

Rec'd 4-1-85

NIR Official Copy

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NCI-461-85-3	DATE RECEIVED 4-1-85
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Directorate of Administration, HQ USAF		In accordance with the provisions of 44 USC 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Records Management Branch			
4. NAME OF PERSON WITH WHOM TO CONFER Mr. R. P. Dwyer	5. TELEPHONE EXT. 694-3494	DATE 2-21-86	ARCHIVIST OF THE UNITED STATES <i>Frank A. Bonds</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 26 MAR 1985	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T. Rowe</i>	D. TITLE GRACE T. ROWE Records Mgt Branch
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	ACADEMIC TRAINING (Table 50-1, USAFA Regulation 12-50) (Applicable for Air Force Academy Only)		
1	Rule 9. Proposed disposition is changed to destroy final course grade sheets after six years.		
2	Rule 13. Proposed rule is deleted, as the Permanent Record Card is included in Table 35-1, Rule 8 Master Cadet Personnel Record.		

1 item

TABLE 50-1

## ACADEMIC TRAINING

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
9	final course grade sheet	alpha and order of merit listings by course for certification as correct by all departments	at Cadet Exams and Records	destroy after 6 years.
13	(RESERVED)			