

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

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JOB NO *NI-AFU-90 37*

TO: **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED *4/19/90*

1. FROM (Agency or establishment)  
DEPARTMENT OF THE AIR FORCE

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION  
Directorate of Information Management

In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION  
Policy Division, SAF/AAIA

4. NAME OF PERSON WITH WHOM TO CONFER  
Grace T. Rowe

5. TELEPHONE EXT.  
694-3527

DATE  
*4/28/90*

ARCHIVIST OF THE UNITED STATES  
*[Signature]*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence.  is attached, or  is unnecessary

8 DATE 17 APR 1990	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	D TITLE GRACE T. ROWE Chief, Records Mgmt Policy Branch Directorate of Information Mgmt
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	OPERATIONAL TEST AND EVALUATION (OT&E) RECORDS (Table 80-5) (Applicable Air Force-wide)		
1	Rule 1.3. In description of AFOTEC-conducted OT&E program case files, added "note 5," for reason explained below.	NI-AFU-87-19	
2	Rule 2.3. Changed the disposition of MAJCOM-conducted OT&E program case files to "destroy when 30 years old" vice "destroy when 10 years old." We need these case files an additional 20 years for reference purposes. Also, added "note 5" to description, for reason explained below.	NI-AFU-87-19	
3	Note 5. Added, to dispose of Environmental Impact Statement per Tables 19-1, 19-2, 88-3, or 91-10 if developed based on AFOTEC-conducted and MAJCOM-conducted OT&E program case files.		

*Copy to: AIR FORCE, NCF*

TABLE 80-5

## OPERATIONAL TEST AND EVALUATION (OT&amp;E) RECORDS

R U L E	A If records are	B consisting of	C which are	D then
1 .3	AFOTEC- conducted OT&E programs	*program case files, to include requirements, authorizations, planning and implementing docu- ments, summary test data, lessons learned, and similar records (note 5)	maintained by test/ project managers and directors	forward to AF OT&E Data Bank upon program termination (note 1).
2 .3	MAJCOM- conducted OT&E programs	*program case files, to include requirements, authorizations, planning and implementing docu- ments, summary test data, lessons learned, and similar records (note 5)	maintained by test/ project managers and directors	*cutoff when program/ project completed; destroy when 30 years old.

## NOTES:

\*5. If Environmental Impact Statement (EIS) is developed, then dispose of EIS per Tables 19-1, 19-2, 88-3, or 91-10.