

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-AFU-88-39

DATE RECEIVED

6-14-88

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

1 FROM (Agency or establishment)

In accordance with the provisions of 44 USC 3303- the disposal request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Info Mgmt and Administration, SAF/AAD

3. MINOR SUBDIVISION

Information Management Policy Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. P. Dwyer

5. TELEPHONE EXT.

695-1667

DATE

6/24/88

ARCHIVIST OF THE UNITED STATES



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached; or is unnecessary

8. DATE

10 JUN 1988

C. SIGNATURE OF AGENCY REPRESENTATIVE

Grace T Rowe

D. TITLE

GRACE T. ROWE
Chief, Records Mgmt Policy Section
Directorate of Info Mgmt and Admin

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

1

MEDICAL QUALITY ASSURANCE RECORDS (Table 168-12)
(Applicable Air Force-wide)

Rule 6. We are changing the disposition of medical facility incident statements to "destroy after 1 year, or when no longer needed, whichever is later" vice "destroy after 4 months." Reason is that this statement is now considered as a quality assurance document under 10 USC 1102; thus needs a longer retention period. Hospitals still extract data from these statements for inclusion in other hospital management records.

N1-AFU-86-40

TABLE 168-12

MEDICAL QUALITY ASSURANCE RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
6	medical facility incidents	statements, with supporting data, which report accidents inconsistent with routine medical facility operation or patient care and which establish follow-up remedial actions		*destroy after 1 year, or when no longer needed, whichever is later.