

Request for Records Disposition Authority

Records Schedule Number **DAA-0507-2012-0001**
Schedule Status **Approved**

Agency or Establishment **Defense Finance and Accounting Service**
Record Group / Scheduling Group **Records of the Defense Finance and Accounting Service**
Records Schedule applies to **Agency-wide**
Schedule Subject **Defense Joint Military Pay System (JUMPS) Management Notices**
Internal agency concurrences will be provided **No**

Background Information **Department of the Air Force requested Schedule 7340 Rule 8 Management Notices to be changed. Air Force has disposition for these records as 6 months DFAS currently reflects disposition as 6 years 3 months This was an an oversight on DFAS's part Disposition for DFAS should be 6 months**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0507-2012-0001

Sequence Number

1

Management Notices

Disposition Authority Number DAA-0507-2012-0001-0001

Records Schedule Items

Sequence Number						
1	Management Notices					
	Disposition Authority Number	DAA-0507-2012-0001-0001				
	Data identifying transactions which require manual processing.					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No				
	<table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> <tr> <td>DFAS 5015 2-M</td> <td>Records Disposition Schedule</td> </tr> </table>		Manual Citation	Manual Title	DFAS 5015 2-M	Records Disposition Schedule
Manual Citation	Manual Title					
DFAS 5015 2-M	Records Disposition Schedule					
	Disposition Instruction					
	Retention Period	Destroy immediately after 6 months				
	Additional Information					
	GAO Approval	Not Required				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
03/12/2012	Certify	Ralph Mullins	Records Program Manager	DFAS Agency Wide - DFAS Agency Wide
07/09/2012	Submit for Concurrence	Galen Wilson	Appraiser	National Archives and Records Administration - Records Management Services
07/12/2012	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
07/12/2012	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/17/2012	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist