

WITHDRAWN - RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0569-2018-0007

Request for Records Disposition Authority

Records Schedule Number DAA-0569-2018-0007
Schedule Status Returned Without Action

Agency or Establishment Defense Technical Information Center
Record Group / Scheduling Group Records of the Defense Technical Information Center
Records Schedule applies to Agency-wide
Schedule Subject Defense Technical Information Center's Records Schedule
Internal agency concurrences will be provided Yes

Background Information DTIC's mission is to ensure our national information assets are utilized (discoverable, meaningful and accessible) by authorized users, not locked away. We are the only DoD provider of unclassified (public), controlled unclassified (NIPR), and classified (SIPR) knowledge management resources that grant authorized DoD and federal government employees and industry contractors access to DoD funded scientific and technical information based on distribution statements. The research information we protect must be available for users, based on a user's credentials, to build upon past research, avoid pitfalls, and to make critical, well-informed decisions that can lead to more effective technology development and efficient use of the taxpayer-funded research. To do this we will apply DoD-approved identity authentication standards to continuously strengthen our authentication capabilities for users in the DoD, federal government, and our industry and allied partners. Today we are working to eliminate use of passwords, and we are supporting public key infrastructure (PKI) through the use of Common Access Cards (CAC), Personal Identity Verification (PIV), and External Certification Authority (ECA) credentials. We will support new standards and methods, upon approval (e.g. biometric, two factor...), to optimize the flow of information and encourage collaboration between our users. DTIC serves a broad spectrum of users. Our public (unclassified) sites and collections encourage industry innovation, citizen science and technology transfer. Our NIPR (controlled unclassified) sites and collections connect the lab scientists, engineers, and researchers to reduce duplication and build on success. The SIPR (classified) sites and collections support the work on Combatant Command requirements to deliver innovative technologies today and in the future. We will continue to expand and standardize the tools and information on each platform our customers use to ensure they have

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the tools and information they need when they need it, where they need it.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	27

GAO Approval

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Outline of Records Schedule Items for DAA-0569-2018-0007

Sequence Number	
1	100 Command Mission Documents Disposition Authority Number: DAA-0569-2018-0007-0001
2	101 Executive Office Reading Files Disposition Authority Number: DAA-0569-2018-0007-0002
3	101a. Executive Calendar Disposition Authority Number: DAA-0569-2018-0007-0003
4	101b. Executive Briefings Disposition Authority Number: DAA-0569-2018-0007-0004
5	116 Historical Records and Background References. Disposition Authority Number: DAA-0569-2018-0007-0005
6	117 Unscheduled Records Disposition Authority Number: DAA-0569-2018-0007-0006
7	118 Office Studies and Analyses Disposition Authority Number: DAA-0569-2018-0007-0007
8	119 Publication Background Files Disposition Authority Number: DAA-0569-2018-0007-0008
9	136 Support Agreements Disposition Authority Number: DAA-0569-2018-0007-0009
10	180 Designation of DTIC Security Officials Disposition Authority Number: DAA-0569-2018-0007-0010
11	190 NATO Source Document Receipts Disposition Authority Number: DAA-0569-2018-0007-0011
12	203 War and Emergency Support Planning Disposition Authority Number: DAA-0569-2018-0007-0012
13	204 Emergency Test and Exercises Disposition Authority Number: DAA-0569-2018-0007-0013
14	210 a. Speech Files Disposition Authority Number: DAA-0569-2018-0007-0014
15	215 Master Account Record (MAR) Disposition Authority Number: DAA-0569-2018-0007-0015
16	215a. Fiscal Year end MAR Printout and Backup Materials. Disposition Authority Number: DAA-0569-2018-0007-0016
17	217 Base Realignment and Closure Commission (BRAC) Files. Disposition Authority Number: DAA-0569-2018-0007-0017
18	218 General Orders

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	Disposition Authority Number: DAA-0569-2018-0007-0018
19	219 Special Studies Disposition Authority Number: DAA-0569-2018-0007-0019
20	220 Management Improvement Projects Disposition Authority Number: DAA-0569-2018-0007-0020
21	222 Employee Suggestion Program Disposition Authority Number: DAA-0569-2018-0007-0021
22	223 Strategic Planning Disposition Authority Number: DAA-0569-2018-0007-0022
23	224 Program Review and Analysis Disposition Authority Number: DAA-0569-2018-0007-0023
24	227 Commercial Activity Program (CAP) Documentation Disposition Authority Number: DAA-0569-2018-0007-0024
25	228 Interagency and Interservice Agreements Disposition Authority Number: DAA-0569-2018-0007-0025
26	241 Mission Requirements and Specifications. Mission Analysis Requirement Documents (MARDs) Disposition Authority Number: DAA-0569-2018-0007-0026
27	246 Electronic Bulletin Board Disposition Authority Number: DAA-0569-2018-0007-0027

