

## Request for Records Disposition Authority

Records Schedule Number      DAA-0507-2016-0001  
Schedule Status                Approved  
  
Agency or Establishment        Defense Finance and Accounting Service  
Record Group / Scheduling Group   Records of the Defense Finance and Accounting Service  
Records Schedule applies to    Agency-wide  
Schedule Subject                Foreign Military Sales Case Files  
Internal agency concurrences will be provided      No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0507-2016-0001

Sequence Number
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1
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Case Files maintained in DFAS FMS activities Disposition Authority Number: DAA-0507-2016-0001-0001
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## Records Schedule Items

Sequence Number					
1	<p><b>Case Files maintained in DFAS FMS activities</b></p> <p>Disposition Authority Number      DAA-0507-2016-0001-0001</p> <p>Original or office copies of FMS case documentation (See NOTE 1) to include: letter of request, pricing data, correspondence, financial analysis/ termination liability worksheets, Defense Requirements Survey Report, letter of intent, letter of offer and acceptance, modifications and amendments, Original collection and disbursement vouchers, Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA), Congressional notification, financial control documents, Implementation Directives, DSAA 1200 system documentation, execution documentation, special logistics documentation, shipping/control records, management reviews, case closure documentation, and reopened case documentation.</p> <p>Final Disposition                      Temporary</p> <p>Item Status                                Active</p> <p>Is this item media neutral?            Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?            Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                            Yes</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>Schedule 7360 Rule 1</td> <td>DFAS 5015.2-M Records Disposition Guide</td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation      N1-507-12-1, item 1 N1-507-11-1, item 380</p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                        Cut off at end of fiscal year in which case closed.</p> <p>Retention Period                         Destroy 30 year(s) after cutoff</p> <p><b>Additional Information</b></p> <p>GAO Approval                              Not Required</p>	Manual Citation	Manual Title	Schedule 7360 Rule 1	DFAS 5015.2-M Records Disposition Guide
Manual Citation	Manual Title				
Schedule 7360 Rule 1	DFAS 5015.2-M Records Disposition Guide				

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
04/19/2016	Certify	Ralph Mullins	Records Program Manager	DFAS Agency Wide - DFAS Agency Wide
06/21/2016	Submit for Concurrence	Galen Wilson	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
06/29/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/29/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/01/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist