

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

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JOB NO. *N1-AFU-88-41*

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED *6-30-88*

1. FROM (Agency or establishment)
DEPARTMENT OF THE AIR FORCE

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION
Directorate of Info Mgmt and Administration, SAF/AAD

In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. *Auto*

3. MINOR SUBDIVISION
Information Management Policy Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. R. P. Dwyer

5. TELEPHONE EXT.
695-1667

DATE *12/31/88* ARCHIVIST OF THE UNITED STATES
Grace T. Rowe

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 6 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 27 JUN 1988	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T. Rowe</i>	D. TITLE GRACE T. ROWE Chief, Records Mgmt Policy Section Directorate of Info Mgmt and Admin
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>JOINT SURVEILLANCE SYSTEM (JSS)/REGION OPERATION CONTROL CENTER (ROCC) RECORDS (Table 55-5) (Applicable Air Force-wide)</p> <p>The JSS is the computer system for the Air Defense network for the U.S. and Canada. It consists of eight ROCCs, a System Support Element (SSE), and associated communications and radar sensors. Of the eight ROCCs, four are assigned to Tactical Air Command (TAC), one to Alaskan Air Command (AAC), one to Pacific Air Force (PACAF), and two were provided to Canada. The JSS/ROCC's records describe how the Air Defense system is designed and operated. They include system specifications, logic and methods of operation, and documents describing systems data and data characteristics. The JSS/ROCC replaces as a follow-on system the Semiautomatic Ground Environment/Backup Intercept Control (SAGE/BUIC) System. The JSS/ROCC and SAGE/BUIC have essentially the same records content, and records dispositions are the same with minor exceptions as explained below. Current Rules 1-11 and 13-15 SAGE/BUIC records no longer exist in the Air Force, but we will keep current Rule 12 permanent technical memoranda (manuals) in this table as long as they remain Air Force records.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION		JOB NO.	PAGE OF
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	Rules 1-4, 6, 7, 9 and 14 (same as for SAGE/BUIC Rules 1-4, 7, 8, 10 and 13). Disposition, description, and location of these adaptation data, computer programming records, and copies of technical memoranda is same for JSS/ROCC as for SAGE/BUIC.	NN-170-33 NC1-AFU-84-6 (Rule 13 only)	
2	Rules 5 and 8 (same as for SAGE/BUIC Rules 6 and 9). Changed the disposition of these computer programming records to "destroy when no longer needed" vice "destroy after 30 days and 2 years" respectively. Air Force needs more flexibility in destroying these records. Description and location of records remain the same as for SAGE/BUIC records.	NN-170-33	
3	Rule 10 (same as for SAGE/BUIC Rule 11). Changed the location of technical library materials to the ROCC System Support Facility vice contractor. Disposition and description of these records remain the same.	NN-170-33	
4	Rule 11. Placed in RESERVED status, so we can accomodate the retention of current permanent Rule 12 SAGE/BUIC System records.		
5	Rule 12 (current). Changed the description and location of these permanent technical manuals to show that the SAGE/BUIC system is the predecessor to JSS/ROCC, and that these records are now located at HQ Air Force Space Command (HQ AFSPACECOM) and HQ North American Air Defense (HQ NORAD). We will offer these permanent SAGE/BUIC records to National Archives.	NC1-AFU-84-6	
6	Rule 13 (same as for SAGE/BUIC Rule 12). We need to retain these record sets of JSS/ROCC technical manuals permanently because of their historical and future value past the actual existence of the system. The equipment is considered archaic by the end of the system life-cycle, but the underlying principles stated in the manuals for conducting air defense operations is still valid. The manuals are arranged numerically; consist of 2 cubic feet with none at federal records centers; and annual accumulation is 1/2 cubic foot.	NC1-AFU-84-6	

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
7	Rule 15 (same as for SAGE/BUIC Rules 14 and 15). The location of these type technical manuals at Major Commands (MAJCOMs) and below also include JSS/ROCC programming facilities. These records are no longer necessary when rescinded, superseded, or no longer needed.	NC1-AFU-84-6	
8	Note 1 (Current). This note applies to the retirement of Rule 12 SAGE/BUIC permanent technical memoranda (manuals).	NC1-AFU-84-6	
9	Note 2 (Added). This note applies to the retirement of Rule 13 JSS/ROCC permanent technical memoranda (manuals).		

TABLE 55-5

JOINT SURVEILLANCE SYSTEM (JSS)/REGION OPERATION CONTROL CENTER (ROCC) RECORDS

R U L E	A	B	C	D
	If records are	consisting of	which are	then
1	adaptation data	technical papers, studies, reports, and related engineering or operational data, including geographical features, weapons and missile characteristics, equipment capabilities and other pertinent data	at MAJCOMs and below	destroy when superseded, obsolete, or no longer needed.
2	computer programming	data created incident to designing, planning, constructing, and/or operating phases of JSS/ROCC and the computer program (new content), with related equipment changes (retrofits), etc	at MAJCOM, major subordinate commands and JSS/ROCC programming facility	destroy when no longer needed.
3		master file of program card decks	at major subordinate commands and below	destroy replaced or superseded program card decks 60 days after the succeeding program is declared successful and operational.
4		active card decks reflecting air surveillance, weather, weapons status, or other local variables		destroy 30 days after data becomes obsolete.
5		program write-ups, various EAM card decks, related electronic tapes containing instructions designed to control the operation of the JSS/ROCC computer according		destroy obsolete card/tape-loaded program card decks with related electronic tapes

TABLE 55-5 (Continued)

R U L E	A	B	C	D
	If records are	consisting of	which are	then
6		to predetermined requirements		and program write-ups when no longer needed
7		standby file of obsolete card-loaded program decks and/or partial program decks		destroy after 30 days.
8		duty rosters, EAM cards and consolidated rosters detailing individuals for computer operation and/or maintenance duties		destroy after 6 months.
9		coordinators' notebooks containing entries involving monitoring and control of program card decks, writings, tapes, plug-in units, and related program material		destroy when no longer needed.
10	technical library materials	computer use monthly planning schedules forecasting availability of JSS/ROCC computers, letters, messages, and similar media reflecting the planned operational state of alerts; electronic changes; synthetic exercises and other requirements affecting computer usage	at the ROCC System Support Facility (RSSF)	destroy 6 months after implementation or when declared obsolete, whichever is sooner.
		master copy of all program card decks, computer magnetic tapes, maps, scripts, aids and other materials used in the production of and/or produced to accomplish the required tasks		dispose of according to the applicable rules relating to the specific records.

TABLE 55-5 (Continued)

R U L E	A	B	C	D
	If records are	consisting of	which are	then
11	(RESERVED)			
12	technical memoranda (manuals)	Semiautomatic Ground Environment (SAGE)/Back-up Intercept Control (BUIC) Systems Records (predecessor to JSS/ROCC) technical manuals, published system notes, etc. that describe system design, operations and limits	record sets at HQ AFSPACECOM and HQ NORAD	retire as permanent (note 1).
13		JSS/ROCC technical manuals, published system notes, etc. that describe system design, operations and limits	record sets at RSSF	retire as permanent (note 2).
14			copies	destroy when rescinded, superseded or no longer needed.
15		JSS/ROCC manuals, notes and guides that describe system data and data characteristics	at MAJCOMs and below	

NOTES:

1. Offer to the National Archives in January 1986.
2. Offer to the National Archives at end of system life-cycle.