

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-AFLL-88-54	DATE RECEIVED 9/8/88
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE - HQ USAF		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION DIRECTORATE OF INFORMATION MANAGEMENT AND ADMINISTRATION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION RECORDS MANAGEMENT POLICY SECTION			
4. NAME OF PERSON WITH WHOM TO CONFER Pierre J. Jost	5. TELEPHONE EXT. 694-3527	DATE 2/14/89	ARCHIVIST OF THE UNITED STATES 

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of TWO page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 7 Sep 88	C. SIGNATURE OF AGENCY REPRESENTATIVE 	D. TITLE GRACE T. ROWE, Chief, Rec Mgt Policy Section Directorate of Information Mgt and Admin
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	<p>DEPOT MAINTENANCE RECORDS (T66-2) (APPLICABLE AIR FORCE-WIDE)</p> <p>The purpose of this request is to change Note 2 to read: "DESTROY ENGINE/MODULE OVERHAUL RECORDS UPON COMPLETION OF THE NEXT OVERHAUL ACTION TAKEN FOR THAT ENGINE/MODULE."</p> <p>JUSTIFICATION: This change is required because many of the older engines are now going beyond the current 5 years records retention time between overhauls. In addition most of the new engines coming into the Air Force inventory have no maximum time between overhaul and will go well beyond this 5 year record retention. Overhaul records are required for research and verification by Air Logistic Center personnel in the event of such things as mishaps, issuance of Time Compliance Technical Orders (TCTO), and part problems.</p> <p>Request you approve this change.</p>		

TABLE 66-2

 TITLE OF TABLE
 DEPOT MAINTENANCE RECORDS

R U L E	A If the records are or pertain to	B consisting of	C which are	D then
2	depot maintenance and inspection records	records pertaining to the major overhaul of aircraft, missiles, propulsions, guidance, or other end item system equipment	at air logistics centers (ALCs)	destroy 6 months after receipt of notification of acceptance or 6 months after turn in of equipment to supply (see note 2).

NOTES:

*2: Destroy engine/module overhaul records upon completion of the next overhaul action taken for that engine/module.