

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO. **NI-AFY-86-12**

DATE RECEIVED **11/13/85**

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. R. P. Dwyer

5. TELEPHONE EXT. **694-3494**

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

DATE **2-21-86** ARCHIVIST OF THE UNITED STATES
Frank B. Bunker

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

8. DATE 5 NOV 1985	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	D. TITLE GRACE T. ROWE Records Management Branch Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	ADMINISTRATIVE RECORDS (Table 11-2) (Applicable Air Force-wide) The Rules 12, 12.1 and 12.2 dispositions for support agreements are changed to "destroy 6 years after agreement is superseded or terminated." Reason for these dispositions changes is that the background material gives functional offices insight into the previous agreement(s) requirements, such as sensitive issues involving equipment and manpower adjustments, and helps speed up coordination. Minor changes were made to Columns A and B for format purposes.	NN-170-33 (Rule 12 only)	

3 items

TABLE 11-2

ADMINISTRATIVE RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
12	support agreements	host-tenant support agreements accomplished under AFR 11-4, with any modifications, memoranda of understandings, as required; reports and related records concerning services rendered and assignment of real property and facilities to tenant and attached units		*destroy 6 years after agreement is superseded or terminated.
12.1		interservice support agreements and related correspondence accomplished under DOD 4000.19-R		
12.2		support agreements accomplished under other than AFR 11-4 and DOD 4000.19-R or procurement directives, and not included in rule 12 above		