management policies and procedures.

9. Establishing and executing communications tracking systems.

10. Monitoring the publications and records management programs.

11. Developing and implementing V management and administration policies.

V Administrative File

This file relates to V Group personnel, budget preparation, training, awards, and other general administrative matters.

DATE SPAN:	1984 to Present
LOCATION:	V09
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	PC
SOFTWARE:	M204/COMET
VOLUME:	1 cu. ft./1/2 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. All Other Records: Cut off annually. Destroy when 5 years old or sooner if no longer needed for operations.
DISPOSITION NO.:	V09-1A and B

V2

SECURE VOICE SYSTEMS

V2

SECURE VOICE SYSTEMS

The Chief, V2, is responsible to the Chief, V, for all activities necessary for the protection of all voice communications system.

Primary functions include:

1. Assessing the vulnerability of voice communications systems and leading the process of identifying qualitative and quantitative COMSEC (and TRANSEC, as applicable) requirements for their protection.

2. Fulfilling validated secure voice COMSEC requirements of U.S. departments and agencies and Allied nations, as appropriate.

3. Representing the DDI on designated boards, committees, and conferences related to the protection of voice communications systemsn

4. Planning and executing the FSVS Program, including development and production of terminals, and other system components. Acting as network manager for the FSVS, with responsibility for planning and carrying out the installation, operation and maintenance of the FSVS.

5. Maintaining status of FSVS program progress and resource expenditures against program milestones and prior estimates, and initiating necessary corrective actions as required to achieve program objectives.

6. Formulating Doctrine, Security Standards, and Operating Procedures for the FSVS.

7. Conducting user liaison as required to define quantitative and qualitative requirements for FSVS, and to coordinate user planning for FSVS implementation, operation, and maintenance. Tasking support requirements to other NSA elements and coordinating support arrangements with external organizations, as required for execution of the FSVS program.

8. Directing the necessary interfaces and coordination with internal and external organizations in connection with the fulfillment of validated COMSEC and TRANSEC requirements.

9. Maintaining close liaison with the COMSEC Research Organization and providing guidance and direction for technology studies related to secure voice systems.

10. Planning and conducting the development of secure voice (and TRANSEC/ECCM0 equipment and techniques.

11n Establishing and managing, as appropriate, programs to achieve both the embedding of COMSEC and TRANSEC functions in emerging telecommunications products and support of secure voice COMSEC equipmentn

12. Managing the systems acquisition process for the development, production, and support of secure voice COMSEC equipment.

13. Assuring adherence to approved plans, programs, and schedules and reporting the program status to the Chief, V, and the DDI as required.

14. Providing consulting service, as required, to users during the integration of COMSEC equipment into operating systemsn

V2 Administrative File

This file includes memoranda, forms, and correspondence relating to personnel, travel, budget, training, and other office administrative mattersn

DATE SPANn 1987 to Present

LOCATIONn V2

STORAGE MEDIAn Paper

VOLUMEn 2 cu. ft.

CLASSIFICATIONn TOP SECRET

DISPOSITIONn A. Personnel Recordsn Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Recordsn Cut off annuallyn Retain 2 years and destroy thereafternn

DISPOSITION NOn: V2-1A and B

Project/Serial File

This file contains V2'ns current project records and serial filesn Historical information is captured in V20n Historical Filesn

DATE SPANn 1987 to 1989

LOCATIONn V2

STORAGE MEDIAn Paper

VOLUMEn 8 cu. ft.

CLASSIFICATIONn TOP SECRET

DISPOSITIONn A. Serial Filesn Destroy after 2 yearsn

B. Project Recordsn Destroy after 2 years or when no longer needed for operations, whichever is latern

DISPOSITION NOnn V2-2A and B

Deputy Chief V2 Subject File

This file contains background and program documentation on the Future Secure Voice Systems (FSVS) and current Secure Telephone Units-3rd Generation (STU III) programs.

DATE SPAN: 1985 to Present

LOCATION: SEC/EX

STORAGE MEDIA: Paper

VOLUME: 10 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Program Records: Permanent. Retire to NSA Archives.

DISPOSITION NO.: V2-3A and B

Secure Telephone Units-3rd Generation (STU III) Program File

This file contains STU III technical compartmented data on FIREFLY. It also contains general memoranda, budget and personnel information.

DATE SPAN: 1984 to Present

LOCATION: V2

STORAGE MEDIA: Paper

VOLUME: 9 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS-18a)

B. STU III Compartmented Data: Destroy when no longer needed for operations.

C. All Other Records: Destroy after 5 years.

DISPOSITION NO.: V2-4A, B, and C

Deputy Chief V2 Briefing File

This file contains narrative presentation information for the Secure Telephone Unit-3rd Generation (STU III) program. Included are charts, vugraphs, slides and printed material.

DATE SPAN: 1986 to Present

LOCATION: V2 SEC

STORAGE MEDIA: Paper/Film

VOLUME: 10 cum ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when no longer needed for operations

DISPOSITION NO.: V2-5

~~Secure Telephone Units-3rd Generation (STU III) File~~ *

~~This file consists of information and material pertaining to various technical facets of the STU III program and includes program memoranda, World Wide testing materials, and cellular and ARSTU information.~~

~~DATE SPAN:~~ ~~1986 to Present~~

~~LOCATION:~~ ~~V2~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~3 cu. ft.~~

~~CLASSIFICATION:~~ ~~SECRET~~

~~DISPOSITION:~~ ~~Destroy after 2 years or when no longer needed for operations, whichever is later.~~

~~DISPOSITION NO.:~~ ~~V2-6~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V201

ADMINISTRATIVE MANAGEMENT

V201

[redacted] ADMINISTRATIVE MANAGEMENT

The Chief, V201, is responsible to the Chief, V2, for monitoring the office resource requirements, personnel actions, promotions, awards, training, and for establishing and promulgating the internal office policies, procedures, and regulations.

Primary functions include:

1. Providing administrative services and consolidating resource requirements.

2. Coordinating and implementing personnel enrichment and training programs and procedures.

3. Maintaining correspondence flow and monitoring consistency with established policy and standards.

4. Providing standard administrative format and procedures.

5. Implementing regulations and directives within the Secure Voice area in accordance with Agency policy and direction.

6. Handling the mechanics of the V2 personnel recruiting and staffing activity (TD/billets, vacancy announcements, interviews, promotions, awards, etc.).

Personnel and Administrative File

This file includes information relating to personnel, budget, security, training, and other administrative matters in V2 elementn

DATE SPAN: 1988 to Present

LOCATION: V20n

STORAGE MEDIA: Paper/Floppy Disk

HARDWARE: PC

SOFTWARE: Xerox STAR

VOLUME: 15 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 2 years old.

DISPOSITION NOn: V201-1A and B

Promotion Recommendation and Information File

This file contains supporting documentation for recommendations of promotion made in V2. Included are nominations, narratives and statistical data.

DATE SPANn 1988 to Present

LOCATION: V20n

STORAGE MEDIA: Paper

VOLUME: 4 cu. ft.

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: Destroy after 2 years.

DISPOSITION NO.n V20n-2

~~Secure Voice Historical File~~ *

~~This file contains historical tables, contractual and requirements data, as well as graphics and photographs of equipment designed, developed and produced for protection of voice traffic.~~

~~DATE SPAN:~~	~~1940s to Present~~
~~LOCATION:~~	~~V201~~
~~STORAGE MEDIA:~~	~~Paper~~
~~VOLUME:~~	~~4 cu. ft.~~
~~CLASSIFICATION:~~	~~TOP SECRET CODEWORD, NOFORN~~
~~DISPOSITION:~~	~~Permanent. Retire to NSA Archives when no longer needed for operations.~~
~~DISPOSITION NO.:~~	~~V201-3~~

~~**PREVIOUSLY V207-1 920310**~~

~~Secure Voice Briefing File~~ *

~~This file consists of copies of Secure Voice Systems briefings with applicable graphics/slides/vugraphs. Briefings also include technical details about related programs and organization.~~

~~DATE SPAN:~~	~~1984 to Present~~
~~LOCATION:~~	~~V201~~
~~STORAGE MEDIA:~~	~~Paper~~
~~VOLUME:~~	~~7.5 cu. ft.~~
~~CLASSIFICATION:~~	~~TOP SECRET CODEWORD, NOFORN~~
~~DISPOSITION:~~	~~Retain for 5 years. Screen for incorporation into historical files. Destroy remaining files.~~
~~DISPOSITION NO.:~~	~~V201-4~~

~~**PREVIOUSLY V207-2 920310**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

Intelligence/Threat Reference File

This file contains information pertaining to the threat to secure voice systemsn Included also is information on foreign developments in voice communications security devices and interoperability between systemsn

DATE SPAN: 1978 to Present

LOCATION: V201

STORAGE MEDIA: Paper

VOLUME: 4 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: Permanentn Retire to NSA Archives when no longer needed for operationsn

DISPOSITION NOn: V201-5

PREVIOUSLY V207-3 920310

Foreign COMSEC Devices Reference File

This file includes information on communications security devices developed and produced by foreign nations and FOCI companies.

DATE SPAN: 1984 to Present

LOCATION: V201

STORAGE MEDIA: Paper

VOLUME: 3 cu. ft.

CLASSIFICATION: SECRET, NOFORN

DISPOSITION: Permanentn Retire to NSA Archives when no longer needed for operationsn

DISPOSITION NO.: V201-6

PREVIOUSLY V207-4 920310

Resources Management File

This file consists of information on the budgetary posture of V2 and includes manpower, program budget summaries, program objective memoranda, and support to the Plans, Program and Budget system.

DATE SPANm	1985 to Present
LOCATIONm	V201
STORAGE MEDIAm	Paper
VOLUMEm	15 cu. ft.
CLASSIFICATIONm	TOP SECRET CODEWORD, NOFORN
DISPOSITIONm	Destroy when no longer required for operations.
DISPOSITION NO.n	V201-7

PREVIOUSLY V207-5 920310

Program Management File

This file contains information pertaining to each secure voice program and includes formal and informal briefing materials prepared by program offices.

DATE SPAN:	1984 to Present
LOCATION:	V201
STORAGE MEDIA:	Paper
VOLUMEm	45 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Permanent. Retain for life of program. Retire to NSA Archives.
DISPOSITION NO.n	V201-8

PREVIOUSLY V207-6 920310

~~Technical Data Reference File~~*

~~This file includes technical data and information on communications systems, interfaces and system interoperability.~~

~~DATE SPAN:~~ ~~1984 to Present~~

~~LOCATION:~~ ~~V201~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~9 cu. ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET, NOFORN~~

~~DISPOSITION:~~ ~~Review for destruction after 5 years. Destroy after review if no longer required for operations.~~

~~DISPOSITION NO.:~~ ~~V201-9~~

~~**PREVIOUSLY V207-7 920310**~~

Action Officer/Working File

This file consists of temporary files for development of answers to problems, projects and staff action.

DATE SPAN: 1983 to Present

LOCATION: V201

STORAGE MEDIA: Paper

VOLUME: 7.5 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: Destroy upon completion of project or final notification of action completion.

DISPOSITION NO.: V201-10

PREVIOUSLY V207-8 920310

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~Commercial COMSEC Endorsement Program Reference File~~ *

~~This file includes reference papers pertaining to proposals for User Partnerships and Commercial COMSEC Endorsement Programs (CCEP) requests to include action memoranda, briefings and decisions made by the COMSEC Architecture Council.~~

~~DATE SPAN:~~	~~1985 to Present~~
~~LOCATION:~~	~~V201~~
~~STORAGE MEDIA:~~	~~Paper~~
~~VOLUME:~~	~~4.5 cu. ft.~~
~~CLASSIFICATION:~~	~~SECRET, NOFORN~~
~~DISPOSITION:~~	~~Destroy when no longer required for operational purposes.~~
~~DISPOSITION NO.:~~	~~V201-11~~

~~**PREVIOUSLY V207-9 920310**~~

~~Architectural Reference File (Secure Voice)~~ *

~~This file contains communications and secure voice implementation recommendations and working documents. Also includes background documentation of system efforts to define inter-relationship between elements of the communications system, particularly to secure voice equipment.~~

~~DATE SPAN:~~	~~1984 to Present~~
~~LOCATION:~~	~~V201~~
~~STORAGE MEDIA:~~	~~Paper~~
~~VOLUME:~~	~~4.5 cun ft.~~
~~CLASSIFICATION:~~	~~TOP SECRET CODEWORD, NOFORN~~
~~DISPOSITION:~~	~~Review for destruction after 5 years. Destroy when superseded or obsolete.~~
~~DISPOSITION NO.:~~	~~V201-12~~

~~**PREVIOUSLY V207-10 920310**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

Administrative and Correspondence File

These are record fides of correspondence generated by staff. Information files pertain to policy promulgated by higher authorities.

DATE SPAN:	1985 to Present
LOCATION:	V201
STORAGE MEDIA:	Paper
VOLUME:	18 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD: NOFORN, VRK
DISPOSITION:	A. Administrative Records: Destroy when 2 years old. B. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) C. Information Files: Retain for 2 years.
DISPOSITION NO.:	V201-13 A, Bnand C

PREVIOUSLY V207-11 920310

Program File

DISPOSITION NO.o V21-1

TRANSFERRED TO V37-1 920310

Administrative File (Personnel)

DISPOSITION NO.n V21-2

TRANSFERRED TO V37-2 920310

Budget File

DISPOSITION NO.o V21-3

TRANSFERRED TO V37-3 920310

Reference File

DISPOSITION NO.n V21-4

TRANSFERRED TO V37-4 920310

Budget File

DISPOSITION NO.n V21-5

TRANSFERRED TO V37-5 920310

Administrative File

DISPOSITION NO.n V21-6 A and B

TRANSFERRED TO V37-6 920310

Program File I

DISPOSITION NO.n V21-7

TRANSFERRED TO V37-7 920310

*Program File II

DISPOSITION NO.n V21-7-1

TRANSFERRED TO V37-8 920310

Reference File

DISPOSITION NO.: V21-8

TRANSFERRED TO V37-9 920310

Equipment Reference File

DISPOSITION NO.: V21-9

TRANSFERRED TO V37-10 920310

Budget File

DISPOSITION NO.: V21-10

TRANSFERRED TO V37-11 920310

V21-8 Administrative File (Personnel)

DISPOSITION NO.: V21-11

TRANSFERRED TO V37-12 920310

Program File

DISPOSITION NO.: V21-12

TRANSFERRED TO V37-13 920310

*Reference Files

DISPOSITION NO.: V21-13

TRANSFERRED TO V37-14 920310

V22

MULTI-MEDIA SYSTEMS

V22

Multi-Media Systems

The Chief, V22, is responsible to the Chief, V2, for managing assigned programs from initial planning and development to the last production and use. He/she is responsible for overall COMSEC support for the systems in this area, ensuring coordination, asnappropriate, between the related programs in such areas as interoperability, compatability, deployment scheduling, etc.

Primary functions include:

1. Developing detailed plans, schedules, cost estimates, and strategies to support all programs and carrying out these detailed plans and strategies.

2. Working with users in identifying their precise COMSEC needs on a systems basis and ensuring the proper integration of COMSEC into operating systems.

3. Developing acquisition strategy, preparing contract solicitation documents, evaluating proposals, and recommending contractors for solicitation and award of COMSEC related contracts.

4. Managing COMSEC program development, production, and related supporting contracts, as appropriate.

5. Maintaining COMSEC configurations and modification control for assigned programs in coordination with appropriate configuration.

6. Conducting program reviews, reporting program status, and insuring adherence to approved plans, architectures, schedules and costsn

7. Coordinating with users on all matters related to assigned COMSEC programs.

8. Ensuring that COMSEC technical assistance, system security evaluation, program information briefings and demos, cost and schedule information, and implementation and logistical support are provided to assigned user programs.

9. Arranging/obtaining necessary services from the support organizations.

10. Developing and/or monitoring area resource requirements.

11. Providing appropriate field implementation support.

12. Initiating and conducting new COMSEC developments that meet the users stated requirements consistent with approved secure voice architecture.

13. Assuring that appropriate keying material is provided for testing and operational use.

V22 Administrative File

This file includes personnel, budget, awards, security, training, and any other V22 administrative matters.

DATE SPAN:	1986 to Present
LOCATION:	V22
STORAGE MEDIA:	Paper
VOLUME:	8 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Destroy after 3 years.
DISPOSITION NO.:	V22-1A and B

V22 Element Management File

This file consists of records which reflect element management information to include multi-media system files, position papers, purchase requests and briefings by senior personnel.

DATE SPAN:	1987 to Present
LOCATION:	V22
STORAGE MEDIA:	Floppy Disk
HARDWARE:	V2:nR
SOFTWARE:	Xerox 860 Star
VOLUME:	6,n000 Records/1,n000 MB
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. All Other Records: Destroy when no longer needed for operations or when superseded or rescinded.
DISPOSITION NO.:	V22-2A and B

~~DOC Direct File~~ *

~~This file contains engineering data for TRI-TAC equipments.~~

~~DATE SPAN~~	~~1970s to Present~~
~~LOCATION~~	~~V221~~
~~STORAGE MEDIA~~	~~Paper/Microfilm/Hard Disk~~
~~HARDWARE~~	~~RAPPER~~
~~SOFTWARE~~	~~M20~~
~~VOLUME~~	~~10 cu. ft.~~
~~CLASSIFICATION~~	~~SECRET~~
~~DISPOSITION~~	~~Review for destruction after 5 years. Destroy when no longer needed for operations.~~
~~DISPOSITION NO.~~	~~V22-3~~

Contract File

This file is used to compile and track all related contractual actions for the ST-58 and Common Fill program office.

