

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO. **NI-AFU-86-65**

DATE RECEIVED **8-25-86**

NOTIFICATION TO AGENCY

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)
DEPARTMENT OF THE AIR FORCE, HQ USAF

2. MAJOR SUBDIVISION
Directorate of Administration

3. MINOR SUBDIVISION
Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Neil Vandergraaf

5. TELEPHONE EXT. **694-3494**

DATE **11/24/86** ARCHIVIST OF THE UNITED STATES
James A. Banks

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 22 AUG 1986	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T. Rowe</i>	D. TITLE GRACE T. ROWE Records Management Branch Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	Highway Traffic Control and Supervision Records (T75-6) (Applicable Air Force-wide) Attached change to AFR 12-50, Table 75-6, Rule 1, is submitted for your review and approval.	NN-170-33	

AF copy sent 11/26/86
gr

TABLE 75-6

HIGHWAY TRAFFIC CONTROL AND SUPERVISION RECORDS

	A	B	C	D
Rule	If the records are or pertain to	consisting of	which are	then
*1	permissible motor vehicle operating distance (POD)	letters establishing a local POD and letters requesting to exceed the local POD approved by the local vehicle authorization/utilization board (VAUB)	established by the vehicle operations officer (V00) and kept by the requesting vehicle control officer (VCO)	destroy when superseded, obsolete, or no longer needed.

JUSTIFICATION TO ACCOMPANY THE SF115 ON TABLE 75-6, RULE 1

This rule needs to be updated with clearer information on the local permissible operating distance that must be approved locally by the vehicle authorization/utilization board. The disposition as currently listed in AFR 12-50, table 75-6, rule 1, does not allow for the obsolete and/or superseded PODs to be destroyed. This change in language and disposition will adequately satisfy Air Force requirements.

Request your favorable consideration and approval.