

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	NI-AFU-86-68
1 FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE, HQ USAF		DATE RECEIVED	9-11-86
2 MAJOR SUBDIVISION Directorate of Administration		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Records Management Branch		In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4 NAME OF PERSON WITH WHOM TO CONFER Neil Vandergraaf	5. TELEPHONE EXT. 694-3494	DATE 9-18-86	ARCHIVIST OF THE UNITED STATES <i>Frederick H. Sunkel</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of the agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
04 SEP 1986	<i>Grace T Rowe</i>	GRACE T. ROWE Records Management Branch Directorate of Administration		
7 ITEM NO 1	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) Joint Uniform Military Pay System (JUMPS) Records at Base Level (Table 177-32) (Applicable Air Force-wide) The attached proposed change to AFR 12-50, Volume II, Table 177-32, Rule 7, is submitted for your review and approval.		NC1-AFU-85-39	

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JUSTIFICATION TO ACCOMPANY PROPOSED CHANGE TO TABLE 177-32, RULE 7

Rule 7 was one of the revised rules approved under NARA Job Number NC1-AFU-85-39, 31 March 1986. The approval came after we had already printed our new AFR 12-50, so the approved disposition is not now listed in the regulation. The Air Force needs to amend Column D of Rule 7 slightly to accommodate a disposition of the AF Form 988 for members who go on terminal leave, prior to discharge from the service. A retention period of 10 days is recommended for those members who do not return to their organization from their terminal leave. Attached Decision Logic Table shows our proposed change.

The proposed disposition adequately serves Air Force requirements.

Request your favorable response and approval.

Table 177-32

Joint Uniform Military Pay System (JUMPS) Records at Base Level

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
7	Substantiating information	Leave request/ authorization	At unit of attachment or assignment	Destroy Part III after leave block verification unless discrepancy in leave data; then forward to AFO. For terminal leaves, destroy Part III 10 days after last day of leave if member has not returned from leave.