DATE SPAN	1978 to Present
LOCATION	V222
STORAGE MEDIA	Paper
VOLUME	6 cu. ft.
CLASSIFICATION	TOP SECRET, NOFORN
DISPOSITION:	Destroy upon completion or termination of program or sooner if no longer needed for operations.
DISPOSITION NO.	V22-4

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~TRI-TAC/MSE Visual Aids File~~ *

~~This file consists of photographs, vugraphs, and slides of the TRI-TAC and MSE COMSEC equipment~~

~~DATE SPAN:~~ ~~1979 to Present~~

~~LOCATION:~~ ~~V22~~

~~STORAGE MEDIA:~~ ~~Slides/Photos~~

~~VOLUME:~~ ~~2 cu. ft~~

~~CLASSIFICATION:~~ ~~CONFIDENTIAL~~

~~DISPOSITION:~~ ~~Destroy when no longer needed for operations.~~

~~DISPOSITION NO.~~ ~~V22-5~~

~~TRI-TAC Video Tapes File~~ *

~~This file contains descriptive video tapes of the TRI-TAC System and of the specific COMSEC equipment used~~

~~DATE SPAN:~~ ~~1979 to Present~~

~~LOCATION:~~ ~~V22~~

~~STORAGE MEDIA:~~ ~~Video Cassette~~

~~VOLUME:~~ ~~19 cassettes~~

~~CLASSIFICATION:~~ ~~SECRET, NOFORN~~

~~DISPOSITION~~ ~~Destroy when no longer needed for operations~~

~~DISPOSITION NO.:~~ ~~V22-6~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

Contract File

This file is used to compile and track all related contractual actions for the TRI-TAC program office.

DATE SPANn	1977 to Present
LOCATIONn	V224
STORAGE MEDIAn	Paper/Floppy Disk
HARDWAREn	PC
SOFTWAREn	D Base III
VOLUMEn	18 cu. ft.
CLASSIFICATIONn	SECRET, NOFORN
DISPOSITIONn	Destroy upon completion or termination of program or sooner if no longer needed for operationsn
DISPOSITION NOno	V22-7

V23

RF COMMUNICATIONS

V23

RF Communications

The Chief, V23, is responsible to the Chief, V2, for managing assigned programs from initial planning and development to the last production and use. He/she is responsible for overall COMSEC support for the systems in this area, ensuring coordination, as appropriate, between the related programs in such areas as interoperability, compatability, deployment scheduling, etc.

Primary functions include:

1. Developing detailed plans, schedules, cost estimates, and strategies to support all programs and carrying out these detailed plans and strategies.

2. Working with users in identifying their precise COMSEC needs on a systems basis and ensuring the proper integration of COMSEC into operating systems.

3. Developing acquisition strategy, preparing contract solicitation documents, evaluating proposals, and recommending contractors for solicitation and award of COMSEC contracts.

4. Managing COMSEC hardware/software/firmware development, production, and related supporting contracts, as appropriate.

5. Maintaining COMSEC configurations and modification control for assigned programs in coordination with higher-level control boards.

6. Conducting program reviews, reporting program status, and ensuring adherence to approved plans, architectures, schedules, and costs.

7. Coordination with users on all matters related to production delivery schedules and MIPR'd funding.

8. Ensuring that COMSEC technical assistance, system security evaluation, program information briefings and demos, cost and schedule information, and implementation and logistical support are provided to assigned user programs.

9. Arranging/obtaining necessary services from the support organizations.

10. Developing and/or monitoring area resource requirements.

11. Providing support to fielded systems.

12. Assuring that appropriate keying material is provided for testing and operational use.

13. Initiating and conducting new COMSEC developments that meet the users stated requirements and/or that are consistent with approved secure voice architecture.

14. Provide system evaluation, continuing technical expertise for fielded systems, special applications engineering services and a quick reaction capability to COMSEC users.

Personnel and Division Serial File

This file consists of unofficial personnel files as well as division serial files.

DATE SPAN: 1986 to Present

LOCATION: V23

STORAGE MEDIA: Paper/Floppy Disk

HARDWARE: PC

SOFTWARE: Xerox 860/Xerox Star 8010

VOLUME: 6 cu. ft.

CLASSIFICATION: SECRET, NOFORN

DISPOSITION: A. Personnel File: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Serial File: Destroy after 3 years.

DISPOSITION NO.: V23-1A and B

Secure Voice File

This file contains background information and documentation of the Secure Voice program to include requirements data and graphics for equipments designed and developed and produced for protection of voice traffic.

DATE SPAN: 1968 to Present

LOCATION: V23

STORAGE MEDIA: Paper

VOLUME: 20 cu. ft.

CLASSIFICATION: TOP SECRET, NOFORN

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: V23-2

SINCGARS KOV-1 Development Program Cost and Schedule File

This file includes technical programatic cost and schedule information on the SINCGARS KOV-1 Development Program including contract administration and awards fee recordsn

DATE SPAN: 1983 to 1986

LOCATION: V233

STORAGE MEDIA: Paper

VOLUME: 20 cun ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy when no longer of reference value.

DISPOSITION NO.a V23-3

SINCGARS KOV-1 Development Program Test and Analysis File

This file contains Fault Grade Test Vectors and Analysis of KOV-1 LSIC integrated circuits including LSIC design information on the SSKG LSICn

DATE SPAN: 1983 to 1986

LOCATION: V233

STORAGE MEDIA: Magnetic Tape

HARDWARE: Mainframe

SOFTWARE: LOGIC-V

VOLUME: 4 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy when no longer of reference value.

DISPOSITION NO.: V23-4

VANDAL COMSEC Development Program File

This file contains technical and contractual data on the VANDAL COMSEC Development program.

DATE SPAN: 1970 to 1975

LOCATION: V233

STORAGE MEDIA: Paper

VOLUME: 4 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy when no longer needed for reference purposes.

DISPOSITION NOn: V23-5

YUTZEY File

This file contains technical and programatic information on the YUTZEY communication system.

DATE SPAN: 1982 to 1985

LOCATION: V233

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when no longer of reference valuen

DISPOSITION NO.: V23-6

NSA Documents/Military Specifications File

This file contains NSA regulatory documents, as well as military specifications on a wide variety of COMSEC subjects such as equipment, design guidance and TEMPEST.

DATE SPAN: 1960 to Present

LOCATION: V233

STORAGE MEDIA: Paper

VOLUME: 8 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when superseded, revised, rescinded, or obsolete.

DISPOSITION NO.: V23-7

Technical Literature File

This file includes technical articles on communications techniques such as modulators, filters, amplifiers.

DATE SPAN: 1985 to Present

LOCATION: V233

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy when no longer of reference value.

DISPOSITION NO.: V23-8

V235 Administrative File

This file includes memoranda, forms and correspondence relating to personnel, travel, budget, and other office administrative mattersn

DATE SPAN:	1986 to Present
LOCATION:	V235
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	PC
SOFTWARE:	Xerox Star/Word Perfect
VOLUME:	8 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Destroy after 2 years.
DISPOSITION NO.n	V23-9A and B

V235 Project File

This file contains memoranda, reports, and other records documenting progress and completion of projects.

DATE SPANn	1987 to Present
LOCATIONn	V235
STORAGE MEDIAn	Paper/Floppy Disk
HARDWAREn	PC
SOFTWAREn	Xerox Star/Word Perfect
VOLUMEn	16 cu ft.
CLASSIFICATIONn	SECRET CODEWORD, NOFORN
DISPOSITIONn	Destroy upon completion of project or when no longer needed for operations.
DISPOSITION NO.:	V23-10

V232

KY Project Folders File

This file contains project folders consisting of data items, messages, memos, project reviews and contractual information for V232 projectsn

DATE SPAN:	1979 - Present
LOCATION:	V232
STORAGE MEDIA:	Paper
VOLUME:	4 cu ftn/yrn
CLASSIFICATION:	TOP SECRET CODEWORD NOFORN
DISPOSITION:	Close annually. Transfer to NCRC when no longer required for operationsn
DISPOSITION NO.n	V232-1

V24

Internal Developments Efforts File

DISPOSITION NO.c V24-1

TRANSFERRED TO V35-2 920310

Secure Integrated Services Digital Network (ISDN)
Specifications File

DISPOSITION NO.c V24-2

TRANSFERRED TO V35-3 920310

Integrated Services Digital Network (ISDN)
Working Group Records File

DISPOSITION NO.c V24-3

TRANSFERRED TO V35-4 920310

Customer Telecom Systems Information File

DISPOSITION NO.n V24-4

TRANSFERRED TO V35-5 920310

Customer Information Security Requirements File

DISPOSITION NO.c V24-5

TRANSFERRED TO V35-6 920310

Contract File

DISPOSITION NO.c V24-6

TRANSFERRED TO V35-7 920310

Business Administration File

DISPOSITION NO.c V24-7

TRANSFERRED TO V35-8 920310

Vendor Produced Material File

DISPOSITION NO.c V24-8

TRANSFERRED TO V35-9 920310

V24 Administrative File

DISPOSITION NO.: V24-9A and B

TRANSFERRED TO V35-10 920310

General File (IS)

This file contains background and reference material related to Integrated Systems within V24n

DATE SPAN: 1975 to Present

LOCATION: V24

STORAGE MEDIA: Paper

VOLUME: 20 cu. ftn

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy when no longer needed for operationsn

DISPOSITION NOn: V24-10

Program File (T&R ISP)

This file contains comprehensive and detailed information and reports on the Thornton and Rutter Integrated Systems Programs.

DATE SPAN: 1975 to Present

LOCATION: V24

STORAGE MEDIA: Paper

VOLUME: 20 cu. ftn

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy when no longer needed for operationsn

DISPOSITION NO.: V24-11

General File (T&R)

This file contains background and reference material pertaining to the Thornton and Rutter programs.

DATE SPAN: 1975 to Present

LOCATION: V24

STORAGE MEDIA: Paper

VOLUME: 20 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: V24-12

General File (AIS)

This file contains background and reference material pertaining to Advanced Integrated Systems.

DATE SPAN: 1975 to Present

LOCATION: V24

STORAGE MEDIA: Paper

VOLUME: 20 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: V24-13

Program File (AIS)

This file contains comprehensive and detailed information records and reports on Advanced Integrated Systemsn

DATE SPAN:	1975 to Present
LOCATION:	V24
STORAGE MEDIA:	Paper
VOLUME:	20 cun ftn
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Destroy when no longer needed for operations.
DISPOSITION NOn:	V24-14

V25

System Engineering File

DISPOSITION NO.: V25-1

TRANSFERRED TO V32-3 920310

Key Management File

DISPOSITION NOn: V25-2

TRANSFERRED TO V32-4 920310

V25 - COMSEC Account 880618 File

DISPOSITION NO.: 25-3A and B

TRANSFERRED TO V32-5 920310

V25 Secure Telephone Units -
3rd Generation (STU III) Production File

DISPOSITION NO.n V25-4

TRANSFERRED TO V32-6 920310

~~General (Program) File~~

~~This file contains records relating to contracts, requirements, personnel, SPO data and Avionics Systems.~~

~~DATE SPAN:~~	~~1986 to Present~~
~~LOCATION:~~	~~V25~~
~~STORAGE MEDIA:~~	~~Paper~~
~~VOLUME:~~	~~19 cu. ft.~~
~~CLASSIFICATION:~~	~~TOP SECRET, NOFORN~~
~~DISPOSITION:~~	~~A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)~~ ~~B. Program File: Destroy upon termination or completion of related program or sooner if no longer needed for operations.~~
~~DISPOSITION NO.:~~	~~V25-5 A and B~~ *

*Obsolete. No longer created. See 6/12/2014 email. MPB

V26

User Relations File

DISPOSITION NO.: V26-1

TRANSFERRED TO V32-7 920310

V27

~~DIATRIBE Data Base~~ *

~~This data base contains information pertaining to structure, specification, and scheduling of Army, Navy, Air Force, Marines, Coast Guard, Joint, NATO, and civilian non-nuclear codes and pads and related information. This data base also has panels to run programs to extract data from other data bases.~~

~~DATE SPAN:~~	~~1986 to Present~~
~~LOCATION:~~	~~V27~~
~~STORAGE MEDIA:~~	~~On-line~~
~~HARDWARE:~~	~~TSO-IBM 3090~~
~~SOFTWARE:~~	~~IBM JCL SAS SPF~~
~~VOLUME:~~	~~41,:823 tracks~~
~~CLASSIFICATION:~~	~~SECRET~~
~~DISPOSITION:~~	~~Destroy when no longer needed for operations.~~
~~DISPOSITION NO.c~~	~~V27-1~~

~~PROJKMD Data Base~~ *

~~This data base contains the SAS data for the DIATRIBE data base.~~

~~DATE SPAN:~~	~~1985 to Present~~
~~LOCATION:~~	~~V27~~
~~STORAGE MEDIA:~~	~~On-line~~
~~HARDWARE:~~	~~IBM 3090 TSO~~
~~SOFTWARE:~~	~~SPF TSO~~
~~VOLUME:~~	~~11,r299 tracks~~
~~CLASSIFICATION:~~	~~SECRET~~
~~DISPOSITION:~~	~~Destroy when no~~ longer needed for operations.
~~DISPOSITION NO.:~~	~~V27-2~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~KMEP Data Base~~ *

~~This data base holds information used for processing within the DIATRIBE data basen~~

~~DATE SPAN:~~	~~1986 to Present~~
~~LOCATION:~~	~~V27~~
~~STORAGE MEDIA:~~	~~On-line~~
~~HARDWARE:~~	~~TSO IBM 3090~~
~~SOFTWARE:~~	~~TSO SPF~~
~~VOLUME:~~	~~45,r957 tracks~~
~~CLASSIFICATION:~~	~~SECRET~~
~~DISPOSITION:~~	~~Destroy when no longer needed for operations.~~
~~DISPOSITION NOn:~~	~~V27-3~~

~~AMCCDIS File~~ *

~~This file contains records, historical information, correspondence, and samples of all the systems to include non-nuclear, codes, authenticators, and pads.~~

~~DATE SPAN:~~	~~UNAVAILABLE~~
~~LOCATION:~~	~~V27~~
~~STORAGE MEDIA:~~	~~Paper/Microfiche/On-line~~
~~HARDWARE:~~	~~RAPPER IBM 3090~~
~~SOFTWARE:~~	~~TSO~~
~~VOLUME:~~	~~37.5 cu. ft.~~
~~CLASSIFICATION:~~	~~TOP SECRET~~
~~DISPOSITION:~~	~~Permanentn Retire to NSA Archives when no longer needed for operationsn~~
~~DISPOSITION NO.:~~	~~V27-4~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~CALLFREQ Data Base~~ *

~~This file contains current Army force structures, design specifications, for active and reserve U.S. Army units. It also provides information regarding the U.S. Army changing call-sign program.~~

~~DATE SPAN:~~	~~1977 to Present~~
~~LOCATION:~~	~~V27~~
~~STORAGE MEDIA:~~	~~Paper/On-line~~
~~HARDWARE:~~	~~TSO IBM 3090 RAPPER~~
~~SOFTWARE:~~	~~TSO~~
~~VOLUME:~~	~~118.5 cu. ft./5,000 tracks~~
~~CLASSIFICATION:~~	~~SECRET~~
~~DISPOSITION:~~	~~Destroy when no longer needed for operations.~~
~~DISPOSITION NO.n~~	~~V27-5~~

~~USARMYCS Data Base~~ *

~~This data base provides the data base used by Y1 for production of the Army Communications Electronic Operation Instructions (CEOI)n~~

~~DATE SPAN:~~	~~1977 to Present~~
~~LOCATION:~~	~~V27~~
~~STORAGE MEDIA:~~	~~On-line~~
~~HARDWARE:~~	~~TSO IBM 3090~~
~~SOFTWARE:~~	~~TSO~~
~~VOLUME:~~	~~241 tracks~~
~~CLASSIFICATION:~~	~~SECRET~~
~~DISPOSITION:~~	~~Destroy when no longer needed for operations.~~
~~DISPOSITION NO.n~~	~~V27-6~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~MARPROD Data Base~~ *

~~This data base provides the data base used by Y1 for production of Marine/Naval Communication Electronic Operation Instructions (CEOI).~~

~~DATE SPAN:~~	~~1978 to Present~~
~~LOCATION:~~	~~V27~~
~~STORAGE MEDIA:~~	~~On-line~~
~~HARDWARE:~~	~~RAPPER TSO IBM 3090~~
~~SOFTWARE:~~	~~TSO~~
~~VOLUME:~~	~~801 tracks~~
~~CLASSIFICATION:~~	~~SECRET~~
~~DISPOSITION:~~	~~Destroy when no longer needed for operations.~~
~~DISPOSITION NO.n~~	~~V27-7~~

~~MARBUGS Data Base~~ *

~~This data base contains information pertaining to structure, specifications and scheduling of non-Army Communication Electronic Operation Instructions (CEOI) to include Navy/Marine, Joint, NATO and civilian. It also provides information concerning every aspect of non-Army CEOI design and development.~~

