

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-AFU-87-26

DATE RECEIVED

6/24/87

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Info Mgmt and Administration, SAF/AAD

3. MINOR SUBDIVISION

Information Management Policy Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. P. Dwyer

5. TELEPHONE EXT.

694-3494

DATE

9-2-87

ARCHIVIST OF THE UNITED STATES

*Frank A. Bunde*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

6. DATE

JUN 19 1987

C. SIGNATURE OF AGENCY REPRESENTATIVE

*Grace T. Rowe*

D. TITLE

GRACE T. ROWE  
Information Mgmt Policy Branch  
Directorate of Info Mgmt and Admin

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	<p>HEALTH, OUTPATIENT, AND PSYCHIATRIC CLINIC RECORDS (Table 168-5) (Applicable Air Force-wide)</p> <p>Rule 1.2. Added to cover disposition of loose unidentifiable medical outpatient records of active duty and reserve military personnel. This records disposition recommendation is submitted per request of Mr. Jerry Nashorn, based on our Damaged Record Report to NARA, 8 June 1987.</p>		

*Agency copy sent 9/11/87*

TABLE 168-5

HEALTH, OUTPATIENT, AND PSYCHIATRIC CLINIC RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1.2	health records of active duty and reserve military personnel	loose unidentifiable medical outpatient records that AFMPC and MTF Health Record Committee cannot match-up with applicable health record folders		destroy immediately.
	AFMPC: Air Force Military Personnel Center MTF: Medical Treatment Facility			