

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-AFU-87-33

DATE RECEIVED

5/15/87

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

DATE

10-15-87

ARCHIVIST OF THE UNITED STATES

Frank A. Bando

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

DIRECTORATE OF INFORMATION MANAGEMENT AND ADMINISTRATION

3. MINOR SUBDIVISION

RECORDS MANAGEMENT SECTION

4. NAME OF PERSON WITH WHOM TO CONFER

PIERRE J. JOST

5. TELEPHONE EXT.

694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of three page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

6. DATE

4 Aug 87

C. SIGNATURE OF AGENCY REPRESENTATIVE

Grace T. Rowe

D. TITLE

GRACE T. ROWE
Chief, Records Management Section
Directorate of Information Mgt & Admin

7. ITEM NO.

1

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

MATERIEL PROCUREMENT PROGRAM CONTROL RECORDS
(TABLE 401-1)
(Applicable Air Force-wide)

The purpose of this request is to change the retention period of Rule 1, Table 401-1, from "PERMANENT" to "Destroy two years after the last year for which the funds are available for obligation". Also we want to change the description of the records from "Directives HQ USAF-approved program" to "Procurement Authorizations (PA) for Materiel Procurement Program". In the absence of any directives from Congress, OSD, or other agencies prescribing permanent retention of these records, and upon reconsideration from the office creating these documents, we recommend that they be destroyed as stated above.

9. GRS OR SUPERSEDED JOB CITATION

NC1-AFU-83-17

10. ACTION TAKEN (NARS USE ONLY)

copies to agency, NCF

TET 10-29-87

TABLE 401-1

R U L E	A	B	C	D
	If documents are in pertain to	consisting of	which are	then
1	Procurement Authori- zations (PA) for Materiel Procurement Program	Three-year program direct- ion of every line item within the Other Procure- ment Appropriations allocated by Congress for that particular fiscal year	at HQ USAF, HQ AFLC, HQ AFSC and HQ ESC	Destroy 2 years after the last year for which the funds are available for obligation