

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-AFU-87-20	DATE RECEIVED 5/12/87
FROM (Agency or establishment) Department of the Air Force, HQ USAF		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Directorate of Administration		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Records Management Branch			
4. NAME OF PERSON WITH WHOM TO CONFER Grace T. Rowe	5. TELEPHONE EXT. 694-3527	DATE 5-13-87	ARCHIVIST OF THE UNITED STATES <i>Frank A. Bunker</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of TWO page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 4/27/87	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T. Rowe</i>	D. TITLE GRACE T. ROWE Records Management Branch Directorate of Information Mgt & Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	HISTORICAL RECORDS (TABLE 66-3) (APPLICABLE AIR FORCE-WIDE)  The purpose of this request is to change the retention period of Rule 8.1, Table 66-3, AFR 12-50, Volume II, from "Destroy when superseded" to "Destroy after 1 year". Justification for the change is because AFR 50-36, Volume I, Paragraph 5-5e, requires that the Combat Arms Training and Maintenance (CATM) Branch maintains copies of the last two unit inspection packages. This would ensure two reports for each unit are in the inactive files at all times.	NCI-AFU 77-28	

TABLE 66-3, CONTINUED

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
8.1	ground weapons historical data	recurring inspection reports for weapons stored or used by an organization		destroy after 1 year