

Request for Records Disposition Authority

Records Schedule Number **DAA-0507-2013-0001**
Schedule Status **Approved**

Agency or Establishment **Defense Finance and Accounting Service**
Record Group / Scheduling Group **Records of the Defense Finance and Accounting Service**
Records Schedule applies to **Agency-wide**
Schedule Subject **Accident Reports & Supplementary Information for HR/DOL/Workers' Compensation Program**

Internal agency concurrences will be provided **No**

Background Information **Schedule 6055 Item 3 01**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0507-2013-0001

Sequence Number

1

Accident Reports & Supplementary Information for HR/DOL/Workers' Compensation Program

Disposition Authority Number DAA-0507-2013-0001-0001

Records Schedule Items

Sequence Number		
1	<p>Accident Reports & Supplementary Information for HR/DOL/Workers' Compensation Program</p> <p>Disposition Authority Number DAA-0507-2013-0001-0001</p> <p>CA-1 Traumatic Injury, CA-2 Occupational Injury forms, supporting medical and other documentation related to the work injury, filed with Department of Labor under Workman's Compensation Program</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p>	
	Manual Citation	Manual Title
	DFAS 5015 2-M Schedule 6055 Item 3 01	Records Disposition Schedule
	Disposition Instruction	
	Cutoff Instruction	Cut off three years after the date of the report
	Retention Period	Destroy 15 year(s) after cutoff
	Additional Information	
	GAO Approval	Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
02/06/2013	Certify	Ralph Mullins	Records Program Manager	DFAS Agency Wide - DFAS Agency Wide
03/22/2013	Submit for Concurrence	Galen Wilson	Appraiser	National Archives and Records Administration - Records Management Services
03/27/2013	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
03/27/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
04/02/2013	Approve	Paul Wester	Chief Records Officer for the U S Government	National Archives and Records Administration - Office of the Chief Records Officer