

## Request for Records Disposition Authority

Records Schedule Number      DAA-AFU-2015-0001

Schedule Status                      Approved

Agency or Establishment      Department of the Air Force

Record Group / Scheduling Group      Air Force Undifferentiated

Records Schedule applies to      Major Subdivision

Major Subdivision                  Air Force Materiel Command

Schedule Subject                      Assignment Records AVDO

Internal agency concurrences will be provided      No

Background Information                  Requests in attached items to change description (Column B) and disposition (Column D) of AF T/R: T 21 - 01 R 01.00: Assignment Records AVDO. Since this schedule is media neutral, Notes 212, 213, and 214 in the AF RDS apply to the item in this schedule.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-AFU-2015-0001

Sequence Number
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1
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Assignment Records AVDO

Disposition Authority Number: DAA-AFU-2015-0001-0001

## Records Schedule Items

Sequence Number						
1	<p><b>Assignment Records AVDO</b></p> <p>Disposition Authority Number      <b>DAA-AFU-2015-0001-0001</b></p> <p><b>CONSISTING OF</b> records such as AF Form 913 relating to the assignment of aerospace vehicles and trainers. <b>WHICH ARE</b> at the Air Force Aerospace Vehicle Distribution Office (AVDO) (HQ AFMC/AVDO).</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                                <b>Active</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?          <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                              <b>No</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>Table 21 – 01, Rule 01.00</td> <td>AF RDS</td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation      <b>N1-AFU-90-3 / 65/1/1</b></p> <p><b>Disposition Instruction</b></p> <p>Retention Period                          <b>Destroy 30 year(s) after the MDS is removed from inventory</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                                <b>Not Required</b></p>		Manual Citation	Manual Title	Table 21 – 01, Rule 01.00	AF RDS
Manual Citation	Manual Title					
Table 21 – 01, Rule 01.00	AF RDS					

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
12/23/2014	Certify	Tommy Lee	Deputy Air Force Records Officer	AFU 0341 0461 0342 - AFU 0341 0461 0342
12/29/2014	Return for Revision	Richard Noble	Appraiser	National Archives and Records Administration - Records Management Services
01/15/2015	Submit For Certification	Nelson Calimlim	: Deputy Chief, Information Access Policy Comp	Department of the Air Force - Department of the Air Force
01/15/2015	Certify	Tommy Lee	Deputy Air Force Records Officer	AFU 0341 0461 0342 - AFU 0341 0461 0342
03/03/2015	Submit for Concurrence	Richard Noble	Appraiser	National Archives and Records Administration - Records Management Services
03/04/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
03/04/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/08/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist