

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		DO NOT WRITE IN THESE SPACES (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>71-AFW-01-2</i>	DATE RECEIVED <i>2-28-2001</i>
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION HQ COMMUNICATIONS AND INFORMATION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION INFORMATION DISSEMINATION AND MANAGEMENT DIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER OLTHEA S. CROOM	5. TELEPHONE (703) 588-6194	DATE <i>7-31-01</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>15 Feb 01</i>	SIGNATURE OF AGENCY REPRESENTATIVE CHERYLE D. GUMAER <i>Cheryle D. Gumaer</i>	TITLE AIR FORCE RECORDS OFFICER
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Electronic copies created on electronic mail and electronic input records (word processing, form filler software) will be deleted after recordkeeping copy has been produced and when no longer needed for reference, updating, revision, or dissemination.</p> <p style="text-align: center;">USAFA PREPARATORY SCHOOL RECORDS (Table 36-49) (Applicable Air Force-Wide)</p> <p>The purpose of this submission is to revise Table 36-49, Rule 3. These records serve as supporting documentation for the Student Record Card in Rule 1 which are maintained at the USAF Academy for 30 years.</p> <p style="text-align: left; margin-top: 20px;"><i>cc: NR 5/6/01</i></p>		

TABLE 36-49

USAFA PREPARATORY SCHOOL RECORDS

	A	B	C	D
R U L E	If the records are or pertain to	Consisting of	which are	Then
3	Preparatory School Folder	Correspondence and forms Documenting student's academic History and related activities while at the Prep School	At preparatory school	Retain at USAF Academy and destroy after 30 years