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Records Schedule Items

Sequence Number					
1	<p>100 Command Mission Documents</p> <p>Disposition Authority Number DAA-0569-2018-0007-0001</p> <p>Records that focus on DTIC business matters of critical interest such as organization and mission changes, resource management, mission performance, or similar matters retained for oversight on key areas of organizational performance or convenience of reference.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? No</p> <table border="1"><thead><tr><th>Manual Citation</th><th>Manual Title</th></tr></thead><tbody><tr><td>GRS or Superseded Authority Citation</td><td>N1-361-90-0.</td></tr></tbody></table> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut Off Annually</p> <p>Retention Period Destroy when the item is superseded but longer retention is authorized for business use.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	Manual Citation	Manual Title	GRS or Superseded Authority Citation	N1-361-90-0.
Manual Citation	Manual Title				
GRS or Superseded Authority Citation	N1-361-90-0.				
2	<p>101 Executive Office Reading Files</p> <p>Disposition Authority Number DAA-0569-2018-0007-0002</p> <p>The Administrator's chronological files of outgoing correspondence signed personally by the Administrator or Deputy Administrator.</p> <p>Final Disposition Permanent</p> <p>Item Status Withdrawn</p>				

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Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
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GRS or Superseded Authority Citation N1-361-91-2.

Disposition Instruction

If this item has multiple sections, indicate here records to which this section apply Electronic Records

Cutoff Instruction C

Transfer Electronic Records to the National Archives for Pre-Accessioning Transfer electronic records to the National Archives for pre-accessioning 20 year(s) after Administrator's succession

Transfer to the National Archives for Accessioning The transfer is unknown at this time

Additional Information

What will be the date span of the initial transfer of records to the National Archives? Unknown
The date span is unknown at this time

How frequently will your agency transfer these records to the National Archives? Unknown
This action is not known at this time

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101a. Executive Calendar

Disposition Authority Number DAA-0569-2018-0007-0003

The executive calendar may contain items that are frequently used as a reference but are classified, FOUO or need to know.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

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Manual Citation	Manual Title
GRS or Superseded Authority Citation	N1-361-91-2
Disposition Instruction	
Retention Period	Destroy when no longer needed
Additional Information	
GAO Approval	Not Required
101b. Executive Briefings	
Disposition Authority Number	DAA-0569-2018-0007-0004
DTIC Town Hall briefings and briefings the Administrator have with the DTIC Directors as well as all other briefings the Administrator may direct.	
Final Disposition	Temporary
Item Status	Withdrawn
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No

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Manual Citation	Manual Title
GRS or Superseded Authority Citation	N1-361-91-2
Disposition Instruction	
Retention Period	Destroy when no longer needed
Additional Information	
GAO Approval	Not Required
116 Historical Records and Background References.	
Disposition Authority Number	DAA-0569-2018-0007-0005
All forms of record materials (microfilm, microfiche, photos, videos, cassette tapes, floppy disks, cd's etc.) accumulated by historians or for historical purposes consisting of documents collected or maintained as source material such as transcripts of interviews; maps, charts, statistical compilations, special collections of policy directives and correspondence; summaries of major problems and	

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events submitted by operating officials; historians' notes regarding organization; manuscripts and related comments.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
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GRS or Superseded Authority Citation N1-361-90-04.

Disposition Instruction

Cutoff Instruction Cut Off at the end of CY

Transfer to the National Archives for Accessioning Transfer to the National Archives in 5 year blocks 50 year(s) after most recent record

Additional Information

What will be the date span of the initial transfer of records to the National Archives? Unknown possibly year 2048

How frequently will your agency transfer these records to the National Archives? Unknown possibly starting year 2048 the first 5 years after and every 5th year after.

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	25 Cubic feet	
Microform		
Hardcopy or Analog Special Media	30	

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117 Unscheduled Records

Disposition Authority Number DAA-0569-2018-0007-0006

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Records that have not been assigned a series number or disposition authority.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
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GRS or Superseded Authority Citation N1-361-90-04.