~~DATE SPAN:~~	~~1978 to Present~~
~~LOCATION:~~	~~V27~~
~~STORAGE MEDIA:~~	~~Paper/On-line~~
~~HARDWARE:~~	~~RAPPER TSO IBM 3090~~
~~SOFTWARE:~~	~~TSO~~
~~VOLUME:~~	~~46.5 cu. ft./17,265 tracks~~
~~CLASSIFICATION:~~	~~SECRET~~
~~DISPOSITION:~~	~~Destroy when no longer needed for operations~~
~~DISPOSITION NO.n~~	~~V27-8~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V28

Administrative File

This file includes information relating to personnel, travel, training, security and other administrative matters originated and used by V28n

DATE SPANn	1987 to Present
LOCATIONn	V28
STORAGE MEDIA:	Paper/Floppy Disk
HARDWAREn	PC6085 BABY STAR
SOFTWAREn	PC6085 BABY STAR
VOLUMEn	8 cun ft.
CLASSIFICATIONn	SECRET
DISPOSITIONn	A. Personnel Recordsn Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Recordsn Destroy after 2 years.
DISPOSITION NOn:	V28-1A and B

DISCONTINUED 920310

~~Plasterwork/Special Operations~~
~~Improved COMSEC System (SOICS) File~~ *

~~This file contains technical information and correspondence relating to the Plasterwork/SOICS user partnership programn~~

~~DATE SPAN:~~ ~~1986 to Present~~

~~LOCATIONn~~ ~~V28~~

~~STORAGE MEDIAn~~ ~~Paper~~

~~VOLUME:~~ ~~1 cu. ft.~~

~~CLASSIFICATIONn~~ ~~SECRET~~

~~DISPOSITIONn~~ ~~A. Technical Informationn Destroy when superseded or obsoleten~~

~~B. Correspondence: Destroy when 5 years old.~~

~~DISPOSITION NOn:~~ ~~V28-2A and B~~

~~**DISCONTINUED 920310**~~

~~Small Secure Transceiver (SST) File~~ *

~~This file contains contract records and design data submitted on the Small Secure Transceiver (SST) development program.~~

~~DATE SPAN:~~ ~~1986 to Present~~

~~LOCATIONn~~ ~~V28~~

~~STORAGE MEDIAn~~ ~~Paper~~

~~VOLUME:~~ ~~3 cu. ft.~~

~~CLASSIFICATION:~~ ~~SECRET~~

~~DISPOSITION:~~ ~~A. Contract Records: Destroy upon termination or completion of contract. (GRS3-3c)~~

B. ~~Design Datan~~ ~~Review for destruction after 10 yearsn~~

~~DISPOSITION NOn:~~ ~~V28-3A and B~~

~~**DISCONTINUED 920310**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~Universal Modem File~~ *

~~This file consists of information on the Universal Modem which is an Air Force satellite communications system that will be used by all U.S. services and approved NATO nations.~~

~~DATE SPAN:~~ ~~1983 to Present~~

~~LOCATION:~~ ~~V28~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~12 cu. ft.~~

~~CLASSIFICATION:~~ ~~SECRET~~

~~DISPOSITION:~~ ~~Destroy when no longer needed for operations.~~

~~DISPOSITION NO.:~~ ~~V28-4~~

~~**DISCONTINUED 920310**~~

~~TRANSEC Applications Test Set File~~ *

~~This file contains information pertaining to an in-house TRANSEC test bed geared for the testing and development of secure waveforms.~~

~~DATE SPAN:~~ ~~1984 to Present~~

~~LOCATION:~~ ~~V28~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~3 cu. ft.~~

~~CLASSIFICATION:~~ ~~SECRET, NOFORN~~

~~DISPOSITION:~~ ~~Destroy after 5 yearsn~~

~~DISPOSITION NO.:~~ ~~V28-5~~

~~**DISCONTINUED 920310**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~POSTBOY File~~ *

~~This file consists of technical and contractual data on the NSA POSTBOY development program.~~

~~DATE SPAN: 1985 to Present~~

~~LOCATION: V28~~

~~STORAGE MEDIA: Paper~~

~~VOLUME: 8 cu. ft.~~

~~CLASSIFICATION: TOP SECRET~~

~~DISPOSITION: Destroy upon termination or completion or when no longer needed for operationsn~~

~~DISPOSITION NO.a V28-6~~

~~**DISCONTINUED 920310**~~

Government Only LPI Exchange (GOLPIE) File

This file consists of records pertaining to the first Government Only LPI Exchange held in April 1988.

DATE SPAN: 1987 to Present

LOCATION: V28

STORAGE MEDIA: Paper

VOLUME: 2 cu. ftn

CLASSIFICATION: TOP SECRET

DISPOSITION: Permanentn Retire to NSA Archivesn

DISPOSITION NO.a V28-7

DISCONTINUED 920310

*Obsolete. No longer created. See 6/12/2014 email. MPB

SOARS File

This file contains technical data on the Army Cecom Bendix/SOARS development program.

DATE SPAN:	1985 to Present
LOCATION:	V28
STORAGE MEDIA:	Paper
VOLUME:	1 cu. ftn
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy upon termination or completion or when no longer needed for operations.
DISPOSITION NOn:	V28-8

DISCONTINUED 920310

V29

SECURE VOICE SYSTEMS ENGINEERING

AND

ACQUISITION

V29

SECURE VOICE SYSTEMS ENGINEERING AND ACQUISITION

The Chief, V29, is responsible for managing the Special Programs (Leadership Communications and TRANSEC Applications) from initial planning and development through life cycle support. For Leadership Communications: responsible for keeping the assigned systems consistent with the secure voice architecture and with the secure communications needs of national leadership. For TRANSEC Applications: responsible for providing cryptographic support to Agency, civil/military departments developing RF communications equipment to satisfy anti-jam and covert requirements.

Primary functions include:

1. Developing detailed plans, schedules, cost estimates, and strategies to support all assigned programs and carrying out these detailed plans and strategies.

2. Working with the users in identifying their precise COMSEC/TRANSEC needs on a systems basis and ensuring the proper integration of needed capabilities in to operating systems.

3. Developing acquisition strategies, preparing contract solicitation documents, evaluating proposals, and recommending contractors for solicitation and award of COMSEC/TRANSEC contracts.

4. Providing expert TRANSEC/ECCM design guidance and direction to military and civilian users.

5. Managing COMSEC/TRANSEC system acquisitions, as appropriate.

6. Conducting program reviews, reporting program status, and ensuring adherence to approved plans, architectures, schedules and costs.

7. Coordinating with users on all matters related to delivery schedules involving MIPR's funding of assigned Special Programs.

8. Working closely with Agency organizations in the preparation of TRANSEC/ECCM design guidelines, standards,

threats, and evaluations.

9. Working closely with the SIGINT community to stay abreast of the current and projected U.S. and foreign ECCM capabilities.

10. Providing consulting services, as required, to users during the integration of COMSEC/TRANSEC equipment into operational systems.

11. Initiating and conducting new COMSEC/TRANSEC developments meeting the users' requirements.

12. Operating and maintaining a systems laboratory to support secure communications equipment test and evaluation activities including advanced waveform generation and analysis.

V29 Administrative File

This file includes information relating to personnel, budget, security, training and other administrative matters.

DATE SPAN:	1985 to Present
LOCATION:	V29
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	PC
SOFTWARE:	Xerox Star/Word Perfect
VOLUME:	6 cu. ft.
CLASSIFICATION:	TOP SECRET, NOFORN
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Retain 2 years and destroy.
DISPOSITION NO.:	V29-1A and B

V29 Project File

This file consists of completed records.

DATE SPAN:	1984 to Present
LOCATION:	V29
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	PC
SOFTWARE:	Word Perfect
VOLUME:	4 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Destroy 2 years after project is closed.
DISPOSITION NO.:	V29-2

V29 Financial Budget File

This file reflects procurement records generated for the purchase of equipments, materials, and supplies. It contains background materials, reports and memoranda related to budget matters.

DATE SPAN: 1985 to Present

LOCATION: V29

STORAGE MEDIA: Paper

VOLUME: 8 cu. ft.

CLASSIFICATION: TOP SECRET, NOFORN

DISPOSITION: Destroy upon termination or completion. (GRS 3-3c)

DISPOSITION NO.: V29-3

V29 Project File

This file includes memoranda, reports and other records documenting assignments, progress and completion of projects in V29.

DATE SPAN: 1986 to Present

LOCATION: V29

STORAGE MEDIA: Paper/Floppy Disk

HARDWARE: PC

SOFTWARE: Xerox Star/Word Perfect

VOLUME: 4 cu. ft.

CLASSIFICATION: TOP SECRET, NOFORN

DISPOSITION: Destroy upon completion of project or when no longer needed for operations.

DISPOSITION NO.: V29-4

V291 Project File

This file contains V291 current and old project information, reports, memoranda, correspondence and other records which document progressn

DATE SPANn	1987 to Present
LOCATIONn	V291
STORAGE MEDIAn	Paper/Floppy Disk
HARDWAREn	PC
SOFTWAREn	Xerox Star/Word Perfect
VOLUMEn	3 cu. ft.
CLASSIFICATIONn	TOP SECRET, NOFORN
DISPOSITIONn	Destroy upon completion of project or when no longer needed for operations.
DISPOSITION NO.n	V29-5

V292 Administrative File

This file contains information relating to personnel, budget, security, training, and other administrative matters.

DATE SPAN:	1986 to Present
LOCATION:	V292
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	PC
SOFTWARE:	Word Perfect
VOLUME:	2.75 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Destroy after 2 years.
DISPOSITION NO.:	V29-6A and B

V292 Project File

This file contains reports, memoranda, correspondence, and other records documenting progress and completion of projects.

DATE SPAN:	1987 to Present
LOCATION:	V292
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	PC
SOFTWARE:	Xerox Star/Word Perfect
VOLUME:	5 cu. ft.
CLASSIFICATION:	TOP SECRET, NOFORN
DISPOSITION:	Destroy upon completion of project or when no longer needed for operations.
DISPOSITION NO.:	V29-7

V293 Administrative File

This file pertains to Agency-wide procedures and directives, personnel, training, security, and other administrative matters.

DATE SPAN:	1986 to Present
LOCATION:	V293
STORAGE MEDIA:	Paper/Magnetic Disks
HARDWARE:	PC
SOFTWARE:	Xerox 860/PFS WRITE
VOLUME:	6 cu. ft.
CLASSIFICATION:	TOP SECRET, NOFORN
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Destroy after 2 years.
DISPOSITION NO.:	V29-8

V3

DATA AND WEAPONS

COMMUNICATION SECURITY

V3

DATA AND WEAPONS COMMUNICATION SECURITY

The Chief, V3, is responsible to the Chief, V, for all activities necessary to execute programs associated with the protection of record, identification, video, weapons, tactical SIGINT, and nuclear command and control communications systems. The Chief is also responsible for collaborative government and industry programs for the application of protection and privacy techniques to common carrier type systems as required by NSDD-145.

Primary functions include:

1. Subject to staff (S03) guidance and direction, assessing the vulnerability of record, identification, video common carrier, weapons, tactical SIGINT, and nuclear command and control systems and participating in the process of identifying qualitative and quantitative COMSEC requirements for their protection.

2. Fulfilling validated record, identification, video, common carrier, weapons, tactical SIGINT, and nuclear command and control COMSEC requirements of U.S. departments and agencies and Allied nations ,as appropriate.

3. Representing the DDI on designated boards, committees, and conferences related to the protection of record, identification, video, common carrier, weapons, tactical SIGINT, and nuclear command and control communications systems.

4. Directing the necessary interface and coordination with internal and external organizations in connection with the fulfillment of validated requirements.

5. Identifying, initiating, and conducting research and development of communications techniques and technology required to meet the needs of government, industry, and private sector.

6. Formulating those portions of the CRP program which support the V3 mission.

7. Managing the systems acquisition process for the research, development, and production of record, identification, video, common carrier, weapons, tactical SIG-

INT, and nuclear command and control COMSEC equipment.

8. Ensuring adherence to approved plans, programs and schedules, and reporting program status to S03 and the DDI, as requiredn

9. Providing consulting service, as required, to users during the integration of COMSEC equipment into operating systems.

10. Managing all common carrier protection programs including the Protected Communications Zone (PCZ) program and derivative extensions of the program.

General Office File

This file is the main mission file of Data Weapons Communication Security Office. It contains memoranda, reports, correspondence, and documentation relating to communication security data and weaponsn

DATE SPAN:	1978 to Present
LOCATION:	V3
STORAGE MEDIA:	Paper
VOLUME:	20 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Permanent. Retain in office for 10 years then retire to NSA Archives.
DISPOSITION NO.:	V3-1

V307

PLANS, ARCHITECTURE, AND ADVANCED DEVELOPMENT STAFF

V307

PLANS, ARCHITECTURE, AND ADVANCED DEVELOPMENT STAFF

The Chief of V307 is responsible to the Chief, V3, for preparing general master plan recommendations, detailing the system architecture for data/weapons programs consistent with the S-level objectives, and conceiving and conducting such studies and analyses as are required. He/she is responsible for monitoring the overall mission accomplishment, effectiveness, and adherence to plans and for recommending change or corrective actions, as appropriate, to the Chief, V3. He/she is also responsible for conducting the research and development of those new COMSEC techniques and technologies needed to support the future needs of V3.

Primary functions include:

1. Coordinating the development of those plans required to support the V3 mission and serve as overall guidance for individual programs.

2. Conceiving and documenting detailed system architectures consistent with overall DDC level objectives, policy, and architectural guidance.

3. Providing management, review, and value added input to technical actions requiring staffing within V3.

4. Defining and developing new customer requirements to a sufficient degree to transition the program to a line element for implementation.

5. Identifying the need for and initiating the research and development of new COMSEC techniques and technologies needed to support the future V3 mission.

6. Consolidating resource requirements and planning and insuring the overall area's business activities are efficiently managed and executed.

7. Monitoring the system acquisition activities of V3 and initiating corrective action when problems are detected.

8. Conducting system studies and concept trade-off analyses.

9. Keeping abreast of evolving telecommunications systems and customer needs in order to influence the planning, architecture, and advanced development activities in V3.

10. Developing interoperability requirements and providing recommendations to the line elements of V3.

V307 Administrative File

This file relates to the V3 personnel, budget, plans, security, training, awards, and other administrative mattersn

DATE SPANn	1980 to Present
LOCATIONn	V307
STORAGE MEDIA:	Paper
VOLUME:	70 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	A. Administrative Records: Destroy when 2 years oldn B. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) C. Plans and architecture Records: Permanent. Retire to NSA Archivesn D. All Other Records: Destroy when 6 years oldn
DISPOSITION NOn:	V307-1A, B, C and D

V31

Link Encryption Products File (Contractual)

DISPOSITION NO.: V31-1

TRANSFERRED TO V76-1 920310

Link Encryption Products File (Technical)

DISPOSITION NO.: V31-2

TRANSFERRED TO V76-2 920310

Contract Data Requirements List (CDRL) File

DISPOSITION NO.: V31-3A and B

TRANSFERRED TO V76-3 920310

V32

General Program File

DISPOSITION NO.: V32-1

TRANSFERRED TO V75-6 920310

Contract Data Items File

DISPOSITION NO.: V32-2A and B

TRANSFERRED TO V75-7 920310

~~System Engineering File~~ *

~~This file consists of World Wide test data and all system engineering data on the STU III.~~

~~DATE SPAN:~~ ~~1984 to Present~~

~~LOCATION:~~ ~~V32~~

~~STORAGE MEDIA:~~ ~~Paper/Film~~

~~VOLUME:~~ ~~130 cu. ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET CODEWORD, NOFORN~~

~~DISPOSITION:~~ ~~Destroy when no longer needed for operations.~~

~~DISPOSITION NO.:~~ ~~V32-3~~

Key Management File

This file contains material related to STU III data base on key management and codes software. Also included are drawings, software and computer runs.

DATE SPAN: 1984 to Present

LOCATION: V32

STORAGE MEDIA: Paper/Floppy Disk

HARDWARE: PC

SOFTWARE: Wordstar

VOLUME: 150 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: V32-4

*Obsolete. No longer created. See 6/12/2014 email. MPB

COMSEC Account 880618 File

This file contains COMSEC Account 880618 records, and test and operational key for the Secure Telephone Units.

DATE SPAN:	1987 to Present
LOCATION:	V32
STORAGE MEDIA:	Tape/Floppy Disk
HARDWARE:	PC
SOFTWARE:	Word Star
VOLUME:	6 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	A. Account Records: Destroy after 4 years. B. STU III Records: Destroy after 4 years or when no longer needed for operations, whichever is later.
DISPOSITION NO.:	V32-5 A and B

Secure Telephone Units -
3rd Generation (STU III) Production File

This file contains test data and drawings along with technical manuals from RCA, AT&T, and Motorola on the STU III data base program.

