

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-AFU-86-031

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 145/1/4 was superseded by N1-AFU-89-005 / 145/1/4.

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. The remaining items on this schedule were temporary items. The items match N1-AFU-90-003. This schedule was therefore superseded by N1-AFU-90-003.

Date Reported: 8/29/2024

N1-AFU-86-031

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-AFU-86-31	DATE RECEIVED 1/24/86
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION DIRECTORATE OF ADMINISTRATION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION RECORDS MANAGEMENT BRANCH			
4. NAME OF PERSON WITH WHOM TO CONFER Mr Jon Updike	5. TELEPHONE EXT. 694-3431	DATE 4-28-86	ARCHIVIST OF THE UNITED STATES <i>Frank J. Burt</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 21 JAN 1986	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T. Rowe</i>	D. TITLE GRACE T. ROWE Records Management Branch Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	Commissary Records (T145-1) (Applicable Air Force Wide)	NC1-AFU-76-27	
			<i>4 items</i>

JUSTIFICATION FOR CHANGE TO TABLE 145-1

This change completely revises Table 145-1 into three tables in order to fully describe and provide disposition standards for the records which are now being created by the Air Force Commissary Service. This new Table 145-1 retains 2 rules from the old table and adds four new rules

SUMMARY OF CHANGES

New Rule

1	old rule 16
2	old rule 20
3-6	added

Old rules 1, 4, 5, 6, 7, 13, 14 and 21 are moved to new Table 145-2.

T145-1

Commissary Records

R U L E	If the records are or pertain to	consisting of	which are	then
1	surveys of military commissary stores (RCS: DD-M(AR)1187)	documents used as basis to continue operating store	at HQ USAF, MAJCOMS, regions, complexes or bases	destroy after 6 years or when no longer needed, whichever is sooner.
2	commissary trust revolving funds	records of budget requests, allocations and expenditures of funds	at HQ AFCOMS/AC and commissary regions	destroy 3 years after end of fiscal year to which they pertain.
3	vendor files	folders with merchandise orders, pricing copies, order call registers, price lists, BDO/BPA consumption record, and related data	at regions, complexes, and commissary stores	see table 70-2, rule 2. (See note.)
4	AFCOMS Forms 14, Mandatory Offer Review & Approval, control logs, and messages retained under the mandatory sales program	maintained with vendor files	at HQ AFCOMS/DOM	destroy after 2 years
5	Vendor Coupon Transmittal, AF Form 2368	forms used to transmit coupons		destroy after 1 fiscal year.
6	coupon accounting records	manual or mechanized products	at HQ ACOMS/ACFC	see table 177-1, rule 1 and table 177-4.

NOTE: Call number registers must be retained for life of contract.