REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

1. FROM (Agency or establishment)
National Imagery and Mapping Agency (NIMA)

2. MAJOR SUBDIVISION
(b)(3)

3. MINOR SUBDIVISION
(b)(3)

4. NAME OF PERSON WITH WHOM TO CONFER
(b)(3)

5. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

3 August 2000

6. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
1. Paper records maintained separately from the recordkeeping system.
   Destroy when 180 days old.

7. ITEM NO.

8. SEE ATTACHED SHEETS FOR LIST OF SUPERSEDED ITEMS.

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN
(NARA USE ONLY)
NIMA RECORDS SCHEDULE

Paper records maintained separately from the recordkeeping system: Destroy when 180 days old.

103-01a(1)(b) Classified Material Accounting and Access Control
103-01a(2)(b) Classified Material Accounting and Access Control
401-01b Legal Opinion Precedent
401-03b Procurement and Contract Legal Review
402-01b Claim Operation Policy
402-02b Contract Claim Files
402-03a(2) Personal Property Claim
402-03b(2) Personal Property Claim
402-04a(2) Tort Claim
402-04b(2) Tort Claim
402-05a(2) Nonappropriated Fund Claim
402-05b(2) Nonappropriated Fund Claim
402-06a(2) Foreign Claim
402-06b(2) Foreign Claim
402-07b Real Estate Reimbursement Claims
403-02b Invention Rights/Disclosure
403-03b Copyright, Patent, and Trademark License
403-04b Government-Asserted Claim/Infringement Allegation
403-05b Patent Application/Issued
403-06b Trademark Soliciting and Opposition
403-07b Patent Infringement Litigation
406-01c Litigation Claim Files
406-02a(2) Legal Representation
406-02b(2) Legal Representation
406-03a(2) Judicial Information Release
407-01b Legislative
407-02b Legislation Comment
407-03b Congressional Correspondence
409-02b Standards of Conduct Training
409-03b Conflict of Interest
409-04b Gifts
409-05b Post Employment
409-06b Outside Employment
409-07b Office of Government Ethics
409-08b Political Activity (Hatch Act)
409-09b Activities with Non-Federal Entities
409-10b Misuse of Position and Government Resources
409-11b Enforcement
501-02a(1)(b) Security Container/Vault Information
501-02b(1)(b) Security Container/Vault Information
501-02b(2)(b) Security Container/Vault Information
501-03a(1)(b) Surveys and Inspections
501-03a(2)(b) Surveys and Inspections
501-03a(3)(b) Surveys and Inspections
501-03c(2) Surveys and Inspections
501-03d(2) Surveys and Inspections
501-04(1)(b) Security Accreditations
501-04(2)(b) Security Accreditations
501-04(3)(b) Security Accreditations
502-01(1)(a)(2) Classified Material Accounting and Control
502-01(1)(b)(2)
502-01(3)(b)
502-02(1)(b) Security Information Releases
502-03b Security Information Exchange
502-05b Security Policy and Planning
502-06(1)b Security Compromise Cases
503-04(2)b Accounting Reporting
503-05b Crypto Area Visitor Registers
503-08(1)b Signal Security Reporting
503-09(1)b Signal Security Investigation Reporting
504-01(1)b Security Policy and Direction Files
504-01(2)b
504-02b Contract Facilities Security Files
504-04b Security Equipment
504-06(3)b Industrial Administrative Files
505-01b Security Identification Issue
505-02b Security Identification Accountability
505-08b Key Accountability
505-10b Gate Guard Files
506-03b Employee Contact Files
507-01(2)b Personnel Security
507-02b Polygraph Files
507-03(1)b Secrecy Agreements, Indoctrinations, Non-disclosure Agreements, etc.
507-03(2)b
507-03(3)b
507-03(4)b
1001-01b College Requirements
1001-02b Operating Files
1001-03b Course and Training Documentation
1001-06b Training and Testing Report Files
1001-07b Faculty Development Program
1002-04b Individual Academic Record
1301-04b Project Register
1301-05b Project Control
1302-01b Proposals
1302-02b Studies
1302-03b Program Review Files
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1302-04b</td>
<td>Systems Engineering Files</td>
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<tr>
<td>1302-05b</td>
<td>Technical Files</td>
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<td>1302-06b</td>
<td>Technical Database Files</td>
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<tr>
<td>1302-08b</td>
<td>R&amp;D Item Cross-Reference Files</td>
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<tr>
<td>1303-01b</td>
<td>Contract Files</td>
</tr>
<tr>
<td>1303-02b</td>
<td>R&amp;D Item Training Files</td>
</tr>
<tr>
<td>1303-03b</td>
<td>Project Items Files</td>
</tr>
<tr>
<td>1303-04b</td>
<td>Scheduling, Review, and Testing Files</td>
</tr>
<tr>
<td>1303-05b</td>
<td>R&amp;D Completion Notice Files</td>
</tr>
<tr>
<td>1304-01b</td>
<td>Computer Support Files</td>
</tr>
<tr>
<td>1304-02b</td>
<td>Telecommunications Systems Files</td>
</tr>
<tr>
<td>1304-03b</td>
<td>Support Evaluation Files</td>
</tr>
<tr>
<td>1304-04b</td>
<td>Software and Hardware Management Files</td>
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Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the National Geospatial-Intelligence Agency (formerly National Imagery and Mapping Service)." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

http://www.archives.gov/foia/