Disposition Instruction

If this item has multiple sections, indicate here records to which this section apply Non-electronic Photographs and Other Graphic Materials

Cutoff Instruction Permanent. Authorized for use ONLY after approval by Records Management Officer. Development of the series number and disposition authority not to exceed one year from date of discovery. These records remain in DTIC until the series number and disposition authority is established.

Transfer to the National Archives for Accessioning Once the unscheduled records disposition authority has been established the records will follow the DTIC Records Schedule's disposition for the approved record.

Additional Information

What will be the date span of the initial transfer of records to the National Archives? Unknown
At this time DTIC does not own unscheduled records therefore a determination cannot be given at this time.

How frequently will your agency transfer these records to the National Archives? Unknown
At this time DTIC does not own unscheduled records therefore a determination cannot be given at this time.

118 Office Studies and Analyses

Disposition Authority Number DAA-0569-2018-0007-0007

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Records created as a result of studies and analyses conducted within an office that pertain to organization, workload, manpower, space requirements, office layouts, costing data, budgets, and similar records not directly related to mission.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
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GRS or Superseded Authority Citation N1-361-90-04.

Disposition Instruction

Retention Period Destroy 2 year(s) after date of creation or when no longer needed occurs, whichever is sooner

Additional Information

GAO Approval Not Required

119 Publication Background Files

Disposition Authority Number DAA-0569-2018-0007-0008

Background materials used in the development and preparation of DTIC publications (regulations, manuals, supplements, staff instructions, and similar published materials) and retained by issuing offices. Includes studies, interview notes, concurrences, non-concurrences, and other pertinent comments related to proposed publication.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Manual Citation	Manual Title
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Records Schedule: DAA-0569-2018-0007

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GRS or Superseded Authority Citation N1- 361-90-04.

Disposition Instruction

Cutoff Instruction When rescinded, superseded or obsolete

Retention Period Destroy no later than 10year(s) after date of creation

Additional Information

GAO Approval Not Required

136 Support Agreements

Disposition Authority Number DAA-0569-2018-0007-0009

Copies of inter/interservice support agreements and similar instruments that document categories and terms of support between receiving and supplying activities and related correspondence. Does not include records of activity responsible for executing agreement.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
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GRS or Superseded Authority Citation N1-361-90-04.

Disposition Instruction

Retention Period Destroy when no longer needed

Additional Information

GAO Approval Not Required

180 Designation of DTIC Security Officials

Disposition Authority Number DAA-0569-2018-0007-0010

Documents relating to the designation or assignment of individuals known as Security Control Officers, Documents Control Officers, and Custodians of classified documents in DTIC.

Final Disposition Temporary

Item Status Withdrawn

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Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? No

Manual Citation	Manual Title
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GRS or Superseded Authority Citation N1-361-91-7

Disposition Instruction

Retention Period Destroy immediately after it is superseded or obsolete

Additional Information

GAO Approval Not Required

190 NATO Source Document Receipts

Disposition Authority Number DAA-0569-2018-0007-0011

NATO Source Document Receipts. NATO document receipts and similar items received on source documents received for photographing.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? No

Manual Citation	Manual Title
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GRS or Superseded Authority Citation N-361-91-1

Disposition Instruction

Retention Period Destroy immediately after 10 years old

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Additional Information

GAO Approval Not Required

203 War and Emergency Support Planning

Disposition Authority Number DAA-0569-2018-0007-0012

Plans, policies, procedures, and correspondence relating to preparedness measures taken for general war, limited war, contingencies, domestic emergencies, mobilization, and similar activities. Includes the Basic Emergency Plan (BEP) and the Field Activity Basic Emergency Plans (FABEPs).

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
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GRS or Superseded Authority Citation NC1-361-76-5

Disposition Instruction

Retention Period Destroy when superseded, obsolete, or no longer needed for planning or emergency purposes.

Additional Information

GAO Approval Not Required

13

204 Emergency Test and Exercises

Disposition Authority Number DAA-0569-2018-0007-0013

Documents accumulated as a result of testing various continuity of operations/ emergency plans, including announcement of tests to be conducted, instructions to participants, staffing assignments, messages, documents reflecting simulated situations and actions critique sheets, reports and similar documents. Includes exercise directives, instructions, and other documents related to exercises.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in Yes

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electronic format(s) other than e-mail and word processing?

