

Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To: National Archives and Records Administration (NIR)
Washington, DC 20408

Job Number
N1-525-10-3

1. From (Agency or establishment)

Date Received
11/7/10

National Reconnaissance Office

2. Major Subdivision

(b)(3)

3. Minor Subdivision

(b)(3)

4. Name of Person with whom to confer

(b)(3)

5. Telephone (include area code)

Date

03.25.2011

Archivist of the United States

Paul M. [Signature]

6. Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal of the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 3 of the GAO Manual for Guidance of Federal Agencies:

is not required is attached has been requested

Signature of Agency Representative

(b)(3)

(b)(3)

Title

(b)(3)

Date (m/d/yyyy)

12/17/2009

7. Item Number

and Proposed Disposition

9. GRS or Superseded Job Citation

10. Action taken (NARA Use Only)

The items in this schedule apply to records, regardless of medium. Information covered by permanent items may be converted to microform or to electronic format, including optical disk, without further NARA approval. Permanent microform records will be created and maintained in accordance with the standards for archival film contained in the Code of Federal Regulations. Permanent records maintained in an electronic format (whether imaged or other records material) will be created and maintained in accordance with the standards for electronic records contained in the Code of Federal Regulations and will be transferred to the National Archives in a format that meets the standards for archival records in effect at the time of transfer.

Unless otherwise specified, the transfer instructions for permanent series apply only to paper or hard copy files. When NRO establishes an electronic recordkeeping system, NARA and NRO will develop appropriate transfer instructions to cover the electronic records.

See attached for description of records that pertain to records and information management.

500 Information Management m

Series Description: 4Records in this series pertain to Records and Information Management such as records management, including forms and correspondence with NARA regarding these functions and oversight; forms management; 4 information access and release, including NRO implementation of the FOIA, PA, and MDR under Executive Order (E.O.) 12958 and its predecessors. Files 4 created in response to requests for information under the FOIA and under 5 U.S.C. 552a(d)(1) (Privacy Act), the mandatory review provisions of Executive Order 12356 (Mandatory Declassification Review) consisting of the original 4 request, a copy of the reply thereto, and all related supporting files, which may include official file copy of requested record or copy thereof. 4

Item Number: 07 4

Item Title: FOIA and PA, and MDR Access Requests File-4Appealed responses 4

Disposition: **Temporary.** 4Destroy 6 years after final determination or 6 years after the time at which a requester could file suit, or 3 years after final adjudication by courts, whichever is later. Hold in current file area for 1 year before transferring to the Records Center.

Authority: GRS 14 Item 11-a-2-b, Item 12-a GRS 1 Item 21 a 2-b, Item 22-c, GRS 14 Item 31-a-2-b, Item 32-a 4

(replaces 205-3-a-2-b, 205-3-a-3-b, 205-4-a, 205-5-a-2-b, 205-5-a-3-b, 205-6-a) 4

Item Description:

Appealed responses to access requests for non-existent records; to requesters who provide inadequate descriptions; and to those who fail to pay reproduction fees. 4Appealed responses denying access to all or part of the records requested. Correspondence and supporting documents. (Excluding the file copy of the 4 records under appeal if filed herein.) 4

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the National Reconnaissance Office ." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>