

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

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JOB NO. *NI-AFU-91-42*

DATE RECEIVED *8-5-91*

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Information Management

3. MINOR SUBDIVISION

Policy Division, SAF/AAIA

In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. P. Dwyer

5. TELEPHONE EXT.

703-614-3494

DATE

for 8/16/91

ARCHIVIST OF THE UNITED STATES

James W. Moore

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

29 JUL 1991

C. SIGNATURE OF AGENCY REPRESENTATIVE

Grace T Rowe

D. TITLE

GRACE T. ROWE
Chief, Records Mgmt Policy Branch
Directorate of Information Mgmt

7. ITEM NO

1

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

PRIVATE VEHICLE REGISTRATION AND SALE
(Table 125-3)
(Applicable Air Force-wide)

Rule 4. Changed the disposition of private vehicle temporary registration records to "destroy 1 month after the expiration date" vice "destroy after 1 month." Reasons are that temporary registrations now extend to one year in some cases and retaining them for one month past expiration is necessary in case of possible investigation.

9. GRS OR SUPERSEDED JOB CITATION

NC1-AFU-81-27

10. ACTION TAKEN (NARS USE ONLY)

Copies sent to agency, 8/22/91

TABLE 125-3

PRIVATE VEHICLE REGISTRATION AND SALE

| R U L E | A | B | C | D |
|------------------|---|--------------------------------|-----------|---|
| | If records are | consisting of | which are | then |
| 4 | private vehicle registrations, financial responsibility and ownership | temporary registration records | | *destroy 1 month after the expiration date. |