DATE SPAN:	1984 to Present
LOCATION:	V32
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	PC
SOFTWARE:	M204/SPECOL
VOLUME:	120 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Destroy after 5 years or when no longer needed for operations, whichever is latern
DISPOSITION NOn:	V32-6

~~User Relations File~~ *

~~This file contains background information of potential users of the STU III data base and the conference data base.~~

~~DATE SPAN:~~	~~1984 to Present~~
~~LOCATION:~~	~~V32~~
~~STORAGE MEDIA:~~	~~Paper/Floppy Disk~~
~~HARDWARE:~~	~~PC Stand Alone~~
~~SOFTWARE:~~	~~PFS~~
~~VOLUME:~~	~~30 cun ftm/w/vugraphs~~
~~CLASSIFICATION:~~	~~TOP SECRET~~
~~DISPOSITION:~~	~~Delete or destroy when no longer needed for operations.~~
~~DISPOSITION NO.:~~	~~V32-7~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V33

Common Carrier Protection File

DISPOSITION NO.a V33-1

TRANSFERRED TO V37-15 920310

Secure Video File

DISPOSITION NO.a V33-2

TRANSFERRED TO V37-16 920310

CCEP Development File

DISPOSITION NO.a V33-3

TRANSFERRED TO V37-17 920310

Common Carrier Systems Engineering File

DISPOSITION NO.a V33-4

TRANSFERRED TO V37-18 920310

Common Carrier Analysis File

DISPOSITION NO.a V33-5

TRANSFERRED TO V37-19 920310

Protected Communication Zone (PCZ) File

DISPOSITION NO.a V33-6

TRANSFERRED TO V37-20 920310

V34 General File

DISPOSITION NO.a V34-1

TRANSFERRED TO V24-10 920310

V341 Program File

DISPOSITION NO.n V34-2

TRANSFERRED TO V24-11 920310

V341 General File

DISPOSITION NO.: V34-3

TRANSFERRED TO V24-12 920310

V343 General File

DISPOSITION NO.n V34-4

TRANSFERRED TO V24-13 920310

V343 Program File

DISPOSITION NO.a V34-5

TRANSFERRED TO V24-14 920310

V35

General (Program) File

DISPOSITION NO.: V35-1 A and B

TRANSFERRED TO V25-5 920310

~~Internal Developments Efforts File~~ *

~~This file consists of documents relating to the preparation and development of the Integrated Services Digital Network (ISDN) program to include architecture, design, and laboratory results~~

~~DATE SPAN~~	~~1988~~
~~LOCATION~~	~~V35~~
~~STORAGE MEDIA~~	~~Paper/Floppy Disk~~
~~HARDWARE~~	~~PC - LAB PC, PROTOCOL Analyzer~~
~~SOFTWARE~~	~~Assembly, Basic, C, Word Perfect~~
~~VOLUME~~	~~3 cun ft.~~
~~CLASSIFICATION~~	~~SECRET~~
~~DISPOSITION~~	~~Destroy after 5 years.~~
~~DISPOSITION NO.~~	~~V35-2~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

Secure Integrated Services Digital Network (ISDN)
Specifications File

This file consists of specification information for vendors to follow in their development of secure ISDN equipment.

DATE SPAN: 1988

LOCATION: V35

STORAGE MEDIA: Paper

VOLUME: 6 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy when superseded, revised, or when obsolete.

DISPOSITION NO.: V35-3

~~Integrated Services Digital Network (ISDN)~~ *
~~Working Group Records File~~

~~This file contains notes, reports and similar papers accumulated by the DoD ISDN Working Group to document the direction and development of the ISDN program.~~

~~DATE SPAN: 1986 to Present~~

~~LOCATION: V35~~

~~STORAGE MEDIA: Paper~~

~~VOLUME: 6 cu. ft.~~

~~CLASSIFICATION: SECRET~~

~~DISPOSITION: Destroy when no longer needed for operations.~~

~~DISPOSITION NO.: V35-4~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~Customer Telecom Systems Information File~~ *

~~This file consists of project-oriented files containing correspondence and other documentation describing details of customer telecommunications systems maintained in V35. Systems include DCTN, DSN, SVTC, FTS 2000, DOSTN, and BIDDS.~~

~~DATE SPAN:~~ ~~1988~~

~~LOCATION:~~ ~~V35~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~3 cu. ftn~~

~~CLASSIFICATION:~~ ~~SECRET~~

~~DISPOSITION:~~ ~~Destroy after 5 years.~~

~~DISPOSITION NO.:~~ ~~V35-5~~

~~Customer Information Security Requirements File~~ *

~~This file consists of records related to customer information security requirements.~~

~~DATE SPAN:~~ ~~1988~~

~~LOCATION:~~ ~~V35~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~1.5 cu. ft.~~

~~CLASSIFICATION:~~ ~~SECRET~~

~~DISPOSITION:~~ ~~Destroy after 5 years.~~

~~DISPOSITION NO.:~~ ~~V35-6~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

Contract File

This file consists of copies of vendor contract paperwork with respect to negotiations, approvals, coordination documents and similar documents.

DATE SPAN: 1988

LOCATION: V35

STORAGE MEDIA: Paper

VOLUME: 3 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy upon completion of contractn (GRS 3-3c)

DISPOSITION NOn: V35-7

Business Administration File

This file contains memoranda, reports and other records documenting miscellaneous business management practices such as market surveys, studies and researchn

DATE SPAN: 1988

LOCATION: V35

STORAGE MEDIA: Paper

VOLUME: 3 cun ft.

CLASSIFICATION: SECRET

DISPOSITIONn Destroy after 3 yearsn

DISPOSITION NOn: V35-8

Vendor Produced Material File

This file contains vendor design ideas and proprietary information.

DATE SPAN:	1988
LOCATION:	V35
STORAGE MEDIA:	Paper
VOLUME:	3 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy when no longer needed for operations.
DISPOSITION NO.:	V35-9

Administrative File

This file includes information relating to personnel, budget, security, training, and other administrative matters.

DATE SPAN:	1988
LOCATION:	V35
STORAGE MEDIA:	Paper
VOLUME:	3 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Cut off annually. Destroy after 2 years.
DISPOSITION NO.:	V35-10 A and B

V37

STRATEGIC TELEPHONE

Program File

This file consists of current and past projects, their descriptions, schedules, and schematic drawings.

DATE SPAN: 1984 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 3 cu. ft.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Destroy when 5 years old or when no longer needed for operations, whichever is later.

DISPOSITION NO.: V37-1

PREVIOUSLY V21-1 920310

Administrative File (Personnel)

This file includes information relating to personnel, training, and awards.

DATE SPAN: 1984 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 25 cu. ft.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) All other files after 3 years.

DISPOSITION NO.: V37-2

PREVIOUSLY V21-2 920310

Budget File

This file consists of V37's records of outside purchases and maintenance contracts.

DATE SPAN: 1984 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Destroy when 5 years old.

DISPOSITION NO.: V37-3

PREVIOUSLY V21-3 920310

Reference File

This file consists of technical reference manuals for test equipment, computer systems and manufacturers product data.

DATE SPAN: 1978 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 80 cu. ft.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Retain for life of equipment and thereafter destroy.

DISPOSITION NO.n V37-4

PREVIOUSLY V21-4 920310

Budget File

This file consists of records created in the budget cycle regarding secure voice engineering support, NATO support, and secure voice out-of-production file support.

DATE SPAN: 1980 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 16 cu. ft.

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: Destroy when 5 years old or sooner if of no further reference value.

DISPOSITION NO.n V37-5

PREVIOUSLY V21-5 920310

Administrative File

This file includes personnel, directives, security, training, and other office management records.

DATE SPAN: 1980 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 16 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 5 years old.

DISPOSITION NO.: V37-6 A and B

PREVIOUSLY V21-6 920310

Program File I

This file consists of background materials, memoranda, correspondence and records accumulated on the following programs: Secure Telephone Units-2nd Generation (STU II), Secure Voice, NATO Support, and out-of-production field support for secure voice.

DATE SPAN: 1980 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 56 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: V37-7

PREVIOUSLY V21-7 920310

~~*Program File II~~ *

~~This file contains microfilm aperture cards for the Secure Telephone Unit Second Generation (STU II) and computer disks and tapesn~~

~~DATE SPAN:~~	~~1980 to Present~~
~~LOCATION:~~	~~V37~~
~~STORAGE MEDIAn~~	~~Microfilm aperture cards, magnetic, memory chips~~
~~VOLUME:~~	~~9 cun ftn~~
~~CLASSIFICATION:~~	~~SECRET~~
~~DISPOSITION:~~	~~Destroy when no longer needed for operationsn~~
~~DISPOSITION NOn:~~	~~V37-8~~

~~**PREVIOUSLY V21-7-1 920310**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

Reference File

This file consists of background and reference materials pertaining to the Secure Voice, Secure Telephone Units-3rd Generation (STU III), NATO Support, and Field Support Programs.

DATE SPAN: 1980 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 6 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy when no longer of reference value.

DISPOSITION NO.: V37-9

PREVIOUSLY V21-8 920310

Equipment Reference File

This file contains reference materials and technical specifications on parts and tools and correspondence dealing with equipments maintained by V37.

DATE SPAN: 1980 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 20 cu. ft.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Destroy when superseded, obsolete, or when equipment is no longer maintained.

DISPOSITION NO.: V37-10

PREVIOUSLY V21-9 920310

Budget File

This file includes information relating to budgets, contracts, purchase requests proposals and fund expenditure chart.

DATE SPAN:	1985 to Present
LOCATION:	V37
STORAGE MEDIA:	Paper
VOLUME:	3 cu. ft.
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy upon completion or termination of contract. (GRS 3-3c)
DISPOSITION NO:	V37-11

PREVIOUSLY V21-10 920310

Administrative File (Personnel)

This file relates to personnel, awards, promotions, and training.

DATE SPAN:	1984 to Present
LOCATION:	V37
STORAGE MEDIA:	Paper
VOLUME:	2 cu. ft.
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy 1 year after separation or transfer of employee (GRS 1-18a)
DISPOSITION NO.:	V37-12

PREVIOUSLY V21-11 920310

Program File

This file consists of engineering drawings, project descriptions, program review documents.

DATE SPAN: 1982 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 10 cun ft.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Destroy upon completion of programn

DISPOSITION NOn: V37-1ß

PREVIOUSLY V21-12 920310

*Reference Files

This file consists of technical reference materials and are essential in discharging the assigned missions and functions of the element concernedn

DATE SPAN: Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUMEo 4 cunft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Destroy when no longer needed for operationsn

DISPOSITION NO.: V37-14

PREVIOUSLY V21-13 920310

Common Carrier Protection File

This file contains information of common carrier terrestrial microwave (HAMPER) and satellite systems and securing video systems.

DATE SPAN: 1974 to Present

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: 56 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: V37-15

~~Secure Video File~~ *

~~This file contains information on securing video systems and video conferencing.~~

~~DATE SPAN:~~ ~~1984 to Present~~

~~LOCATION:~~ ~~V37~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~5 cun ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET, NOFORN~~

~~DISPOSITION:~~ ~~Destroy when no longer needed for operations.~~

~~DISPOSITION NO.:~~ ~~V37-16~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~CCEP Development File~~ *

~~This file contains information on the development of equipment under the CCEP for the production of common carrier microwave signals and securing of the GEOSTAR satellite communications systems.~~

~~DATE SPAN:~~ ~~1985 to Present~~

~~LOCATION:~~ ~~V37~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~5 cu. ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET, NOFORN~~

~~DISPOSITION:~~ ~~Destroy when no longer needed for operations.~~

~~DISPOSITION NO.:~~ ~~V37-17~~

~~Common Carrier Systems Engineering File~~ *

~~This file contains information on the development of systems and techniques for the protection of commercial common carrier networks (Protected Communications Zone)n~~

~~DATE SPAN:~~ ~~1974 to Present~~

~~LOCATION:~~ ~~V37~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~15 cu. ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET, NOFORN~~

~~DISPOSITION:~~ ~~Destroy when no longer needed for operations.~~

~~DISPOSITION NO.:~~ ~~V37-18~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~Common Carrier Analysis File~~ *

~~This file contains information on the development of Protected Communication Zones and their technical analysis and audit.~~

~~DATE SPAN:~~ ~~1974 to Present~~

~~LOCATION:~~ ~~V37~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~15 cun ftn~~

~~CLASSIFICATION:~~ ~~TOP SECRET CODEWORD, NOFORN~~

~~DISPOSITION:~~ ~~Destroy when no longer needed for operations.~~

~~DISPOSITION NOn:~~ ~~V37-19~~

~~*Protected Communication Zone (PCZ) File~~ *

~~This file contains PCZ Program Historyn~~

~~DATE SPAN:~~ ~~1973-1984~~

~~LOCATION:~~ ~~V37~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~1 cun ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET CODEWORD NOFORN~~

~~DISPOSITION:~~ ~~Destroy when no longer needed for operationsn~~

~~DISPOSITION NO.:~~ ~~V37-20~~ ~~(PREVIOUSLY V33-6)~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

*Type 2 DS 3 Encryptors File

This file contains

DATE SPAN:

LOCATION: V37

STORAGE MEDIA: Paper

VOLUME: cu. ft.

CLASSIFICATION:

DISPOSITION:

DISPOSITION NO.a V37-21

920604 sent worksheet to David Mallinak, V372, 968-8219,
FANX 3, 4A23

920803 he still has worksheet, will complete it as soon as possible

V4

SECURE SPACE SYSTEMS

V4

SECURE SPACE SYSTEMS

The Chief, V4, is responsible to the DDI for all activities necessary to execute programs associated with the protection of space communications.

Primary functions include:

1. Subject to DDI staff guidance and direction, assessing the vulnerability of space communications systems and participating in the process of identifying qualitative and quantitative INFOSEC requirements for their protection.

2. Fulfilling validated space COMSEC equipment requirements of U.S. departments and agencies and Allied nations, as appropriate.

3. Representing the DDI on designated boards, committees, and conferences related to the protection of space communications systems.

4. Directing the necessary interface and coordination with internal and external organizations in connection with the fulfillment of validated requirements.

5. Reviewing space research and technology efforts being executed by R5 to ensure adherence to the approved program plan.

6. Managing the design and development of space COMSEC systems to provide security, authentication, and anti-jam protection.

7. Managing the system acquisition process for the production of space COMSEC equipment.

8. Ensuring adherence to approved plans, programs, and schedules and reporting status to DDI and his staff, as required.

9. Providing consulting service, as required, to users during the integration of INFOSEC hardware, algorithms, and techniques into operating systems.

10. Developing the planning, initiatives, and policy that

will improve the protection of TT&C domestic satellite communications.

Office File

This file includes information relating to personnel, supporting documentation for promotions and Space INFOSEC Program data.

DATE SPAN:	1984 to Present
LOCATION:	V4
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	Xerox 6085
SOFTWARE:	Xerox 6085
VOLUME:	16 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Program Files: Permanent. Retire to NSA Archives when no longer needed for operations.
DISPOSITION NO.:	V4-1A and B

V401

ADMINISTRATIVE STAFF

V401

Administrative Staff

The Chief, V401, is responsible to the Chief, V4, for monitoring the office resource requirements, personnel actions, travel, training, and establishing and promulgating the internal office administrative policies, procedures, and regulations.

Primary functions include:

1. Providing administrative services and consolidating administrative resource requirements.

2. Coordinating and implementing area personnel enrichment and training programs and procedures.

3. Monitoring correspondence flow and consistency with established policy and standardsn

4. Providing standard administrative format and procedures.

5. Implementing Agency policy and regulations directives within the space area.

6. Monitoring the publications and records management program.

V40d Administrative File

This file contains information/documentation on overtime, leave schedules, publication requests and other administrative matters.

DATE SPAN:	1987 to Present
LOCATION:	V40d
STORAGE MEDIA:	Paper
VOLUME:	2 cu. ft.
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy after 2 years.
DISPOSITION NO.:	V40d-1

V40d Management File

This file includes records which reflect element management such as personnel, awards, security, training, and promotions.

DATE SPAN:	1988
LOCATION:	V40d
STORAGE MEDIA:	Paper
VOLUME:	14 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Non-OPI Directives and Regulations: Destroy when superseded or obsolete. C. Administrative Records: Destroy when 2 years old.
DISPOSITION NO.:	V40d-2A, B and C

V402

PROGRAM CONTROL STAFF

V402

Program Business Management Staff

The Chief, V402, is responsible to the Chief, V4, for providing services to the Space COMSEC Program Managers and advice to the Chief, V4, to help ensure that the business management and acquisition aspects of all Space COMSEC equipment programs are handled properly.

Primary functions include:

1. Training and developing a cadre of COMSEC Business Managers.

2. Developing knowledge of customers' quantitative requirements, our plans to satisfy those requirements, and advising Chief, V4, on the status of programs to satisfy those requirements.

3. Coordinating with V4 Program Managers on service and NSA programming and procurement actions.

4. Participating in the development of optimum procurement strategies and contract types and making recommendations to the Program Managers on contract/business strategies for fulfilling program needs.

5. Providing direct assistance to V4 Program Managers in preparing all precontractual documentation for Space COMSEC acquisitions.

6. Providing direct assistance to V4 Program Managers by implementing improved contractor cost/schedule system, reporting and conducting analysis of reported data to provide advice on program status, trends, and funding requirements.

7. Assisting V4 Program Managers with contractor performance measurement and reviews.

8. Consolidating and providing fiscal and program planning information to service COMSEC staffs and depots and recommending changes to ensure that adequate resources are planned and made available for executing the Space COMSEC program.

