REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
    NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
    DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
    DIRECTORATE OF INFORMATION MANAGEMENT AND ADMINISTRATION

3. MINOR SUBDIVISION
    RECORDS MANAGEMENT SECTION

4. NAME OF PERSON WITH WHOM TO CONFERENCE
    PIERRE J. JOST

5. TELEPHONE EXT.
    694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE
    I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records. That the records proposed for disposal in this Request of three page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ☑️ is attached; or ☐ is unnecessary.

7. DATE
    4 Aug 87

8. SIGNATURE OF AGENCY REPRESENTATIVE
    GRACE T. ROWE
    Chief, Records Management Section
    Directorate of Information Management and Administration

9. TITLE
    MATERIEL PROCUREMENT PROGRAM CONTROL RECORDS
    (Table 401-1) (Applicable Air Force-wide)

10. NUMBER
    NC1-AFU-83-17

The purpose of this request is to change the retention period of Rule 1, Table 401-1, from "PERMANENT" to "Destroy two years after the last year for which the funds are available for obligation". Also we want to change the description of the records from "Directives HQ USAF-approved program" to "Procurement Authorizations (PA) for Materiel Procurement Program". In the absence of any directives from Congress, OSD, or other agencies prescribing permanent retention of these records, and upon reconsideration from the office creating these documents, we recommend that they be destroyed as stated above.
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<th>Table 401-1</th>
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**Table 401-1**

1. **A** - Procurement Authorizations (PA) for Materiel Procurement within the Other Procurement Program Appropriations allocated by Congress for that particular fiscal year.

2. **B** - Three-year program directives at HQ USAF, HQ AELC, HQ AFSC and HQ ESC, which are destroyed 2 years after the last year for which the funds are available for obligation.

3. **C** - The funds are authorized for each program and are obligated within the fiscal year.