Do any of the records covered by this item exist as structured electronic data? **Yes**

Manual Citation	Manual Title
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Disposition Instruction

Retention Period **Destroy when superseded, obsolete or no longer needed for planning and emergency purposes.**

Additional Information

GAO Approval **Not Required**

210 a. Speech Files

Disposition Authority Number **DAA-0569-2018-0007-0014**

Speeches delivered by DTIC's Administrator, Deputy Administrator, Chief of Staff and Directors.

Final Disposition **Permanent**

Item Status **Withdrawn**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **No**

Manual Citation	Manual Title
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GRS or Superseded Authority Citation **N1-361-90-3**

Disposition Instruction

If this item has multiple sections, indicate here records to which this section apply **Electronic Records**

Transfer Electronic Records to the National Archives for Pre-Accessioning **Transfer electronic records to the National Archives for pre-accessioning 50 year(s) after date of speech creation in 5 year blocks**

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Transfer to the National Archives for Accessioning A time of transfer is not known at this time.

Additional Information

What will be the date span of the initial transfer of records to the National Archives? From 2068 To 2118

How frequently will your agency transfer these records to the National Archives? Every 50 Years

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	5 MB	
Paper	2 Cubic feet	
Microform		
Hardcopy or Analog Special Media	2 2	

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215 Master Account Record (MAR)

Disposition Authority Number DAA-0569-2018-0007-0015

Transcript sheets, facsimile records, correspondence, and copies of MAR printouts used to administer the activity Master Account Record.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation N1-361-92-03

Disposition Instruction

Retention Period Destroy 2 year(s) after creation

Additional Information

GAO Approval Not Required

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0569-2018-0007**

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215a. Fiscal Year end MAR Printout and Backup Materials.

Disposition Authority Number DAA-0569-2018-0007-0016

Transcript sheets, facsimile records, correspondence, and copies of MAR printouts used to administer the activity Master Account Record.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered
by this item currently exist in
electronic format(s) other than e-
mail and word processing? No

GRS or Superseded Authority
Citation N1-361-92-03

Disposition Instruction

Retention Period Destroy 2 year(s) after creation

Additional Information

GAO Approval Not Required

17

217 Base Realignment and Closure Commission (BRAC) Files.

Disposition Authority Number DAA-0569-2018-0007-0017

Briefing materials, agendas and minutes of executive group meetings, staff studies, program evaluations, data call responses, system documentation, analyses and comparisons, staff reports, internal and external audit results, copies of reports forwarded to higher headquarters, correspondence, background materials, and other directly related material pertaining to the agency's recommendations to the DoD Base Realignment and Closure Commission.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered
by this item currently exist in
electronic format(s) other than e-
mail and word processing? No

GRS or Superseded Authority
Citation N1-361-93-7

Disposition Instruction

Retention Period Destroy 5 year(s) after creation or when programs ending occurs, whichever is sooner

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18	Additional Information	
	GAO Approval	Not Required
	218 General Orders	
	Disposition Authority Number	DAA-0569-2018-0007-0018
	Copies of General Orders and related correspondence, coordination forms, and related documents used to develop and issue all General Orders. (Retain only those orders pertaining to their respective elements.)	
	Final Disposition	Temporary
	Item Status	Withdrawn
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
	GRS or Superseded Authority Citation	N1-361-92-03.
	Disposition Instruction	
Retention Period	Destroy when superseded or obsolete	
19	Additional Information	
	GAO Approval	Not Required
	219 Special Studies	
	Disposition Authority Number	DAA-0569-2018-0007-0019
	Special management studies, surveys, research and analyses, review actions, and related backup materials accumulated as a result of identifying and resolving problems.	
	Final Disposition	Temporary
	Item Status	Withdrawn
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
	GRS or Superseded Authority Citation	N1-361-92-03.
	Disposition Instruction	
Retention Period	Destroy when no longer needed	

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Additional Information

GAO Approval Not Required

220 Management Improvement Projects

Disposition Authority Number DAA-0569-2018-0007-0020

Documents relating to specific proposals or projects to improve or simplify the manner or method of planning, directing, controlling, or doing work such as proposals for improvement, flow process charts, work counts, motion economy studies, layout studies, procedures, drafts, and action taken on proposals

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-361-76-8.

