

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-AFU-91-46</i>	DATE RECEIVED <i>9-10-91</i>
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. <i>act is</i>	
2. MAJOR SUBDIVISION DIRECTORATE OF INFORMATION MANAGEMENT			
3. MINOR SUBDIVISION RECORDS MANAGEMENT POLICY BRANCH			
4. NAME OF PERSON WITH WHOM TO CONFER PIERRE J. JOST	5. TELEPHONE (703) 614-3527	DATE <i>4/13/92</i>	ARCHIVIST OF THE UNITED STATES <i>Claudene J. ...</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 04 SEP 1991	SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T. Rowe</i>	TITLE GRACE T. ROWE Chief, Records Mgt Policy Branch Directorate of Information Mgt	

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>SEARCH AND RESCUE (SAR) MISSION RECORDS (TABLE 64-1, RULES 1, 1.3, 2, 3, 4.1, 6 AND 6.1) (APPLICABLE AIR FORCE-WIDE)</p> <p>Following your letter of disapproval dated December 11, 1986 regarding Rule 6, we have made a complete revision of the table. Now we want to change the dispositions of Rules 1, 1.3, 4.1 and 6.1 to "PERMANENT." We feel that because of the importance and historical value they should be <u>PERMANENT</u>. Rules 2 and 3 are referenced in another table within our regulation (T55-6) and finally we want to keep the records in Rule 6 for 7 years. Attached is a copy of the entire revision.</p> <p>Request you approve this request for inclusion in our regulation.</p>		

Copies sent to Agency, NCF, NNT 4/14/92

TABLE 64-1

TITLE OF TABLE
SEARCH AND RESCUE (SAR) MISSION RECORDS

R U L E	A If the records are or pertain to	B consisting of	C which are	D then
*1	closed or suspended missions	narrative reports and message reports of opening, supplemental, reopening, and closed or suspended missions, with related correspondence pertaining to combat and noncombat area missions	at Rescue Coordination Center (RCC) for combat area missions	retire as permanent (See notes 1 and 2).
*1.3			at RCC for noncombat missions of other than routine nature, such as those which have wide media coverage, involve U.S. or foreign dignitaries, international flights, terrorism, or similar missions having historical research interest	retire as permanent (See note 2).
*2			at operating units for closed missions	See Table 55-6 (See Note 1)
*3			at operating units for suspended missions	See Table 55-6
*4.1	monthly mission summary reports	form reports and related records in combat areas		retire as permanent (See note 2).

TABLE 64-1 (CONTINUED)

R U L E	A If the records are or pertain to	B consisting of	C which are	D then
*6	operations logs	log books of all mission activities except rule 6.1	at RCCs	destroy after 7 years.
*6.1		log books of combat and high interest mission activities		retire as permanent (See notes 1 and 2).

NOTES:

1. On inactivation or relocation of a unit, transfer all records to the unit that assumes responsibility for the area in which incidents occurred; destroy or retire the transferred records when specified retention periods have elapsed.

*2. Offer to the National Archives in 5-year blocks when latest record is 25 years old.