

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

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JOB NO.

N1-~~AFU~~-88-35

DATE RECEIVED

3/2/88

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)
DEPARTMENT OF THE AIR FORCE

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are prepared for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION
Directorate of Info Mgmt and Administration, SAF/AAD

3. MINOR SUBDIVISION
Information Management Policy Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. R. P. Dwyer

5. TELEPHONE EXT.
695-1667

DATE
2/28/89

ARCHIVIST OF THE UNITED STATES
[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE FEB 09 1988	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	D. TITLE GRACE T. ROWE Chief, Records Mgmt Policy Section Directorate of Info Mgmt and Admin
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	<p>NUCLEAR REACTOR RECORDS (Table 122-2) (Applicable Air Force-wide)</p> <p>Air Force is constructing a nuclear reactor system at McClellan AFB, California. We have insufficient guidance in AFR 12-50, Volume II for disposing of records associated with such systems. As such, we are revising Table 122-2.</p> <p>Rules 1-6. Changed the disposition of these records to "retire as permanent to National Archives on inactivation of facility" vice "retire as permanent on inactivation of the activity, or when no longer needed." Since NARA never appraised these records as permanent, we are providing the following information:</p> <p>a. Justification. The Nuclear Regulatory Commission (NRC) specifies that various records associated with the health and safety of personnel and documents relating to the license are retained in accordance with the license provisions or until disposal authority is specifically granted by the Commission. Specific references are 10 CFR Parts 20.401 (Records of surveys, radiation monitoring, and disposal); 34.33 (Personnel monitoring); 40.61 (Domestic licensing of source material); and 50.71 (Domestic licensing of production and utilization facilities). The licensee, usually a non-government organization, is responsible for the maintenance of these "permanent" records. However, based on NRC retention requirements as stated in NOTE, public sentiment and sensitivity to nuclear reactor operations, possible future litigation by individuals</p>	NN-170-33	

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REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>against the USAF or the federal government, and need for reactor operations records by legal defense, licensees will hold these records as permanent.</p> <p>b. Files Arrangement. The nuclear reactor facility or those agencies and offices supporting the reactor operations will arrange these records subjectively and maintain in chronological order.</p> <p>c. Volume on Hand. Air Force decommissioned the last USAF reactor system, Air Force Nuclear Engineering Center at Wright-Patterson AFB, Ohio, in 1971. We retired 18 cubic feet of Table 122-2, Rule 3 (nuclear power plant logs) records from Wright-Patterson AFB to WNRC in 1972. We don't know the location(s) of records of other USAF reactor facilities deactivated. Air Force Inspection & Safety Center (AFISC), Directorate of Nuclear Safety at Kirtland AFB, New Mexico; and the USAF Occupational and Environmental Health Laboratory (OEHL) at Brooks AFB, Texas hold reference records, but no actual nuclear reactor records.</p>		OF
2	Rule 3. Changed the basic description of records, nuclear reactor logs vice nuclear power plant logs, and expanded what these logs consist of.	NN-170-33	
3	Rule 7. Changed the disposition of dosimeter logs to "retire as permanent to National Archives on inactivation of facility" vice "destroy after 2 years", for same reasons stated in Item 1 above.	NN-170-33	
4	Rules 10-13. Added these rules to cover retention of operator training, radioactive waste disposal, safety analysis, and reactor design records. We recommend their retirement as permanent to National Archives on inactivation of facility, for same reasons stated in Item 1 above.		
5	Note. Added this note to emphasize that licensees as well as the USAF will comply with NRC records retention requirements.		

TABLE 122-2

NUCLEAR REACTOR RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	health physics and process control data logs	health physics daily logs, water activity analysis logs Geiger-Mueller analysis logs air sample analysis logs, daily routine health physics logs, background and effici- ency logs, portable survey instrument calibration logs, and source movement, inven- tory, and leak test logs		*destroy 100 years after inactivation of facility (note).
2	environmental sample data	data for the analysis of soil, vegetation, and water samples that are subject to radioactive contamination		
3	*nuclear reactor logs	*daily operational records and facility/system utili- zation logs		
4	contractor shipments	forms used by contractors when shipping radioactive material		
5	radiation level	reports which provide data required to analyze the possible buildup of radiation levels		
6	radiation film badge	records that serve as a ref- erence to dosimeter logs and provide a record of the accumulated radiation dosage in a specific area for which the permit was issued		

TABLE 122-2 (Continued)				
R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
7	dosimeter log.	log of each entry used to control the number of individuals in a nuclear reactor plant at any one time, record the amount of radiation exposure by each individual while in the plant, and to provide a record of who is in the plant in event of an emergency	at the reactor facility	*destroy 100 years after inactivation of facility (note).
8 & 9	(no changes)			
10 *	operator training	training and certification records of assigned reactor operator		destroy 100 years after inactivation of facility (note).
11 *	radioactive waste disposal	shipping manifests, inventories, analytical data and related records of waste generated at the facility		
12 *	safety analysis	safety meeting minutes pertaining to safety related analysis and studies of the nuclear reactor facility and operation, reports, and related records	at the reactor facility	
13 *	reactor design	reports, analysis, and related records on design, evaluation, procurement, construction, and safety analysis of reactor systems		

*NOTE: The Air Force oversight agency reviews these nuclear reactor records prior to scheduled destruction to determine if longer retention is necessary.