Disposition Instruction

Retention Period Destroy 5 year(s) after creation date

Additional Information

GAO Approval Not Required

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222 Employee Suggestion Program

Disposition Authority Number DAA-0569-2018-0007-0021

Suggestion forms, related awards, correspondence and backup materials used in the management of the Employee Suggestion Program and in the review of proposals and development of recommendations for approval/disapproval.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation N1-361-92-03

Disposition Instruction

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22	Retention Period	Destroy when superseded obsolete or no longer needed
	Additional Information	
	GAO Approval	Not Required
	223 Strategic Planning	
	Disposition Authority Number	DAA-0569-2018-0007-0022
	Relates to long-range planning information which is intended to provide direction for DTIC in the areas of logistics and other support and services.	
	Final Disposition	Temporary
	Item Status	Withdrawn
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
23	GRS or Superseded Authority Citation	N1-361-87-1.
	Disposition Instruction	
	Retention Period	Destroy when superseded or no longer needed for reference .
	Additional Information	
	GAO Approval	Not Required
	224 Program Review and Analysis	
	Disposition Authority Number	DAA-0569-2018-0007-0023
	Documents created in the process of review and analysis of progress in program accomplishment, including progress reports, cost and performance reports, statements of analysis, summaries, directed actions, and other documents which reflect actual performance, progress, accomplishments, deficiencies and problems in relation to program goals.	
	Final Disposition	Temporary
	Item Status	Withdrawn
Is this item media neutral?	Yes	
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No	

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GRS or Superseded Authority Citation **NC1-361-76-5**

Disposition Instruction

Retention Period **Destroy immediately after 10 years of creation date**

Additional Information

GAO Approval **Not Required**

227 Commercial Activity Program (CAP) Documentation

Disposition Authority Number **DAA-0569-2018-0007-0024**

Documents accumulated in the initiation, analysis and implementation of the CA Program including performance work statements and cost comparison studies. Documents pertaining to overall policy, procedures and administration of the CA Program.

Final Disposition **Temporary**

Item Status **Withdrawn**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

GRS or Superseded Authority Citation **NC1-361-84-6.**

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Disposition Instruction

Retention Period **Destroy when superseded or obsolete or no longer needed for reference**

Additional Information

GAO Approval **Not Required**

228 Interagency and Interservice Agreements

Disposition Authority Number **DAA-0569-2018-0007-0025**

Policy and procedures relating to interservice support agreements; interagency agreements; memoranda of understanding; and similar formal documentation covering transfer or use of real property and facilities; supply management relationships; procurement and production agreements negotiated both at Headquarters and field levels; and cross-servicing agreements. Excludes budgeting and financial responsibility agreements which will be filed under 250D and information copies of agreements which should be filed under file number 115A or, if directly related to an action case, then filed functionally with the case.

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26	Final Disposition	Temporary
	Item Status	Withdrawn
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
	GRS or Superseded Authority Citation	NC1-361-76-8.
	Disposition Instruction	
	Retention Period	Destroy when superseded obsolete or no longer needed for business use
	Additional Information	
	GAO Approval	Not Required
	241 Mission Requirements and Specifications. Mission Analysis Requirement Documents (MARDs)	
	Disposition Authority Number	DAA-0569-2018-0007-0026
	Economic analyses, developed specifications, sole source justifications, statements of work, schedules, lists of requirements, market surveys, and supporting documents developed in support of installation and activity ADP/T and support services for life cycle equipment maintenance and re-justification of software.	
	Final Disposition	Temporary
	Item Status	Withdrawn
Is this item media neutral?	Yes	
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No	
GRS or Superseded Authority Citation	N-361-91-1.	
Disposition Instruction		
Cutoff Instruction	At the end of the event Cut Off	
Retention Period	Destroy one year after termination of related maintenance contracts or when no longer needed for reference, whichever is later	
Additional Information		

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27	GAO Approval	Not Required
	246 Electronic Bulletin Board	
	Disposition Authority Number	DAA-0569-2018-0007-0027
	Documents relating to the establishment, operation, and maintenance of an electronic Bulletin Board Service. Includes electronic program files.	
	Final Disposition	Temporary
	Item Status	Withdrawn
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
	GRS or Superseded Authority Citation	N1-361-91-1.
	Disposition Instruction	
	Retention Period	Destroy when no longer needed
	Additional Information	
	GAO Approval	Not Required

WITHDRAWN - RETURNED WITHOUT ACTION

WITHDRAWN - RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0569-2018-0007**

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
08/29/2018	Certify	Angeleque McDowney	Records Officer	DTIC - Resource Management
09/26/2018	Return Without Action	Richard Noble	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services

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