

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

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NI-AFW-88-45

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

7/25/88

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

DEPARTMENT OF THE AIR FORCE

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION

Directorate of Information Management and Administration

3. MINOR SUBDIVISION

Records Management Policy Section

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

Grace T. Rowe

694-3494

7/26/88



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE GRACE T. ROWE

JUL 20 1988

Grace T Rowe

Chief, Records Management Policy Section
Directorate Information Mgt & Administration

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	<p>Flight Operations (Table 60-3) (Applicable Air Force-wide)</p> <p>Rule 22 disposition is changed to destroy after 1 year or when no longer needed, whichever is later. The change brings the Air Force disposition in compliance with the DOD Directive 4500.43. The information is for reference and trend analysis.</p>		

TABLE 60-3

TITLE OF TABLE Flight Operations

R U L E	A If the records are or pertain to	B consisting of	C which are	D then
22 *	operational support airlift	operational support letters, messages, reports, computerized records, or mission folders reflecting requeste, supported and nonsupported airlift requirements and messages and letters exchanged between units and commanders to report status, progress, and history of missions	at MAJCOM/SOAs, preparing and intermediate activities	destroy after 1 year, or when no longer needed, whichever is later