

21 Mar 86

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.  
NI-AFU-86-41

TO: **GENERAL SERVICES ADMINISTRATION**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED  
3/21/86

1. FROM (Agency or establishment)  
DEPARTMENT OF THE AIR FORCE

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION  
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION  
Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER  
Mrs. Grace T. Rowe

5. TELEPHONE EXT.  
694-3527

DATE  
2-27-87  
ARCHIVIST OF THE UNITED STATES  
*Frank A. Burde*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

6. DATE 21 MAR 1986	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T. Rowe</i>	D. TITLE <i>Grace T. Rowe</i> GRACE T. ROWE Records Mgt. Branch Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	Air Base Survivability (Table 360-1) (Applicable Air Force-wide)  The purpose of this submission is to set up a new table 360-1, Air Base Survivability Records. We recommend that Air Base Survivability records be retained for 2 years because they are generated based upon the threat. As threat changes, records are updated through an interactive process. Retaining documents for long periods of time is not required.		

6 items

3/4/87 AF-NCF 3/10/87 NNA, NNM

TABLE 360-1 Air Base Survivability Records

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	Air Base Survivability planning	plans, correspondence, messages, checklists, and related records	at MAJCOMs and below	<del>Destroy 2 years after superseded, obsolete, or no longer needed.</del> <i>retire as Permanent</i>
2	Air Base Survivability meetings and exercises	correspondence, messages, and related records		<i>retire as Permanent</i>
3	Host Nation Support or Bilateral Agreements	information or review copies of formal agreements to which 2 or more agencies are signatories		<i>retire as Permanent</i>
4	Staff assistance visits	reports and related correspondence	at MAJCOMs and below	<i>Destroy 2 years after superseded, obsolete, or no longer needed.</i>
5	Air Base Survivability program, equipment, and funding initiatives	correspondence, messages, and related documents		
6	Air Base Survivability and Survival Recovery Center Operations and Training	correspondence, checklists, messages, operating procedures, training allocations and related records	at installations Air Base Survivability offices	<i>retire as Permanent</i>
<p><i>Pen and ink changes were made per approval of Grace Rowe on December 9, 1986.</i> <i>Frederick S. Penell</i></p>				