9. Implementing approved methodologies for cost estimating.

V402 Staff File

This file includes administrative, resources management, procurement management, business management, and space INFOSEC program files originated and used by Chief, V402.

DATE SPAN:	1982 to Present
LOCATION:	V402
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	Xerox 6085
SOFTWARE:	Xerox/Star/M204
VOLUME:	31.5 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Destroy when 2 years old. C. Program Records: Destroy when no longer needed for operations. D. All Other Records: Destroy when 5 years old.
DISPOSITION NO.:	V402-1A, B, C and D

V41

TRACKING, TELEMETRY, AND CONTROL

V41

Tracking, Telemetry, and Control

The Chief, V41, is responsible to the Chief, V4, for managing assigned programs from initial planning and development to the last production and use. He/she is responsible for the overall COMSEC support of the systems in this area, ensuring coordination, asnappropriate, between the related programs in such areas as interoperability, compatability, deployment scheduling, etc.

Primary functions include:

1. Developing detailed plans, schedules, cost estimates, and strategies to support all programs and carrying out these detailed plans and strategies.

2. Working with users in identifying their precise COMSEC needs on a systems basis and ensuring the proper integration of COMSEC into operating systems.

3. Developing acquisition strategy, preparing preproduction contract solicitation documents, evaluating proposals, and recommending contractors for solicitation and award of S executed contracts.

4. Managing and/or monitoring COMSEC hardware program development, production, and related supporting contracts, as appropriate.

5. Maintaining COMSEC configurations and modification control for assigned hardware programs in coordinating with S-level control boards.

6. Conducting program reviews, reporting program status, and insuring adherence to approved plans, architectures, schedules, and costs.

7. Coordination with users on all matters related to production delivery schedules and MIPR'd funding.

8. Ensuring that COMSEC technical assistance, system security evaluating, program information briefings and demos, cost and schedule information, and implementation and logistical support are provided to assigned user programs.

9. Arranging/obtaining necessary services from the support organization.

10. Developing and/or monitoring area resource requirements.

11. Ensuring that the development of new COMSEC hardware meets the users stated requirements and that appropriate keying material is provided for testing and operational use.

Office Administration File

This file relates to the V41 personnel, budget preparation, training, awards, and other related administrative matters.

DATE SPAN: Dec 1983 to Present

LOCATION: V41

STORAGE MEDIA: Paper

VOLUME: 22 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. All Other Records: Destroy after 5 years.

DISPOSITION NO.: V41-1A and B

~~Systems Engineering File~~ *

~~This file contains systems engineering records for Space Telemetry Tracking and Control Systems to include their usage and operating instructions.~~

~~DATE SPAN:~~ ~~Dec 1983 to Present~~

~~LOCATION:~~ ~~V41~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~195 cu. ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET, NOFORN~~

~~DISPOSITION:~~ ~~Destroy when superseded, obsolete, or when no longer needed for operations.~~

~~DISPOSITION NO.:~~ ~~V41-2~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

Contract Administration File

This file includes copies of contracts for equipments and materials, including background information and other documentation relating to Space Telemetry Tracking Control.

DATE SPAN:	Dec 1983 to Present
LOCATION:	V41
STORAGE MEDIA:	Paper
VOLUME:	55 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Destroy upon termination or completion of contract. (GRS 3-3c)
DISPOSITION NO.:	V41-3

V42

SATCOM

AND

NAV SPO

V42

SATCOM and NAV SPO

The Chief, V42, is responsible to the Chief, V4, for managing assigned space programs from initial planning and development to the last production and use. H/she is responsible for overall INFOSEC support for the systems in this area; ensuring coordination, as appropriate, between the related programs in such areas as interoperability, compatability, deployment scheduling, etc.

Primary functions include:

1. Developing detailed plans, schedules, cost estimates, and strategies to support all programs and carrying out these detailed plans and strategies.

2. Working with users in identifying their precise INFOSEC needs on a systems basis and ensuring proper integration of INFOSEC hardware, algorithms, and techniques into operating systems.

3. Developing acquisition strategy, preparing preproduction contract solicitation documents, evaluating proposals, and recommending contractors for solicitation and award of S executed contracts.

4. Managing and/or monitoring Space-related INFOSEC hardware, algorithm, and techniques program development, production, and related supporting contracts, as appropriate.

5. Maintaining INFOSEC configurations and modification control for assigned hardware programs in coordination with DDI-level control boards.

6. Conducting program reviews, reporting program status, and insuring adherence to approved plans, architectures, schedules, and costs.

6. Coordination with users on all matters related to production delivery schedules and MIPR'd funding.

7. Coordination with users on all matters related to production delivery schedules and MIPR'd funding.

8. Ensuring that INFOSEC technical assistance, system security evaluation, program information briefings and demos, cost and schedule information, and implementation and logistical support are provided to assigned user programs.

9. Arranging/obtaining necessary services from the support organizations.

10. Developing and/or monitoring area resource requirements.

11. Ensuring that the development of new COMSEC hardware meets the users stated requirements and that appropriate keying material is provided for testing and operational use.

Office Administration File

This file includes information relating to personnel, budget, security, training, and other administrative matters in V42.

DATE SPAN: Dec 1983 to Present

LOCATION: V42

STORAGE MEDIA: Paper

VOLUME: 32 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. All Other Records: Destroy after 5 years.

DISPOSITION NO.: V42-1A and B

Contract Administration File

This file includes copies of contracts for equipments and materials and background information along with other documentation relating to SATCOM and NAV SPO activities.

DATE SPAN: Dec 1983 to Present

LOCATION: V42

STORAGE MEDIA: Paper

VOLUME: 47 cu. ft.

CLASSIFICATION: SECRET, NOFORN

DISPOSITION: Destroy upon termination or completion of contract. (GRS 3-3c)

DISPOSITION NO.: V42-2

~~Systems Engineering File~~ *

~~This file contains comprehensive and detailed records on SATCOM and NAV SPO systems to include their usage and operating instructions.~~

~~DATE SPAN:~~	~~Dec 1983 to Present~~
~~LOCATION:~~	~~V42~~
~~STORAGE MEDIA:~~	~~Paper~~
~~VOLUME:~~	~~362 cun ft.~~
~~CLASSIFICATION:~~	~~SECRET, NOFORN~~
~~DISPOSITION:~~	~~Destroy when superseded, obsolete, or when no longer needed for operations.~~
~~DISPOSITION NO.:~~	~~V42-3~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V43

SPECIAL PROJECTS

V43

Special Projects

The Chief, V43, is responsible to the Chief, V4, for managing assigned programs from initial planning and development to the last production and usen He/she is responsible for overall COMSEC support for the systems in this area, ensuring coordination, asnappropriate, between the related programs; in such areas as interoperability, compatibility, deployment scheduling, etcn

Primary functions include:

1. Developing detailed plans, schedules, cost estimates, and strategies to support all programs and carrying out these detailed plans and strategiesn

2. Working with users in identifying their precise COMSEC needs on a systems basis and ensuring the proper integration of COMSEC into operating systems.

3. Developing acquisition strategy, preparing preproduction contract solicitation documents, evaluating proposals, and recommending contractors for solicitation and award of S executed contracts.

4. Managing and/or monitoring COMSEC hardware program development, production, and related supporting contracts, as appropriate.

5. Managing the design and development of Space COMSEC systems to provide security, authentication, and anti-jam protection.

6. Maintaining COMSEC configurations and modification control for assigned hardware programs in coordination with S-level control boardsn

7. Conducting program reviews, reporting program status, and insuring adherence to approved plans, architectures, schedules and costs.

8. Coordination with users on all matters related to production delivery schedules and MIPR'm funding.

9. Ensuring that COMSEC technical assistance, system security evaluation, program information briefings and demos, cost and schedule information, and implementation and logistical support are provided to assigned user programs.

10. Arranging/obtaining necessary services from the support organizations.

11. Functioning as the Special Access Office for the Information Systems Security Organization and tenant activities in Parkway Center II.

12. Developing and/or monitoring area resource requirements.

13. Ensuring that the development of new COMSEC hardware meets the users stated requirements and that appropriate keying material is provides for testing and operational use.

14. Maintaining cognizance of pertinent R5 research and technology efforts.

Office Administration File

This file includes memoranda, forms and correspondence relating to personnel, training, budget, travel and other office administrative matters.

DATE SPAN: Dec 1983 to Present

LOCATION: V43

STORAGE MEDIA: Paper

VOLUME: 22 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employeen (GRS 1-18a)

B. All Other Records: Destroy when 5 years old.

DISPOSITION NOn: V43-1A and B

Systems Engineering File

This file contains comprehensive and detailed records on V43 special projects to include background information and reference materialsn

DATE SPAN: Dec 1983 to Present

LOCATION: V43

STORAGE MEDIAn Paper

VOLUME: 165 cu. ft.

CLASSIFICATION: SECRET, NOFORN

DISPOSITION: Destroy 5 years after termination of contracts.

DISPOSITION NOn: V43-2

Contract Administration File

This file includes copies of contracts for equipment and materials. Also contains background information and other documentation relating to V43 projects.

DATE SPAN:	Dec 1983 to Present
LOCATION:	V43
STORAGE MEDIA:	Paper
VOLUME:	205 cun ft.
CLASSIFICATION:	SECRET, NOFORN
DISPOSITION:	Destroy 3 years after termination or completion of contractn
DISPOSITION NO.:	V43-3

V434

SPACE COMSEC DEVELOPMENT

~~KEYWAY Contracts Data Requirements Lists (CDRL) File~~o*

~~This file contains contractor reporting documentation which is accumulated during the KEYWAY Rnand D program.~~

~~DATE SPAN:~~ ~~June 1986 to Present~~

~~LOCATION:~~ ~~V434~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~7.5 cu. ft.~~

~~CLASSIFICATION:~~ ~~SECRET, NOFORN~~

~~DISPOSITION:~~ ~~Retain in office until project completion. Transfer to NCRC. Destroy after 7 years.~~

~~DISPOSITION NO.:~~ ~~V434-1~~

~~RICEBIRD Contracts Data Requirements Lists (CDRL) File~~ *

~~This file contains contractor reporting documentation which is being accumulated during the RICEBIRD Rnand D program.~~

~~DATE SPAN:~~ ~~May 1987 to Present~~

~~LOCATION:~~ ~~V434~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~7.5 cu. ft.~~

~~CLASSIFICATION:~~ ~~SECRET, NOFORN~~

~~DISPOSITION:~~ ~~Retain in office until project completion. Transfer to NCRC. Destroy after 7 years.~~

~~DISPOSITION NO.:~~ ~~V434-2~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V49

SPACE COMSEC SYSTEM ENGINEERING

V49

Space COMSEC System Engineering

The Chief, V49, is responsible to the Chief, V4, for providing specialized technical services in support of the three product line areas.

Primary functions include:

1. Providing review and value added input to COMSEC users planning and implementation documentsn

2. Advising the Chief, V4, on the current status of space system requirements and recommending plans and methods to satisfy those requirementsn

3. Preparing general plans and system architecture consistent with overall DDI objectives, policy, and architectural guidancen

4. Preparing system and equipment functional specificationsn

5. Conducting system studies and concept trade-off analysesn

6. Ensuring Space COMSEC plans, architectures, and programs are in consonance with evolving telecommunications characteristics and plans.

7. Assisting the Program Managers by providing engineering support to space COMSEC users during integration of the COMSEC equipment into satellite systems.

8. Providing engineering support to users for the resolution of on-orbit COMSEC problems throughout the life of the space programsn

9. Operating a Space Systems Test Facility to assist the Program Managersn

10. Developing the planning, initiatives, and policy that will improve the protection of domestic satellite communications including TT & C.

V49 Personnel Records File

This file consists of unofficial personnel records for V49.

DATE SPAN: 1963 to Present

LOCATION: V49

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: SECRET, NOFORN

DISPOSITION: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

DISPOSITION NO.: V49-1

BATSON II Technical Documents File

This file is a collection of BATSON II technical documents including SR, PDR, CDR, FDR, Schematics, MAMS, video tapes, slides, vugraphs, and BATSON II Working Group meeting notes.

DATE SPAN: 1978 to 1982

LOCATION: V49d

STORAGE MEDIA: Paper/Slides/Vugraphs

VOLUME: 10 cu. ft.

CLASSIFICATION: SECRET, NOFORN

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: V49-2

V5

INFOSEC

NETWORK

PRODUCTS

V5

INFOSEC NETWORK PRODUCTS

The Chief, V5, is responsible to the Chief, V, for executing programs to protect sensitive national interest and classified information transmitted over commercial or private networks and data systems. V5 is also responsible for executing the collaborative government and industry programs in the area of data and network systems through endorsement and application of protection/privacy techniques to the private sector as required by NSDD-145.

Primary functions include:

1. Directing the necessary interface and coordination with internal and external organizations.

2. Managing the development, production and evaluation, endorsement, implementation, application and the integrated logistic support for secure data and network equipments and systems.

3. Monitoring adherence to approved plans, programs, and schedules.

4. Representing V-Group on appropriate boards, committees, and conferences and reviewing and recommending appropriate resource levels.

5. Developing and evaluating the effectiveness of strategies and programs involving the protection of classified and unclassified national interest communications.

6. Analyzing and supporting development of the market for data and network cryptology consistent with overall COMSEC objectives.

7. Fulfilling validated COMSEC data and network security and protection requirements of U.S. departments and agencies, allied nations, and the private sector.

8. Directing the data and network security developments being executed by DDR to assure adherence to the approved COMSEC program plans.

9. Managing the engineering and associated support activi-

ties necessary to evolve developmental equipment into production models.

~~Technical File~~ *

~~This file consists of a compendium of technical files regarding INFOSEC Networks.~~

~~DATE SPAN:~~ ~~1985 to Present~~

~~LOCATION:~~ ~~V5~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~15 cu. ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET NOFORN~~

~~DISPOSITION:~~ ~~Permanent. Transfer to NCRC when no longer needed for operations.~~

~~DISPOSITION NO.:~~ ~~V5-1~~

~~**PREVIOUSLY C2-1**~~

Personnel File

This file consists of personnel related data on each division chief in C2 maintained for convenience purposes.

DATE SPAN: 1986 to Present

LOCATION: V5

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

DISPOSITION NO.: V5-2

PREVIOUSLY C2-2

*Obsolete. No longer created. See 6/12/2014 email. MPB

Read File

This file consists of copies of correspondence and serial files.

DATE SPAN:	1987 to Present
LOCATION:	V5
STORAGE MEDIA:	Paper
VOLUME:	5 cu. ft.
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Cut off annually. Destroy when 3 years old or when no longer needed, whichever is sooner. (GRS 23-1)
DISPOSITION NO.a	V5-3

PREVIOUSLY C2-3

V5A

ADMINISTRATION

AND

MANAGEMENT STAFF

V5A

Administration and Management Staff

The Chief, V5A, is responsible to the Chief, V5, for providing direction, guidance and support in the areas of organization management, administrative management, contract management, personnel management, and editorial, computer, and operations support.

Primary functions include:

1. Managing the on-going development, revision, and review of the missions and functions of the organization in consonance with the overall mission and tasking in V5.

2. Management of the preparation, monitoring, and execution of the budget to include all Purchase Request actions, Program Objective Memorandum (POM), mid-year review, COMSEC Resources Program (CRP), overtime and compensatory time allocations, commitment and obligation of travel, training, and award funds.

3. Coordination of the Master Acquisition Schedule (MAS) and execution of the Financial Plan for the V5 office.

4. Providing assistance for data base management to program managers of the PCIS, COR, and standard format, procedures, and management of a program status monitoring system.

5. Managing the manpower resources for the organization and maintenance of the Table of Distribution and projection for out-years.

6. Managing the recruitment, staffing, and placement activities of the organization.

7. Directing and managing career development and enhancement programs, such as evaluation, training, promotions, awards, etc.

8. Establishing and executing management information, data and communications tracking systems.

9. Providing direction and guidance in the interpretation and implementation of management policies and proce-

duresn

10. Monitoring the publications and records management programs.

11. Providing editorial and writing support for papers, plans, speeches, briefings, congressional justification book, and senior level correspondence.

12. Providing support to divisions through research, compilation, and recommendation of actions on special projects as assigned by Chief and Deputy Chief, V5n

13n Developing Quarterly Management Review (QMR) input.

14. Management of security policies and procedures for V5.

15. Providing guidance and direction on policies and procedures concerning fire and safety regulations for V5n

16. Providing systems management support through contracting assistance, surveillance, and liaison for V5 projects with appropriate S elements and other Agency organizationsn

17. Ensuring the overall area's business planning and objectives are achievedn

18. Ensuring the appropriate implementation of Contractor Cost/Schedule System Reporting (CSSR) and ensuring the required analysis of reported data.

