

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <u>NI-537-00-5</u>	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <u>8/4/2000</u>	
1. FROM (Agency or establishment) National Imagery and Mapping Agency (NIMA)		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION (b)(3)			
3. MINOR SUBDIVISION (b)(3)			
4. NAME OF PERSON WITH WHOM TO CONFER (b)(3)	4. TELEPHONE NUMBER (b)(3)	DATE <u>for</u> ARCHIVIST OF THE UNITED STATES <u>12/15/00</u> <i>[Signature]</i>	
<p>5. AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.</p>			
DATE <u>3 August 2000</u>	SIGNATURE OF AGENCY REPRESENTATIVE (b)(3)	TITLE (b)(3)	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	Paper records maintained separately from the recordkeeping system. Destroy when 180 days old.	See attached sheets for list of superseded items.	

Copy to: agency 1/4/01 clb

NIMA RECORDS SCHEDULE

Paper records maintained separately from the recordkeeping system: Destroy when 180 days old.

NI-537-98-1	103-01a(1)(b)	Classified Material Accounting and Access Control
↓	103-01a(2)(b)	Classified Material Accounting and Access Control
NI-537-98-3	401-01b	Legal Opinion Precedent
↓	401-03b	Procurement and Contract Legal Review
	402-01b	Claim Operation Policy
	402-02b	Contract Claim Files
	402-03a(2)	Personal Property Claim
	402-03b(2)	Personal Property Claim
	402-04a(2)	Tort Claim
	402-04b(2)	Tort Claim
	402-05a(2)	Nonappropriated Fund Claim
	402-05b(2)	Nonappropriated Fund Claim
	402-06a(2)	Foreign Claim
	402-06b(2)	Foreign Claim
	402-07b	Real Estate Reimbursement Claims
	403-02b	Invention Rights/Disclosure
	403-03b	Copyright, Patent, and Trademark License
	403-04b	Government-Asserted Claim/Infringement Allegation
	403-05b	Patent Application/Issued
	403-06b	Trademark Soliciting and Opposition
	403-07b	Patent Infringement Litigation
	406-01c	Litigation Claim Files
	406-02a(2)	Legal Representation
	406-02b(2)	Legal Representation
	406-03a(2)	Judicial Information Release
	407-01b	Legislative
	407-02b	Legislation Comment
	407-03b	Congressional Correspondence
	409-02b	Standards of Conduct Training
	409-03b	Conflict of Interest
	409-04b	Gifts
	409-05b	Post Employment
	409-06b	Outside Employment
	409-07b	Office of Government Ethics
	409-08b	Political Activity (Hatch Act)
	409-09b	Activities with Non-Federal Entities
	409-10b	Misuse of Position and Government Resources
	409-11b	Enforcement
NI-537-∞-1	501-02a(1)(b)	Security Container/Vault Information
↓	501-02b(1)(b)	Security Container/Vault Information
	501-02b(2)(b)	Security Container/Vault Information

501-03a(1)(b) Surveys and Inspections
 501-03a(2)(b) Surveys and Inspections
 501-03a(3)(b) Surveys and Inspections
 501-03c(2) Surveys and Inspections
 501-03d(2) Surveys and Inspections
 501-04(1)(b) Security Accreditations
 501-04(2)(b) Security Accreditations
 501-04(3)(b) Security Accreditations
 502-01(1)a(2) Classified Material Accounting and Control
 502-01(1)b(2) "
 502-01(3)b "
 502-02(1)b Security Information Releases
 502-03b Security Information Exchange
 502-05b Security Policy and Planning
 502-06(1)b Security Compromise Cases
 503-04(2)b Accounting Reporting
 503-05b Crypto Area Visitor Registers
 503-08(1)b Signal Security Reporting
 503-09(1)b Signal Security Investigation Reporting
 504-01(1)b Security Policy and Direction Files
 504-01(2)b "
 504-02b Contract Facilities Security Files
 504-04b Security Equipment
 504-06(3)b Industrial Administrative Files
 505-01b Security Identification Issue
 505-02b Security Identification Accountability
 505-08b Key Accountability
 505-10b Gate Guard Files
 506-03b Employee Contact Files
 507-01(2)b Personnel Security
 507-02b Polygraph Files
 507-03(1)b Secrecy Agreements, Indoctrinations, Non-disclosure Agreements, etc.
 507-03(2)b "
 507-03(3)b "
 507-03(4)b "
 1001-01b College Requirements
 1001-02b Operating Files
 1001-03b Course and Training Documentation
 1001-06b Training and Testing Report Files
 1001-07b Faculty Development Program
 1002-04b Individual Academic Record
 1301-04b Project Register
 1301-05b Project Control
 1302-01b Proposals
 1302-02b Studies
 1302-03b Program Review Files

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1302-04b	Systems Engineering Files
1302-05b	Technical Files
1302-06b	Technical Database Files
1302-08b	R&D Item Cross-Reference Files
1303-01b	Contract Files
1303-02b	R&D Item Training Files
1303-03b	Project Items Files
1303-04b	Scheduling, Review, and Testing Files
1303-05b	R&D Completion Notice Files
1304-01b	Computer Support Files
1304-02b	Telecommunications Systems Files
1304-03b	Support Evaluation Files
1304-04b	Software and Hardware Management Files

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the National Geospatial- Intelligence Agency (formerly National Imagery and Mapping Service)." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>