

Request for Records Disposition Authority

(See Instructions on reverse)

To: National Archives and Records Administration (NIR)
Washington, DC 20408

1. From: (Agency or establishment)

National Reconnaissance Office

2. Major Subdivision

(b) (3)

3. Minor Subdivision

(b) (3)

4. Name of Person with whom to confer

(b) (3)

5. Telephone (include area code)

(b) (3)

6. Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies:

is not required is attached has been requested

(b) (3)

Date (mm/dd/yyyy)

11/07/2005

Leave Blank (NARA Use Only)

Job Number

NI-SZS-06-1

Date Received

11/10/03

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

Date

11-22-2005

Archivist of the United States

Paul M. W...

Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
504 -10	<p>Access Request Files - Requests and authorizations for individuals to have access to classified and unclassified information and devices (hardware/software). i.e. Privileged User Request; PED Briefing, Registration and Internet Account Request and User Briefing; (b) (3) User Briefing and File Transfer Request.</p> <p>Temporary. Retain the most current version within the office. Prior requests and authorizations must be maintained for the duration of the employee's use and cannot be destroyed until 5 years after authorization expires.</p>		

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Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the National Reconnaissance Office ." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>