19. Providing computer and ADP support.

20n Providing COMSEC Custodianship for V5n

21n Arranging for accomodations, security clearances and conference facilities for large industry/government conferences. Monitoring conferencesn

Correspondence File

This file consists of incoming and outgoing correspondence relating to office administration, management, and budget actionsn Also included are unofficial personnel files maintained for convenience purposesn

DATE SPAN:	1986 to Present
LOCATION:	V5A
STORAGE MEDIAn	Paper/Floppy Disk
VOLUME:	27 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	A. Correspondence Records: Destroy when no longer needed for operations. B. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
DISPOSITION NOn:	V5A-1A and B

PREVIOUSLY C209-1

V51

INFOSEC PRODUCT ENDORSEMENT PROGRAMS

V51

Information Security Product Endorsement Programs

The Chief, V51 is responsible to the Chief, V5 for the execution of the Commercial COMSEC Endorsement Program (CCEP) and the DES Endorsement Program and advising, directing, and ensuring the technologies, standards, and available threat information are cohesively integrated to ensure INFOSEC is implemented in the early development of commercial communications, network and information processing products, and Local Area Network (LAN) systemsn

Primary functions include:

1. Developing appropriate technical protection/security requirements and specifications representative of expected use of end user terminals, like PC's; stimulate and manage the development and implementation by vendors of appropriate protection and security features for LAN technology and related products for classified, sensitive, and related privacy applicationsn

2. Understanding the longer range generic requirements for the Information Security of data processing systems and networks to influence and/or accomplish research and development necessary to support these systems and defining the concept of INFOSEC techniques and technology developed within V5n

3. Translating and implementing viable encryption algorithms, computer security techniques, and key management processes to support V5 programs and acting as the focal point for standardizing the algorithms and techniques for V5.

4. Responsible for maintaining awareness of appicable computer-based technology for the operation and enhancement of software development efforts.

5. Providing system engineering support, support services, and other technical assistance to other V5 elements, the Government, and the private sector for applications for secure end user terminals, LANs and relate productsn

6. Promoting and supporting government and private sector procurements for the implementation of secure/protected

PCs and LANs.

7. Managing the DES Endorsement Program and assigned CCEP activities for data.

8. Providing design guidance, performing design verification, and conducting operational tests and evaluations for vendor-produced data network security products.

9. Planning and executing the technology foundation in coordination with the DDI Organization, for a family of compatible equipments/services to satisfy both anticipated and specific requirements for data processing systems and local network security.

10. Supporting the V5 mission by collaborating with appropriate S, V, X, Y, C, and other Agency elements to ensure viable INFOSEC assessment procedures for secure data network products.

11. The management of all technical, schedule, and cost performance on all V5i contractual activities.

12. Provide V5 Representative to the Architecture Council.

~~INFOSEC Product Endorsement File~~ *

~~This file contains documents concerning the Commercial COMSEC Endorsement Program (CCEP)n, V vendor data and technical information to support programs.~~

~~DATE SPANn~~	~~UNAVAILABLE~~
~~LOCATIONn~~	~~V51~~
~~STORAGE MEDIAn~~	~~Paper/Floppy Disk~~
~~VOLUMEn~~	~~405 cu. ft./20 floppy disks~~
~~CLASSIFICATIONn~~	~~SECRET, NOFORN~~
~~DISPOSITIONn~~	~~Destroy after 2 years or when no longer needed for operations, whichever is later.~~
~~DISPOSITION NO.c~~	~~V5n-1~~

~~**PREVIOUSLY C21-1**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V52

INFOSEC PRODUCTS

FOR

DOD SYSTEMS

V52

Government Network Security

The Chief, V52, is responsible to the Chief, V5, for the planning, development, production, and fielding of network security products for the U.S. Government. These products are designed to provide Information Security (INFOSEC) for classified (Type I) and unclassified (Type II) information. Included with the product development are the provision of security consultive services to DOD Services and Government Agencies in their planning for secure networks.

Primary functions include:

1. The planning, analysis, development, production, and fielding of INFOSEC equipment and features for use in customer networks and equipments.

2. The satisfaction of all technical, schedule, and cost performance objectives on all contractual activities.

3. The development of close working relationships with the appropriate customer organizations in order to stimulate, encourage, and support the incorporation of appropriate INFOSEC equipment and features into their networks and equipments.

4. The planning, study, and analysis needed to promote the objectives of INFOSEC into customer networks and equipments.

5. The planning and management of the appropriate RDT&E, Procurement, O&M, and CUP portions of the CRP.

6. The coordination with all appropriate internal and external organizations.

7. The reporting of all activities to the Division.

8. The recruiting, training, and development of all Division personnel.

Technical and Management Working Data Base

This data base contains all documents relating to management and technical issues for V52, as well as the daily appointment calendar.

DATE SPAN:	1987 to Present
LOCATION:	V52
STORAGE MEDIA:	Floppy and Hard Disk
HARDWARE:	PC
SOFTWARE:	PFS Write/Shoebox
VOLUME:	6 disks
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy data after 2 years. (GRS 23-1)
DISPOSITION NO.:	V52-1

PREVIOUSLY C22-1

WAR Items File

This file consists of Weekly Activity Reports for V52.

DATE SPAN:	1987 to Present
LOCATION:	V52
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	PC
SOFTWARE:	Word Perfect
VOLUME:	3 cu. ftn/3 disks
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy data after 2 years. (GRS 23-1)
DISPOSITION NO.:	V52-2

PREVIOUSLY C22-2

Administrative File

This file consists of incoming and outgoing correspondence pertaining to travel, training, and related items.

DATE SPAN: 1987 to Present

LOCATION: V52

STORAGE MEDIA: Paper

VOLUME: 3 cu. ft.

CLASSIFICATION: TOP SECRET, NOFORN

DISPOSITION: Cut off annually. Destroy when 3 years old or when no longer needed, whichever is sooner. (GRS 23-1)

DISPOSITION NO.: V52-3

PREVIOUSLY C22-3

Logs File

This file contains logs for the following correspondence types: suspenses, outgoing letter serials, outgoing message serials, and outgoing memorandum serials for V52.

DATE SPAN: 1987 to Present

LOCATION: V52

STORAGE MEDIA: Paper

VOLUME: 3 cu. ft.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Cut off annually. Destroy when 3 years old or when no longer needed, whichever is sooner. (GRS 23-1)

DISPOSITION NO.: V52-4

PREVIOUSLY C22-4

Business File Data Base

This data base contains information regarding manpower, budgets, and cost and schedule status for V52 programs.

DATE SPAN:	1987 to Present
LOCATION:	V52
STORAGE MEDIA:	Floppy Disk
HARDWARE:	IBM PC
SOFTWARE:	Word Perfect
VOLUME:	8 disks
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy when 3 years old or when no longer needed, whichever is sooner. (GRS 23-1)
DISPOSITION NO.:	V52-5

PREVIOUSLY C22-5

Data File Data Base

This data base contains logs of all incoming data items from contractors as required by the Contract Data Requirements, Lists (CDRL) to track the status of each item.

DATE SPANm	1987 to Present
LOCATIONm	V52
STORAGE MEDIAm	Floppy Disk
HARDWAREm	IBM PC
SOFTWAREm	Lotus 123
VOLUMEm	12 disks
CLASSIFICATIONm	UNCLASSIFIED
DISPOSITIONm	Delete or destroy data after 2 years.
DISPOSITION NO.m	V52-6

PREVIOUSLY C22-6

Program Information File

This file contains all technical documentation for procurement including SADs, SOWs, DD254s, and PDs, on all V52 programs except LEAD.

DATE SPAN:	1987 to Present
LOCATION:	V52
STORAGE MEDIA:	Paper/Floppy Disk
HARDWARE:	IBM PC
SOFTWARE:	PFS Write/Word Perfect
VOLUME:	22.5 cu. ft/20 disks
CLASSIFICATION:	TOP SECRET CODEWORD NOFORN
DISPOSITION:	Cut off annually. Destroy 2 years thereafter.
DISPOSITION NO.:	V52-7

PREVIOUSLY C22-7

~~LEAD Technical Working Documentation File~~ *

~~This file contains copies of technical documents relating to LEAD, as well as briefing materials and records relating to issues and management.~~

~~DATE SPAN:~~	~~1987 to Present~~
~~LOCATION:~~	~~V52~~
~~STORAGE MEDIA:~~	~~Paper/Floppy Disk/Hard Disk~~
~~HARDWARE:~~	~~IBM PC~~
~~SOFTWARE:~~	~~Word Perfect~~
~~VOLUME:~~	~~15 cu. ft.~~ ~~55 disks~~
~~CLASSIFICATION:~~	~~TOP SECRET~~
~~DISPOSITION:~~	~~Cut off annually. Delete or destroy data 2 years thereafter.~~
~~DISPOSITION NO.~~	~~V52-8~~

~~**PREVIOUSLY C22-8**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

LEAD Program File List Data Base

This data base contains a list of all incoming and outgoing correspondence filed on the Low-Cost Encryption/Authentication Device (LEAD) Program.

DATE SPAN: 1987 to Present

LOCATION: V52

STORAGE MEDIA: Floppy Disk

HARDWARE: IBM PC

SOFTWAREn Lotus 123

VOLUME: 20 disks

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Delete or destroy data after 2 yearsn

DISPOSITION NO.n V52-9

PREVIOUSLY C22-9

~~Data Items File~~ *

~~This file contains Contract Data Requirements List items for the following programs: CANEWARE, Low-Cost Encryption/Authentication Device (LEAD);n CARTMAN, and Mitre PCRC.~~

~~DATE SPAN:~~ ~~1987 to Present~~

~~LOCATION:~~ ~~V52~~

~~STORAGE MEDIA:~~ ~~Paper~~

~~VOLUME:~~ ~~45 cu. ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET CODEWORD, NOFORN~~

~~DISPOSITION:~~ ~~Destroy when superseded or obsolete.~~

~~DISPOSITION NO.:~~ ~~V52-10~~

~~**PREVIOUSLY C22-10**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~CANEWARE Technical and Management Working Data Base~~ *

~~This data base contains technical and management data relating to the CANEWARE program. Also included is a daily appointment calendar.~~

~~DATE SPAN:~~	~~1987 to Present~~
~~LOCATION:~~	~~V52~~
~~STORAGE MEDIA:~~	~~Floppy Disk~~
~~HARDWARE:~~	~~IBM PC~~
~~SOFTWARE:~~	~~Word Perfect~~
~~VOLUME:~~	~~6 disks~~
~~CLASSIFICATION:~~	~~SECRET~~
~~DISPOSITION:~~	~~Delete or destroy data when 2 years old.~~
~~DISPOSITION NO.:~~	~~V52-11~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~CANEWARE Technical Working Documentation File~~ *

~~This file contains copies of data items, contract data, briefing materials, and technical information and documentation for the CANEWARE program.~~

~~DATE SPAN:~~	~~1987 to Present~~
~~LOCATION:~~	~~V52~~
~~STORAGE MEDIA:~~	~~Paper/Floppy Disk/Hard Disk~~
~~HARDWARE:~~	~~IBM PC~~
~~SOFTWARE:~~	~~Word Perfect, PFS Write~~
~~VOLUME:~~	~~42 cu. ft.n/50 disks~~
~~CLASSIFICATIONm~~	~~TOP SECRET NOFORN~~
~~DISPOSITION:~~	~~Cut off annually. Delete or destroy data after 2 years.~~
~~DISPOSITION NO.n~~	~~V52-12~~

~~**PREVIOUSLY C22-12**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

Management and Technical Working Files Data Base

This data base contains management and technical data pertaining to CANEWARE (Department of State) and Multinet Gateway Programs involving U.S. Air Force RADCn

DATE SPANn	1987 to Present
LOCATIONn	V52
STORAGE MEDIAn	Floppy Disk
HARDWAREn	IBM PC
SOFTWAREn	Word Perfect
VOLUMEn	15 disks
CLASSIFICATIONn	TOP SECRET
DISPOSITIONn	Delete or destroy data after 2 yearsn
DISPOSITION NO.n	V52-13

PREVIOUSLY C22-13

V53

SECURE DATA

NETWORK SYSTEMS

SPECIAL PROGRAM OFFICE

V53

Secure Data Network Systems SPO

The Chief, V53, is responsible to the Chief, V5, for providing security products, techniques and assistance that are appropriate and affordable to existing and future private and public Data Networks. Responsibilities include planning, analysis, development, and production as appropriate.

Primary functions include:

1. Developing and specifying the security architecture and standards necessary to implement security applicable to products that use commercial data networks and future communication networks for government, government contractors, and private sector use. Developing and testing products which demonstrate the viability of these security standards; and, the implementation of critical system components.

2. Stimulating the market for secure network products thru vendor education.

3. Applying the appropriate cryptographic algorithms, COMPUSEC technology and key management schemes to private and commercial data networks.

4. Coordinating the activities associated with commercial data network applications with military data networks.

5. Coordinating the COMSEC and COMPUSEC network security activities as they relate to establishing security standards for applications using private and commercial networks.

6. Managing the development and production of key management hardware and information security products.

7. Responsible for developing and maintaining a system of configuration control for all documents relating to functional performance and interface requirements for SDNS INFOSEC devices.

Correspondence Read/Circulating File

This file contains outgoing letters, memoranda, trip reports, weekly activity reports, memoranda for the record, relating to Secure Data Network Systems (SDNS), Key Management System (KMS) functions, programs and planning.

DATE SPAN:	Current 3 months
LOCATION:	V53
STORAGE MEDIA:	Paper
VOLUME:	2.5 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD NOFORN
DISPOSITION:	Cut off monthly. Destroy after 3 months.
DISPOSITION NO.:	V53-1

PREVIOUSLY C23-1

V54

BLACKER SPO

V54

BLACKER SPO

The Chief, V54, is responsible to the Chief, V5, for the management of the BLACKER project which is a program to provide a network security system specifically for the Defense Data Network (DDN) backbone as well as other networks where determined appropriate.

Primary functions include:

1. Developing architectural and planning concepts and accomplishing requirements developed for the BLACKER project.

2. Developing those protions of the program, budget, and financial plan required to support the BLACKER project and other BLACKER related projects.

3. Maintaining control over the BLACKER project, establishing project baselines, monitoring milestones, and reporting BLACKER status.

4. Assuring the compatability and effective interface of the BLACKER components with the elements of the I-S/A AMPE and DDN.

5. Assuring that Integrated Logistic Support Planning is accomplished for the project components.

6. Assuring the suitable execution of all testing and evaluation functions.

7. Production, testing, and life cycle support of BLACKER devicesn Provide production support to similar programs.

Classified Electronic Mail Data Base

This data base contains V54's classified electronic mail, as well as financial and programatic information.

DATE SPAN:	1986 to Present
LOCATION:	V54
STORAGE MEDIA:	Hard Disk
HARDWARE:	COMET, COMMANDS (ADMIN)
SOFTWARE:	M204
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Retain until no longer required for operations.
DISPOSITION NO:	V54-1

PREVIOUSLY C24-1

Unclassified Electronic Mail Data Base

This data base contains V54's unclassified electronic mail.

DATE SPAN:	1986 to Present
LOCATION:	V54
STORAGE MEDIA:	Hard Disk
HARDWARE:	DOCKMASTER
VOLUME:	UNAVAILABLE
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Retain until no longer required for operations
DISPOSITION NO:	V54-2

PREVIOUSLY C24-2

BLACKER Correspondence File

This file contains incoming and outgoing letters, memoranda, reports, and other items on the BLACKER Program. CDRL

DATE SPANn	1983 to Present
LOCATIONn	V54
STORAGE MEDIAn	Paper/Hard Disk
VOLUMEn	795 cu. ft.
CLASSIFICATIONn	TOP SECRET CODEWORD NOFORN
DISPOSITIONn	Retain until no longer required for operationsn
DISPOSITION NOn:	V54-3

PREVIOUSLY C24-3

~~BLACKER Data Base~~ *

~~This data base contains electronic copies of most BLACKER project documentation in a series of files.~~

~~DATE SPANn~~	~~1986 to Present~~
~~LOCATIONn~~	~~V54~~
~~STORAGE MEDIA:~~	~~Hard Disk/Magnetic Tape (6250 bpi)~~
~~HARDWAREn~~	~~Elizabeth (BLACKER SPO Lab)~~
~~VOLUMEn~~	~~6 disks /10 magnetic tapes~~
~~CLASSIFICATIONn~~	~~SECRET NOFORN~~
~~DISPOSITIONn~~	~~Retain until no longer required for operations.~~
~~DISPOSITION NO.:~~	~~V54-4~~

~~**PREVIOUSLY C24-4**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V6

NUCLEAR C2 COMSEC

V6

NUCLEAR COMMAND AND CONTROL

The Chief, V6, is responsible to the Chief, V, for planning, development, acquisition, field support, and evaluation of nuclear command and control and weapons systems.

Primary functions include:

1. Conducting and participating in studies of requirements and technology opportunities;

2. Participating in the development of all levels of command and control systems architecture.

3. Developing and coordinating systems performance standards, operating procedures, and doctrines.

4. Managing the development and acquisition of specialized materials, techniques, and equipment.

5. Providing field assistance to users;

6. Evaluating the adequacy of fielded systems against special nuclear C2 criteria;

7. Serving as Agency focal point for nuclear C2 matters;

Chief, V6, File

This file consists of information pertaining to the Chief's participation on several boards. The file also contains V6 overviews and vugraphs.

DATE SPAN: 1968 to Present

LOCATION: V6

STORAGE MEDIA: Paper

VOLUME: 6 cu. ft.

CLASSIFICATION: TOP SECRET, VRK

DISPOSITION: Permanent. Retire to NSA Archives.

DISPOSITION NO.: V6-1

Military Personnel File

This file contains personal and service records for military officer personnel during their period of assignment to duty in V6. These files are maintained by Deputy Chief, V6.

DATE SPAN: 1986 to Present

LOCATION: V6

STORAGE MEDIA: Paper

VOLUME: 6 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

DISPOSITION NO.: V6-2

Senior Technical Advisor File

This file consists of V6 program records which are maintained by the Senior Technical Advisor. These files also contain pertinent V6 vugraphs.

DATE SPANn	1985 to Present
LOCATIONn	V6TA
STORAGE MEDIAn	Paper
VOLUMEn	12 cu. ft.
CLASSIFICATIONn	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITIONn	Permanent. Retire to NSA Archives when no longer needed for operations.
DISPOSITION NO.n	V6-3

Program File

This file includes V6 program files maintained by V6 Operationsn

DATE SPANn	1986 to Present
LOCATIONn	V6 OPS
STORAGE MEDIAn	Paper
VOLUMEn	6 cun ft.
CLASSIFICATIONn	SECRET, NOFORN
DISPOSITIONn	Permanent. Retire to NSA Archives.
DISPOSITION NO.n	V6-4

V6 Management File

This file reflects budget and programs in V6. They are maintained by the V6 PBM.

DATE SPAN: 1970 to Present

LOCATION: V6PBM (Business Manager)

STORAGE MEDIA: Paper

VOLUME: 9 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy when 10 years old or sooner if of no further reference value.

DISPOSITION NO.: V6-5

V6 Administrative File

This file includes memoranda, forms, correspondence, and reports relating to personnel, training, travel, and other office administrative matters.

DATE SPAN: 1985 to Present

LOCATION: V6SEC

STORAGE MEDIA: Paper

VOLUME: 24 cu. ft.

CLASSIFICATION: SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy after 3 years or sooner if no longer needed for operations.

DISPOSITION NO.: V6-6A and B

V61

OPERATIONS

V61

OPERATIONS

The Chief, V61, is responsible to the Chief, V6, for managing codes and authentication systems for nuclear weapons; coordination between V6 divisions and the operational commands and military services; primary point-of-contact within V6 for all matters concerning nuclear arms control agreements.

Primary functions include:

1. Coordinating with the operational commands and military services to determine their requirements concerning nuclear command and control issues.

2. Facilitating actions between the various V6 divisions and the operational commands and military servicesn

3. Conducting after action analyses to determine the success or failure of V6 support to users to correct problems and prevent their recurrence in future programs.

4. Serving as the V6 point-of-contact for all nuclear arms control matters.

5. Managing nuclear command and control programs/systems in relationship to any nuclear arms control agreement.

6. Develop briefings and articles to educate NSA personnel on V6 missions (e.g., preparing articles for publication in NSA newsletter publications, teaching V6 familiarization lessons during NSA managerial training courses, etc.).

7. Developing, and administering a comprehensive training program to familiarize new members of V6 with selected aspects of nuclear command and control.

8. Managing the planning, development, acquisition, field support, and evaluation of current and planned on-line and off-line COMSEC systems used for command and control of nuclear weapons.

Administrative Files

This file contains manuals, memoranda, forms and correspondence relating to personnel, travel, budget and other office administrative matters including those for the Codes Branch.

DATE SPAN: 1986 to Present

LOCATION: V61

STORAGE MEDIA: Paper/Floppies/Viewgraphs

VOLUME: 27 cu.cft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel records: Destroy 1 year after separation or transfer of employee.

B. Administrative records: Destroy after 3 years if no longer needed for operations.

DISPOSITION NO.a V61-1

Operational Code File

This file contains records regarding the emergency action message codes. It also contains historical files of the codebooks.

DATE SPAN: 1963 to Present

LOCATION: V61

STORAGE MEDIA: Paper

VOLUME: 45 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: V61-2

Visual Aid File

This file contains visual aids such as slides, VCR tapes, and Vugraphs pertaining to codebooks and nuclear command and control data.

DATE SPAN:	1983 to Present
LOCATION:	V61
STORAGE MEDIA:	Slides, VCR tapes, Vugraphs
VOLUME:	6 cu. ft.
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Destroy when no longer needed for operations.
DISPOSITION NO.:	V61-3

Working Files

V61 is responsible for retaining codebooks and all other pertinent data for nuclear command and control.

DATE SPAN:	1963 to Present
LOCATION:	V61
STORAGE MEDIA:	Paper
VOLUME:	39 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Destroy when no longer needed for operations.
DISPOSITION NO.:	V61-4

Code Book File

This file contains information pertaining to codebooks and other pertinent data for nuclear command and control.

DATE SPAN: 1982 to Present

LOCATION: V61

STORAGE MEDIA: Paper

VOLUME: 15 cu. ft.

CLASSIFICATION: SECRET, NOFORN

DISPOSITION: Destroy when no longer needed for operationsn

DISPOSITION NO.n V61-5

Code Related Program Material File

This file consists of disks containing program-related materials and are updated regularly.

DATE SPAN: 1983 to Present

LOCATION: V61

STORAGE MEDIA: Floppies

VOLUME: 9 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.n V61-6

V62

STRATEGIC FORCES SYSTEMS

V62

NUCLEAR WEAPONS SYSTEMS

The Chief, V62, is responsible to the Chief, V6, for planning, development, acquisition, field support, and evaluation of strategic and tactical nuclear weapons systems and associated use controls systems.

Primary functions include:

1. Conducting and participating in studies of requirements and technology opportunities.

2. Participating in the development of nuclear weapons security systems and architectures and associated use control systems and techniques.

3. Developing and coordinating systems performance standards, operating procedures, and doctrine.

4. Managing the development and acquisition of specialized materials, techniques, and equipment.

5. Providing field assistance to unified and specified (U&S) command elements responsible for nuclear weapons systems.

6. Evaluating the adequacy of fielded systems against special nuclear C2 and weapons system security criteria.

Nuclear Command and Control COMSEC File

This file contains records regarding programs as well as program summaries for the Nuclear Command Control-COMSEC program. It also contains the historical files of these programs.

DATE SPAN:	1970 to Present
LOCATION:	V62
STORAGE MEDIA:	Paper/Floppy Disks
HARDWARE:	UNAVAILABLE
SOFTWARE:	Xerox 860
VOLUME:	4.87 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Permanent. Transfer to NCRC when no longer needed for operations.
DISPOSITION NO.:	V62-1

Administrative File

This file includes manuals, memoranda, forms, and correspondence relating to personnel, travel, budget, and other office administrative matters.

DATE SPAN:	1980 to Present
LOCATION:	V62
STORAGE MEDIA:	Paper/Floppy Disks
HARDWARE:	Xerox 860
SOFTWARE:	Xerox 869 disk
VOLUME:	12.15 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	A. Manuals: Destroy when superseded or obsolete. B. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) C. Administrative Records: Destroy after 5 years or sooner if no longer needed for operations.
DISPOSITION NO.:	V62-2A, B and C

V63

THEATER SYSTEMS

V63

Communications Systems

The Chief, V63, is responsible to the Chief, V6, for planning, development, acquisition, field support, and evaluation of theater forces nuclear command and control and tactical nuclear weapons systems.

Primary functions include:

1. Conducting and participating in studies of requirements and technology opportunities.

2. Participating in the development of theater forces command and control systems architecture and tactical nuclear weapons security systems.

3. Developing and coordinating system performance standards, operating procedures, and doctrine.

4. Managing the development and acquisition of specialized materials, techniques, and equipment.

5. Providing file assistance to U.S. command elements responsible for tactical nuclear C2 systems and weapons security.

6. Evaluating the adequacy of fielded systems against special nuclear C2 criteria.

V63 Administrative File

This file contains information relating to personnel, budget, and program documentation, training and education, and security guidelines for V63.

DATE SPAN: 1980 to Present

LOCATION: V63

STORAGE MEDIA: Paper/Floppy Disks

HARDWARE: PC

SOFTWAREn IBM Writer/Office Writer

VOLUME: 6 cu. ftn

CLASSIFICATION: SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Program Documentation: Review in 5 yearsn (Documentation may still be needed during the termination periodn)

C. Administrative Records: Destroy after 5 years or sooner if no longer needed for operationsn

DISPOSITION NO.: V63-1A, B and C

V64

EAM PROCESSING

V64

Automated Emergency Action Message (EAM) Processing and Dissemination System (AEPDS)

The Chief, V64, is responsible to the Chief, V6, for managing the Automated EAM Processing and Dissemination System (AEPDS) Programm

Primary functions include:

1. Conducting and participating in studies of requirements and technology opportunities.

2. Developing and coordinating the AEPDS system architecture, system performance standards, operating procedures, and doctrine.

3. Managing the development of AEPDS hardware and interfaces to appropriate communications systems.

V64 Historical File

This file contains historical information concerning every aspect of EAM processing and dissemination. This information includes files regarding the development and operation of message processing and dissemination equipment.

DATE SPAN: 1980 to Present

LOCATION: V64

STORAGE MEDIA: Paper

VOLUME: 3 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Permanent. Retire to NSA Archives when no longer needed for operations.

DISPOSITION NO.: V64-1

~~Subject File~~

~~This file contains data pertaining to research and development of the Automatic EAM Processing and Dissemination System. Data also supports program justification and procurement actions.~~

~~DATE SPAN:~~ ~~1984 to Present~~

~~LOCATION:~~ ~~V64~~

~~STORAGE MEDIA:~~ ~~Paper/Film~~

~~VOLUME:~~ ~~5 cu. ft.~~

~~CLASSIFICATION:~~ ~~TOP SECRET CODEWORD, NOFORN~~

~~DISPOSITION:~~ ~~Review in 5 years. (Documentation may still be needed during the termination period.)~~

~~DISPOSITION NO.:~~ ~~V64-2~~ *

*Obsolete. No longer created. See 6/12/2014 email. MPB

~~Reference File~~

~~This file includes current Rnand D data on EAM processing and dissemination equipment, communication equipment, and relevant military hardware and softwaren~~

~~DATE SPANn~~	~~1983 to Present~~
~~LOCATION:~~	~~V64~~
~~STORAGE MEDIAn~~	~~Paper~~
~~VOLUMEo~~	~~6 cu. ft.~~
~~CLASSIFICATIONn~~	~~TOP SECRET CODEWORD, NOFORN~~
~~DISPOSITIONo~~	~~Destroy when no longer of reference value.~~
~~DISPOSITION NOo:~~	~~V64-3~~ *

Administrative File

This file includes personnel, budget, awards, security, training, and other administrative files originated and used by the V64 staff.

DATE SPANn	1987 to Present
LOCATIONo	V64
STORAGE MEDIAo	Paper/Film
VOLUME:	5 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITIONn	A. Personnel Recordsn Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Destroy after 2 yearsn
DISPOSITION NOo:	V64-4A and B

*Obsolete. No longer created. See 6/12/2014 email. MPB

V65

WEAPONS

AND

SPECIAL PROGRAMS

~~V36~~ V6

Weapons Systems

The Chief of V36 is responsible to the Chief, V3, for managing weapons related COMSEC programs from initial planning and development to the last production and implementation. He/she is responsible for overall COMSEC support for the systems in this area, ensuring coordination between the related programs, and, when necessary, maintaining such items as interoperability, compatibility, deployment scheduling, etc.

Primary functions include:

1. Developing detailed plans, schedules, cost estimates, and strategies to support all prgrams and carrying out these detailed plans and strategies.

2. Developing acquisition strategy, preparing production contract solicitation documents, evaluating proposals, and recommending contractors for solicitation and award.

3. Directing and managing program development, production, and related supporting contracts.

4. Conducting program reviews, reporting program status, and ensuring adherence to approved plans, architectures, schedules, and costs.

5. Managing MIPR'd funding and providing production delivery allocation schedules to users.

6. Providing customer services during development and production phases including technical assistance, program information briefings and demos, cost and schedule information, panel membership, and implementation support.

7. Providing engineering support to all facets of programs from development through production and implementation.

8. Arranging/obtaining necessary services from the support organizations.

9. Preparing program manpower and funding resource requirements.

10n Performing system/component testing, architecture feasibility evaluation, and system performance characterizationn

11n Providing sustaining technical hardware and software support to field systems.

12. Providing a centralized technical expertise for fielded systems and maintaining COMSEC configuration and modification controln

13. Providing program management for special applications/adaptations of COMSEC and user-unique programsn

14. Providing assurance that positive control measures associated with nuclear weapons are adequaten

15. Providing support to DOE in enhancing security techniques for nuclear weapon locking devices (PAL)n

~~Weapons and Special Programs File~~ *

~~This file consists of background and related reports on Weapons and Special Programs Users and Briefing Aids as well as information on KUTA, NOBLEMAN, and SANCHEZ equipment.~~

~~DATE SPAN:~~	~~1977 to Present~~
~~LOCATION:~~	~~V65~~
~~STORAGE MEDIA:~~	~~Paper/Film~~
~~VOLUME:~~	~~6 cu. ft.~~
~~CLASSIFICATION:~~	~~TOP SECRET CODEWORD, NOFORN~~
~~DISPOSITION:~~	~~Destroy when no longer needed for operations.~~
~~DISPOSITION NO.:~~	~~V65-1~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V7

TECHNICAL PLANNING SUPPORT

V7

TECHNICAL PLANNING SUPPORT

The Chief, V7, is responsible to the Chief, V, for the management of Technical Planning and Support, to include: Quick Reaction Capability and Applications Support Division; the Off-Line Systems Division; the Technical Systems Engineering and Planning Support Division; the Off-Line Systems Applications and User Support Division; the Development Center for Embedded COMSEC Products Division; and the Defense Mobilization Systems Planning Activity (DMSPA).

Primary functions include:

1. Providing the requisite planning, acquisition, installation, and management oversight, for the Quick Reaction Capability (QRC) and Applications Support Division. This includes ensuring the operation of a modern, comprehensive laboratory facility for rapid prototyping and demonstration of security concepts for INFOSEC applications; the development and maintenance of a technical data base of commercial and non-commercial programmable devices with potential INFOSEC applications; and the provision of technical data and guidance to INFOSEC Program Managers and in support of the Commercial COMSEC Endorsement Program (CCEP).

2. Providing the requisite planning, acquisition, installation, and management oversight for Off-Line Systems Division. This includes elimination of all appropriate manual code/paper systems by replacement with Auto Manual Systems (AMS). Associated tasks include performing technical requirements analysis and application technical effectiveness analysis; producing and fielding all current and future Auto Manual Systems; and providing an electronic Communications-Electronics Operating Instructions (CEOI) and net management capability for tactical communications.

3. Providing the requisite planning, acquisition, installation, and management oversight for the Technical Systems Engineering and Planning Support Division. This includes: providing INFOSEC systems engineering support to special and broad telecommunications programs, maintaining appropriate interface and liaison with community offices for near-term system requirements; pro-

viding systems engineering with affected users, and assisting in the development and deployment of supported systems.

4. Providing the planning and management oversight of the Defense Mobilization Systems Planning Activity (DMSPA) INFOSEC Special Project Office (SPO), to include: the participative development of DMSPA INFOSEC plans and architectures; the development of DMSPA INFOSEC material requirements and the provision thereof in consonance with schedule constraints; the coordination of INFOSEC technical assistance and guidance during the development and deployment of the DMSPA system, to include field implementation and support; and the development and recommendation of plans and methods to satisfy security requirements for the DMSPA program.

5. Providing the requisite planning, acquisition, installation, and management oversight for the Off-Line Systems Application and User Support Division. This includes: acting as the National Manager for Off-Line Systems; processing validated user requirements for non-nuclear off-line systems and changing call-sign and frequency systems; providing off-line system solution to satisfy user needs; maintaining a data base on non-nuclear off-line crypto/communications-electronic operation instructions (CEOI) and automated systems; optimizing the over-all off-line product mix; and planning for systematic reduction of U.S./NATO dependency on off-line based systems.

6. Developing standardized INFOSEC products to be embedded in telecommunications and information processing systems.

V71

QRC AND APPLICATIONS SUPPORT

V71

QRC and Applications Support

The Chief, V71, is responsible to the Chief, V7, for the planning, acquisition, installation and management of a modern, comprehensive laboratory facility to provide a Quick Reaction Capability (QRC), rapid prototyping, and demonstration facility for INFOSEC applications and security concepts.

Primary functions include:

1. Consolidation of existing and planned Data and Network Laboratory resources. This includes site planning, installation, operation, maintenance, configuration control and interfacing these equipments to other data systems.

2. Identification and acquisition of computer hardware, firmware and software resources necessary to rapidly prototype experimental data and network security devices. Develop prototypical devices, both as tasked and on an anticipatory basis. Support requirements for rapid response for application and implementation of INFOSEC products.

3. Develop and maintain a technical data base of commercial and noncommercial programmable devices with potential INFOSEC application. Benchmark cryptographic algorithms and functions, supporting other elements of the INFOSEC Organization with these data.

4. Perform field installations and tests, as necessary, to determine if INFOSEC devices developed or endorsed by V will perform as expected by the customer in his environment. Identify and acquire needed network and systems measurement and analysis equipments to ensure proper characterization of the impact INFOSEC has on system performance.

5. Provide technical guidance to INFOSEC Program Managers, as appropriate.

6. Provide technical data to CCEP vendors in support of the CCEP program, as requested.

7. Recruit entry-level professionals, applying their existing skills to the INFOSEC mission and develop their ability to serve productively in other roles later in their careers.

