

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-AFU-86-16	DATE RECEIVED 12/19/85
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION DIRECTORATE OF ADMINISTRATION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION RECORDS MANAGEMENT BRANCH			
4. NAME OF PERSON WITH WHOM TO CONFERENCE Mr Jon Updike <i>Jon Updike</i>	5. TELEPHONE EXT. 694-3431	DATE 3-26-86	ARCHIVIST OF THE UNITED STATES <i>James A. Bunker</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 10 DEC 1985	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Inace T Rowe</i>	D. TITLE G ACE T. ROWE Records Management Branch Directorate of Administration	
7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	DATA AUTOMATION PROGRAM RECORDS (T300-1) (Applicable Air Force-wide)	NC1-AFU-79-14	
<i>Copies distributed: AF, DEF Rwm 3/27/86</i>			<i>(2 items)</i>

JUSTIFICATION FOR CHANGE TO TABLE 300-1

This change adds one rule to provide a disposition for pen recording charts from temperature and humidity recorders used in data processing installations.

TABLE 300-1

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
35	ADPE site environ- ment	daily or weekly thermo- meter/hygrometer recordings	at HQ USAF	destroy after 3 years or 90 days after the release of the system from the US government inventory, whichever is sooner.
35.1			at DPIs	Destroy after 3 months.