

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

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JOB NO. NI-AFU-89-24

DATE RECEIVED 6/26/89

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3305, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

DATE 3/4/90 ARCHIVIST OF THE UNITED STATES 

5. TELEPHONE EXT. 694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 21 JUN 1989 C. SIGNATURE OF AGENCY REPRESENTATIVE Grace T Rowe D. TITLE GRACE T. ROWE
Chief, Records Mgmt Policy Section
Directorate of Info Mgmt and Admin

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
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1	<p>APPLICATIONS FOR EDUCATIONAL PROGRAMS (Table 53-2) (Applicable Air Force-wide)</p> <p>Rule.6. Added, to dispose of applications for intelligence education programs 2 years after selection board action, or when no longer needed, whichever is later. Reason is that the Air Force Intelligence Agency assigns a monitor for each participant in intelligence training programs; who needs these records to monitor the trainee's progress, prepare effectiveness reports and performance appraisals, and ensures the trainee completes the training. Also, some of these intelligence education programs last two years or longer. If the applicant is non-selected for training, we still want to keep the applicant's records for same period of time since there is a good chance the applicant will qualify for the same training later or some other intelligence course.</p>		
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TABLE 53-2

APPLICATIONS FOR EDUCATIONAL PROGRAMS

R U L E	A	B	C	D
6 *	If records are applications for intelligence education programs	consisting of records reflecting eligibility, suitability, status of application, selection, non-selection, board results, career briefs, actions taken by selecting activity, and related records	which are at HQ USAF/INFP, MAJCOM functional managers, and supervisors	then destroy 2 years after selection board action, or when no longer needed, whichever is later.