

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-AFU-87-17	DATE RECEIVED 4/1/87
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE, HQ USAF		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Directorate of Administration		In accordance with the provisions of 44 U.S.C. 3305, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Records Management Branch			
4. NAME OF PERSON WITH WHOM TO CONFER Grace T. Rowe	5. TELEPHONE EXT. 694-3527	DATE 12/7/87	ARCHIVIST OF THE UNITED STATES <i>Claudia M. ...</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 13 MAR 1987	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	D. TITLE GRACE T. ROWE Records Management Branch Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>REAL PROPERTY ACCOUNTABLE RECORDS (Table 87-5) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to increase the retention period in rules 1 and 5 from 10 years to 50 years after base inactivation if no claim is filed or 50 years after settlement of claim, whichever is applicable.</p> <p>Due to recently enacted public laws regarding agency responsibility for cleanup of hazardous waste, real property record searches are critically important in identifying contaminated Air Force real property (i.e., currently held as well as excessed real property). Therefore, guidance in our AFR 12-50, Volume II regarding real property records disposal must be amended to ensure records retention for sufficient time to meet the requirements of public law in environmental cleanup matters. The Superfund Amendments and Reauthorization Act of 1986 (the Air Force Installation Restoration Program) and rules being added in table 19-1.</p>	NIC-AFU-79-24	

2 Items

TABLE 87-5

REAL PROPERTY ACCOUNTABLE RECORDS

R U L E	A If the records are or pertain to	B consisting of	C which are	D then
1 *	Overseas Base Civil Engineer (BCE) Real Property	property cards, ledgers, vouchers and voucher registers and supporting records, including printout of USAF Real Property Inventory Detail List, RCS: HAF-LEE(AR)7115	related to an active instal- lation, will be retained at the designated record- keeping installation; upon inactivation of installation, keep the records at the designated recordkeeping installation or MAJCOM that has jurisdiction until terminal audit and base closure responsibilities are completed and it is deter- mined that no claim will be filed against the US	the accountable installation or MAJCOM will destroy 50 years after base inactivation if no claim is filed; or 50 years after settlement of claim, whichever is applicable. (see NOTE)
5 *	US and territo- ries adminis- tered by US (BCE) Real Property	property cards, ledgers, vouchers and voucher registers with supporting records, including a printout of report RCS: HAF-LEE(AR)7115	related to an active instal- lation, will be retained at the designated record- keeping installation; upon inactivation of installation, keep the records at the designated recordkeeping installation or the MAJCOM of jurisdiction until disposal of all the real property is completed	the accountable installation or MAJCOM will destroy 50 years after base inactivation if no claim is filed, or 50 years after settlement of claim, whichever is applicable. (see NOTE)

* NOTE: Destroy 50 years from the date of the establishment of the documentation or 50 years after the enactment of Public Law 96-510, 11 December 1980, whichever is later (Section 103, P.L. 96-510). If the Administrator of the Environmental Protection Agency (EPA), the EPA Regional Administrator, the state or local environmental official, or the installation commander require a longer retention period for the protection of the public health or welfare, submit a request to HQ USAF/DAQD(S) for approval of the revised retention period.