8. Provide an in-house testbed to support rapid installation, operational and functional analysis of products being considered for INFOSEC application.

9. Provide EDP support for sensitive programs to other organizations within V7.

10. Provide specialized support as directed by Chief, V, and endorsed by Chief, V7.

~~ESCHAR Data Base~~ *

~~This data base contains files on systems designed and implemented by V71n~~

~~DATE SPAN:~~	~~UNAVAILABLE~~
~~LOCATION:~~	~~V71~~
~~STORAGE MEDIA:~~	~~Hard Disk/Magnetic Tape~~
~~HARDWARE:~~	~~ESCHAR (VAX 11.780)~~
~~SOFTWARE:~~	~~ESCHAR (V,VMS)~~
~~VOLUME:~~	~~UNAVAILABLE~~
~~CLASSIFICATION:~~	~~TOP SECRET CODEWORD, NOFORN~~
~~DISPOSITION:~~	~~Delete or destroy when related system is terminated, replacedn, or updated.~~
~~DISPOSITION NOn:~~	~~V71-1~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V72

TECHNICAL SYSTEMS ENGINEERING

AND

PLANNING SUPPORT

Modification File Data Base

This data base provides for the automated tracking of all modifications to INFOSEC items and provides for the automated monitoring of the implementation of mandatory modifications as defined by NACI 2005 and S Regulation No. 90-16.

DATE SPAN:	1970 to Present
LOCATION:	V72
STORAGE MEDIA:	Floppy Disks
HARDWARE:	RAPPER
SOFTWARE:	M204
VOLUME:	20 Megabytes
CLASSIFICATION:	TOP SECRET, VRK
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.a	V72-1

PREVIOUSLY V73-1

~~Modification Data Record File~~ *

~~This file provides the present and historical information on all modifications made to INFOSEC equipment. It also provides for the tracking of mandatory modification and their implementation by users. It implements NACI 2005 and S Regulation 90-16.~~

~~DATE SPANn~~	~~1970 to Present~~
~~LOCATIONn~~	~~V72~~
~~STORAGE MEDIAn~~	~~Paper~~
~~VOLUMEn~~	~~15 cun ft.~~
~~CLASSIFICATIONn~~	~~TOP SECRET, VRK~~
~~DISPOSITIONn~~	~~Destroy when no longer needed for operations.~~
~~DISPOSITION NO.n~~	~~V72-2~~

~~**PREVIOUSLY V73-2**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

V74

DIATRIBE Data Base

DISPOSITION NO.: V74-1

TRANSFERRED TO V27-1 920310

PROJKMD Data Base

DISPOSITION NO.: V74-2

TRANSFERRED TO V27-2 920310

KMEP Data Base

DISPOSITION NO.: V74-3

TRANSFERRED TO V27-3 920310

AMCCDIS File

DISPOSITION NO.: V74-4

TRANSFERRED TO V27-4 920310

CALLFREQ Data Base

DISPOSITION NO.: V74-5

TRANSFERRED TO V27-5 920310

USARMYCS Data Base

DISPOSITION NO.: V74-6

TRANSFERRED TO V27-6 920310

MARPROD Data Base

DISPOSITION NO.: V74-7

TRANSFERRED TO V27-7 920310

MARBUGS Data Base

DISPOSITION NO.: V74-8

TRANSFERRED TO V27-8 920310

V75

~~Daisy Design Data Base (DCECP)~~ *

~~This data base contains schematic drawings, simulation data, and component models. It is also used to store V755 embedded COMSEC descriptions~~

~~DATE SPAN:~~	~~1985 to Present~~
~~LOCATION:~~	~~V75~~
~~STORAGE MEDIA:~~	~~Magnetic Disk/Magnetic Tape~~
~~HARDWARE:~~	~~Overtake (Daisy)~~
~~SOFTWARE:~~	~~Daisy (custom designed)/DNIX~~
~~VOLUME:~~	~~2.2 Gigabytes~~
~~CLASSIFICATION:~~	~~SECRET, NOFORN~~
~~DISPOSITION:~~	~~Destroy when no longer needed for operations.~~
~~DISPOSITION NO.~~	~~V75-1~~

~~**DISCONTINUED 920310**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

DCECP Design Backup File (Daisy)

This file is a backup for the Development Center for Embedded COMSEC Products (DCECP) design operational files which reside on the Daisy CAD/CAE Computer Systems disks.

DATE SPAN:	1985 to Present
LOCATION:	V75
STORAGE MEDIA:	Magnetic Tape (30 reels)
HARDWARE:	Daisy CAD/CAE
SOFTWARE:	Daisy DED, DLS, PWB, MAS, DLAB - DNIZ
VOLUME:	2.0 Gigabytes
CLASSIFICATION:	SECRET, NOFORN
DISPOSITION:	Destroy when no longer needed for operations.
DISPOSITION NO.:	V75-2

DISCONTINUED 920310

DCECP Design Support Data Base (VAX)

This data base contains support data for the product designs of the Development Center for Embedded COMSEC Products (DCECP).

DATE SPAN:	1985 to Present
LOCATION:	V75
STORAGE MEDIA:	Floppy Disks
HARDWARE:	Digital VAX 11/780
SOFTWARE:	Digital - Pascal, Fortran, Basic, FMS, Datatrieve
VOLUME:	400 Megabytes
CLASSIFICATION:	SECRET, NOFORN
DISPOSITION:	Destroy when no longer needed for operations.
DISPOSITION NO.:	V75-3

DISCONTINUED 920310

DCECP Design Backup File (VAX)

This file is a backup file for the Development Center for Embedded COMSEC Products (DCECP) design operational files which reside on the VAX computer system disks.

DATE SPAN:	1985 to Present
LOCATION:	V75
STORAGE MEDIA:	Magnetic Tapes (30 reels)
HARDWARE:	Digital VAX 11780
SOFTWARE:	Digital - Pascal, Fortran, Basic, FMS, Datatrieve -VMS
VOLUME:	2.0 Gigabytes
CLASSIFICATION:	SECRET, NOFORN
DISPOSITION:	Destroy when no longer needed for operations.
DISPOSITION NO.:	V75-4

DISCONTINUED 920310

~~DCECP Design File (Paper)~~ *

~~This file contains design and support documentation for products of the Development Center for Embedded COMSEC Products (DCECP) drawings, descriptions and analysis.~~

~~DATE SPAN:~~	~~1985 to Present~~
~~LOCATION:~~	~~V75~~
~~STORAGE MEDIA:~~	~~Paper~~
~~VOLUME:~~	~~55.5 cu. ft.~~
~~CLASSIFICATION:~~	~~SECRET, NOFORN~~
~~DISPOSITION:~~	~~Permanent. Retire to NSA Archives.~~
~~DISPOSITION NO.:~~	~~V75-5~~

~~**DISCONTINUED 920310**~~

*Obsolete. No longer created. See 6/12/2014 email. MPB

General Program File

This file contains background and reference information pertaining to all facets of High Speed Encryption within V75.

DATE SPAN: 1975 to Present

LOCATION: V75

STORAGE MEDIA: Paper

VOLUME: 20 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.n V75-6

PREVIOUSLY V32-1

Contract Data Items File

This file consists of TEMPEST test reports, mechanical and engineering reports, and related records.

DATE SPAN: 1984 to Present

LOCATION: V75

STORAGE MEDIA: Paper/Microfiche

VOLUME: UNAVAILABLE

CLASSIFICATION: SECRET

DISPOSITION: A. Paper: Destroy upon verification of microfiching.

B. Microfiche: Destroy when no longer needed for operationsn

DISPOSITION NO.n V75-7 A and B

PREVIOUSLY V32-2

V76

GENERAL PURPOSE LINK ENCRYPTION

Link Encryption Products File (Contractual)

This file contains contract documentation which includes data support of design, development and production of COMSEC Link Encryption Products.

DATE SPAN: 1980 to Present

LOCATION: V76

STORAGE MEDIA: Paper

VOLUME: 160 cu. ft.

CLASSIFICATION: TOP SECRET, NOFORN

DISPOSITION: Destroy 7 years after final payment.

DISPOSITION NO.: V76-1

Link Encryption Products File (Technical)

This file contains technical documentation on the design, subsequent engineering and testing of COMSEC Link Encryption Products.

DATE SPAN: 1980 to Present

LOCATION: V76

STORAGE MEDIA: Paper

VOLUME: 50 cu. ft.

CLASSIFICATION: TOP SECRET, NOFORN

DISPOSITION: Transfer to NCRC when no longer required for operations. Review in 10 years. Destroy when related product is obsolete.

DISPOSITION NO.: V76-2

Contract Data Requirements List (CDRL) File

This file is used to track and monitor contractor progress, costs, and tests performed in connection with the KW-46 (VALLOR) Buy-Out contract.

DATE SPAN:	1987 to Present
LOCATION:	V76
STORAGE MEDIA:	Paper
VOLUME:	3 cu. ft.
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	A. Microfilm: Destroy when no longer needed for operations.
	B. Paper: Destroy upon verification of microfilming.
DISPOSITION NO.:	V76-3 A and B

V8

KEY MANAGEMENT

V8

KEY MANAGEMENT

The Chief, V8, is responsible to the Chief, V, for the research, development, and acquisition of INFOSEC key management systems. He is further responsible for the overall key management program to include the conceptual planning, system planning, transition planning, acquisition planning, and applications engineering support to user programs.

Primary functions include:

1. Serving as the INFOSEC principal and central focus for key management.

2. Establishing standards, specifications and guidelines for the design, development, and implementation of key architectures and applications.

3. Developing keying concepts, techniques and architectures for future INFOSEC systems.

4. Performing research and analysis to support the development of new concepts and technologies for enhancing and standardizing key management systems.

5. Certifying, via review and analysis, that keying systems and their applications comply with established standards and specifications.

6. Providing assistance and guidance to program managers and customers to ensure proper development, applicant and implementation of key management systems.

7. Developing the overall criteria and concepts for advanced keying systems.

8. Ensuring that INFOSEC programs and user communications systems implement programs consistent with key management planning.

9. Developing overall system and engineering designs in response to requirements and plans for new or modified key management systems.

10. Development and acquisition of generic key management system elements.

V8 Administrative File

This file includes memoranda and reports relating to personnel, travel, budget and other office administrative matters.

DATE SPAN:	1985 to Present
LOCATION:	V8
STORAGE MEDIA:	Paper
VOLUME:	25 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Destroy when 2 years old. C. Reference Materials: Destroy when no longer of reference value.
DISPOSITION NO.:	V8-1A, B and C

Key Management Reference Material File

This file consists of background and reference information pertaining to key management and COMSEC equipment design.

DATE SPAN:	1965 to Present
LOCATION:	V81
STORAGE MEDIA:	Paper/Floppy Disks
HARDWARE:	KIWI -VAX 8600
SOFTWARE:	KIWI -VMS OPERATING SYSTEM
VOLUME:	47 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION:	A. Hard Copy: Permanent. Retire to NSA Archives. B. Electronic Copy: Destroy when no longer needed for reference purposes.
DISPOSITION NO.:	V81-1 A and B

TRANSFERRED TO C76-5 920309

V82

SYSTEMS PLANNING

AND

SUPPORT

V82

Systems Planning and Support

The Chief, V82, is responsible to the Chief, V8, for assuring that INFOSEC programs and user communications systems implement key management systems consistent with the goals and objectives of the key management organization. The Chief is responsible for key management program planning, essential objective planning, program guidance and support, and the coordination and development of key management doctrine and policy development.

Primary functions include:

1. Assessing user key management programs to ensure that they conform with INFOSEC key management objectives and plans.

2. Assessing key management plans for INFOSEC programs to ensure that they fully document the key management structure and operation, and that the program supports the overall key management objectives.

3. Directing and providing assistance to program managers, to make appropriate adjustments to their programs, to assure that they are consistent with overall key management objectives.

4. Providing leadership and direction to the Joint Key Management Working Group, and to participate in other key management working groups, both internal and external, to address and resolve key management issues.

5. Developing and managing a joint transition plan to replace the existing paper-based cryptomaterial system with a new secure electronic system.

6. Supporting and coordinating the planning and implementation of V INFOSEC program initiatives to assure compatability and interoperability with key management systems and V objectives.

7. Initiating and proposing the development of key management doctrine and policy, and review and assess doctrine and policy proposed for individual INFOSEC programs.

8. Serving as the interface and primary point of contact between V8 and all internal program organizations and user organizations.

Key Management File

This file contains administrative records and program documentation on the description of and application of key management systems.

DATE SPAN:	1985 to Present
LOCATION:	V82
STORAGE MEDIA:	Paper
VOLUME:	4 cu. ft.
CLASSIFICATION:	SECRET, NOFORN
DISPOSITION:	A. Administrative Records: Destroy when 3 years old. B. Program Records: Destroy when no longer needed for operations.
DISPOSITION NO.:	V82-1 A and B

V84

SYSTEMS DEVELOPMENT

AND ACQUISITION

V84

Systems Development and Acquisition

The Chief, V84, is responsible to the Chief, V8, for the program management of key management systems components commensurate with organization requirements.

Primary functions include:

1. Management, development, acquisition, and logistics support of new key management system assets.

2. Initially focus on EGADS assets (Local Management Device (LMD)n, Key Processor (KP)n, and Data Transfer Device (DTD)n).

3. Close coordination with:

   V81 to identify applicable INFOSEC techniques and standards.

   V82 to determine coordinated plans and objectives.

   V83 to specify functional security requirements.

   PMs of other INFOSEC programs to ensure broad utility of the new key management assets.

4. Provide experimental prototypes for functional demonstration and verification, development models for engineering qualification and system integration testing, and production models for operational deployment.

*Local Management Device/Key Processor File

This file contains local management device/key processor (LMD/KP) proposals and evaluation information under the auspices of V84.

DATE SPAN:	1989 to Present
LOCATION:	V84
STORAGE MEDIA:	Paper
VOLUME:	3 cu. ft.
CLASSIFICATION:	SECRET NOFORN
DISPOSITION:	Close annually. Retain locally 3 years. Transfer to the NCRC. After 30 years, review for further retention
DISPOSITION NO.:	V84-1

V85

CENTRAL FACILITY

SYSTEM DEVELOPMENT

V85

Central Facility Systems Development

The Chief, V85, is responsible to the Chief, V8, for the engineering and overall management of the development and fielding of the central facility components defined by the Electronic Key Management System (EKMS) architecture.

Primary functions include:

1. Ensuring that the central facility components are designed consistent with the EKMS goals: namely, improve security of the key management process; minimize system life cycle costs; accommodate new and existing key types; provide a common interface and procedures to the User community; and minimize the need for other system developments to support key management.

2. Planning, programming, management, development, acquisition, and logistics support for central facility systems.

3. Focusing the development of the EKMS by an evolutionary upgrading of the Secure Data Network System (SDNS) Key Management System.

4. Providing support for the development of operational concepts and procedures for central facility systems in close coordination with other V8 elements and User organizations.

5. Providing the analysis and engineering to document the requisite central facility functions and capabilities in sufficient detail to enable modification to or development of System Requirement Specifications for the central facility.

6. Providing the direction, coordination, and liaison with the developers and users to ensure sufficient up-front planning for logistical and operational support functions.

7. Providing technical support to assist and influence developments consistent with the central facility design,

to include technical guidance, and assuring interoperability testing is accomplished to demonstrate compliance with EKMS specifications.

8. Performing planning and coordination with user elements to ensure integrated planning for proper system implementation and an orderly transition of key production responsibility for selected key types consistent with the evolving EKMS central facility capabilities and objectivesn

*Administrative File

This file consists of administrative files concerning budget, read, directives, policies, procedures, awards, security, training, and other related files. It also contains personnel, organizational management files, and information on daily functionsn

DATE SPAN:	1985 to Present
LOCATION:	V85
STORAGE MEDIA:	Paper
VOLUME:	42 cun ftn
CLASSIFICATION:	TOP SECRET CODEWORD NOFORN
DISPOSITION:	A. Administrative Records: Destroy when 3 years old or sooner if no longer needed for operations. B. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
DISPOSITION NO.n	V85-1 A and B

COMBINED WITH PREVIOUS V83-1

*Program Management File

This file contains technical documentation on EKMS (Electronic Key Management System) backbone systems and supported elementsn It also consists of the EKMS Central Facility Release 1 and 2 technical and contract administrative documents/informationn

DATE SPAN: 1986 to Present

LOCATION: V85

STORAGE MEDIA: Paper

VOLUME: 30 cun ftn

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Retain by OPI for 5 yearsn Review annually thereaftern

DISPOSITION NOn: V85-2

Working File

This file includes memoranda, reports, and specifications for COMSEC and Key Management systems and equipmentsn This file also includes technical reference materialn

DATE SPAN: 1985 to Present

LOCATION: V85

STORAGE MEDIA: Paper

VOLUME: 45 cun ftn

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy when no longer needed by operations.

DISPOSITION NO.: V8-3

PREVIOUSLY V83-2

Redactions have been made to this report pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 USC § 3605 (Previously 50 U.S.C. 402, noting National Security Agency Act of 1959) , which protects from disclosure "information pertaining to the functions or organization of NSA and certain information pertaining to NSA employees." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

http://www.archives.gov/foia/