

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		JOB NUMBER 71-AFL-00-08	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 6/16/2000	
1 FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION HQ COMMUNICATIONS & INFORMATION CENTER		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION CORPORATE INFORMATION DIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER GENE B. SULLIVAN	5. TELEPHONE (703) 588-6192	DATE 2-13-01	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 7 Jun 00	SIGNATURE OF AGENCY REPRESENTATIVE <i>Cheryl D. Gumaer</i>	TITLE CHERYLE D. GUMAER Air Force Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2	<p>Programming Civil Engineer Resources. Electronic copies created on electronic mail and electronic input records (word processing, form filler software) will be deleted after recordkeeping copy has been produced and when no longer needed for reference, updating, revision, or dissemination.</p> <p>Air Force proposes changes to Table 32-7, Rule 10.01 (New)</p> <p>Add Rule 10.01. Establish to insure compliance with Federal Regulations. Asbestos abatement information on project case file. Required records of asbestos location/type within facilities, abatement personnel, and potential health effects. Records are required to respond to state and federal agencies.</p> <p>See attached table format describing the retention of these records.</p> <p>The Privacy Act System of Records does not apply.</p> <p><i>Agency NR newmw</i></p>	New	

TABLE 32-7

PROGRAMMING CIVIL ENGINEER RESOURCES

	A	B	C	D
R U L E	If the records are or pertain to	consisting of	which are	Then
*10.01 (New)	Asbestos project case files	Estimates, project approval and funding information, work orders, engineer drawings, diagrams, specifications, materials approval, and other related data, which also include date of measurement, operation involving exposure to asbestos that is being monitored, sampling and analytical methods used and evidence of their accuracy, number, duration, and results of samples taken, type of protection devices worn, if any, name, SSAN, and exposure of the employees whose exposures are represented.	Approved projects containing asbestos/lead	Destroy 30 years after completion of project.

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