

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO. **NI-AFU-86-56**
DATE RECEIVED **8-5-86**

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Records Management Branch

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. R. P. Dwyer

5. TELEPHONE EXT.
694-3494

DATE **12-23-86** ARCHIVIST OF THE UNITED STATES
James H. Smith

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

6. DATE _____ C. SIGNATURE OF AGENCY REPRESENTATIVE *Grace T. Rowe* D. TITLE **GRACE T. ROWE
Records Management Branch
Directorate of Administration**

| 7. ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARS USE ONLY) |
|------------|---|-----------------------------------|----------------------------------|
| | <p align="center">CLINICAL RECORDS (Table 168-4) (Applicable Air Force-wide)</p> <p>We are revising rules for clinical records of NATO and foreign national (allied and neutral) military personnel to be compatible with Army procedures (AR 340-18, The Army Functional Files System) and to meet NATO requirements. See also similar changes in Table 168-5.</p> | | |
| 1 | <p>Rule 13. Changed to cover only the clinical records of NATO military personnel and their dependents (1986 and later for dependents). Clinical records of allied and neutral, now known as foreign national military personnel, are now covered in Rules 14 and 15. These records changes are possible as Rule 13 clinical records are not retired to NPRC. The disposition includes minor procedural changes.</p> | NN-170-33 | |
| 2 | <p>Rules 14 and 15. Changed to add the clinical records of foreign national military personnel except NATO (currently Rule 13) and includes the clinical records of dependents of NATO military personnel only for prior 1986. Non-NATO foreign military personnel clinical records were previously given to the military member, but they are now to be retired to NPRC. These rules continue to cover the clinical records of non-military foreign nationals and dependents of military and non-military foreign nationals.</p> | NN-170-33 | |

TABLE 168-4

CLINICAL RECORDS

| R U L E | A | B | C | D |
|------------------|-----------------------------------|---|--|--|
| | If documents are or pertain to | consisting of | which are | then |
| 13 | clinical records (note 1) | * clinical records of NATO military personnel and their dependents (1986 and later for dependents) | with and without clin- ical record libraries | * deliver original records (inclu- ding X-ray film and medical examination reports) in a sealed envelope to the individual concerned on transfer to another AF base or return to parent country following termination of training (see table 168-5, note 6). |
| 14 | | * clinical records of foreign national military personnel except NATO, non-military foreign nationals, their dependents, and dependents (prior 1986) of NATO military personnel | without clinical record libraries | retire as provided in rule 3. |
| 15 | | | with clinical record libraries or at the special treatment center | retire as provided in rule 4. |
| | | | | |