

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-AFU-92-27	DATE RECEIVED 3-12-92
1 FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request including amendments is approved except for items that may be marked disposition not approved or withdrawn in column 10	
2 MAJOR SUBDIVISION Directorate of Information Management			
3 MINOR SUBDIVISION Policy Division, SAF/AAIA			
4 NAME OF PERSON WITH WHOM TO CONFER Mr. R. P. Dwyer	5 TELEPHONE 703-614-3494	DATE FOR ARCHIVIST OF THE UNITED STATES 7/8/92 James W. Moore	

6 AGENCY CERTIFICATION
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 13 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE MAR 6 1992	SIGNATURE OF AGENCY REPRESENTATIVE <i>Inace T Rowe</i>	TITLE GRACE T. ROWE Chief, Records Mgmt Policy Branch Directorate of Information Mgmt
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>ONE-TIME AUTHORIZATION FOR EARLY DISPOSAL OF SHORT TERM TEMPORARY RECORDS DUE TO INACTIVATION OF HQ STRATEGIC AIR COMMAND OFFUTT AIR FORCE BASE, NEBRASKA</p> <p>Request NARA approval allowing HQ SAC to destroy their temporary records listed in attachment 1, as requested by NARA per attachment 2. HQ SAC, scheduled to inactivate 31 May 1992, will transfer temporary records not eligible for destruction to the San Francisco Federal Records Center</p> <p style="text-align: center;"><i>AF has coordinated (or is coordinating) all retirement instructions with NC.</i></p> <p style="text-align: right;"><i>JW 7/8/92</i></p> <p style="text-align: right;"><i>J 7/4/92</i></p> <p><i>Copy sent to Agency via Linda</i></p>		

HQ SAC

02/04/92

HEADQUARTERS STRATEGIC AIR COMMAND
INACTIVATES 31 MAY 1992

TABLE/RULE	DESCRIPTION OF RECORD	SCHEDULED DESTRUCTION DATE
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
9 1 6 1 year	FORMS MANAGEMENT REPORTS	JAN 93 - JUN 93
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
10 1 3.1 1 year	GENERAL CORRESPONDENCE (TEMPORARY) THAT PORTION WHICH DOES NOT DOCUMENT POLICY MAKING & PROG GUIDANCE	JAN 93 - JUN 93
10 1 12.1 1 year	STAFF MEETINGS AND CONFERENCE RECORDED IN OTHER SERIES	JAN 93 - JUN 93
10 2 1 3 MONTHS	COMMUNICATIONS DISTRIBUTION	SEP 92
[REDACTED]	[REDACTED]	[REDACTED]
11 2 2 ✓ 5 YEARS	CONGRESSIONAL INQUIRIES	JAN 93 - JUN 97 <small>WITHDRAWN</small>
11 2 15 3 YEARS	GENERAL ACCOUNTING OFFICE AND DEFENSE AUDIT SERVICE REPORTS	JAN 93 - JUN 95

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INACTIVATES 31 MAY 1992

TABLE/RULE			DESCRIPTION OF RECORD	SCHEDULED DESTRUCTION DATE
=====			=====	=====
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11	2	5.4	JOINT CHIEFS OF STAFF (JCS) DOCUMENTS	JAN 93 - JUN 95
	3 YEARS			
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
19	1	5.1 ✓	ENVIRONMENTAL PROTECTION COMMITTEE MEETING MINUTES	JAN 93 - JUN 94 WITHDRAWN
	2 YEARS			
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
30	1	2	REQUESTS FOR APPROVAL TO ATTEND TECHNICAL, SCIENTIFIC OR PROFESSIONAL MEETINGS - <i>approved</i>	JAN 93 - JUN 93
	1 YEAR			
30	1	3	REQUESTS FOR APPROVAL TO ATTEND TECHNICAL, SCIENTIFIC OR PROFESSIONAL MEETINGS - <i>disapproved</i>	SEP 92
	3 MONTHS			
30	1	14	DRUG/ALCOHOL ABUSE CONTROL STATISTICS	JAN 93 - JUN 95
	3 YEARS			
30	1	19	EQUAL OPPORTUNITY AND TREATMENT STATISTICS	[REDACTED] JUN 94
	2 YEARS			
35	1	16	INDIV MOBILIZATION AUGMENTEE ANNUAL STATUS REPORT	JAN 93 - JUN 95
	3 YEARS			
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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TABLE/RULE	DESCRIPTION OF RECORD	SCHEDULED DESTRUCTION DATE
35 3 1 <i>2 YEARS</i>	ENLISTMENT AND TRANSFER REPORTS	JAN 93 - JUN 94
[REDACTED]	[REDACTED]	[REDACTED]
35 5 5 <i>1 MONTH</i>	PERSONNEL ACTION FORMS	JUL 92
35 7 1 <i>1 YEAR</i>	FLYING EVALUATION BOARDS, FACULTY BOARDS, OR AERONAUTICAL RATING BOARDS	JAN 93 - JUN 93
35 7 4 <i>1 YEAR</i>	FLYING STATUS ACTIONS	JAN 93 - JUN 93
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
40 2 26 <i>2 YEARS</i>	GENERAL STAFFING RECORDS	JAN 93 - JUN 94
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
50 1 2 <i>1 YEAR</i>	AIRMAN TRAINING WAIVER	JAN 93 - JUN 93
[REDACTED]	[REDACTED]	[REDACTED]

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TABLE/RULE			DESCRIPTION OF RECORD	SCHEDULED DESTRUCTIC DATE
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
55	2	6	AIRCRAFT MISSION HISTORY	JAN 93 - JUN 94
	<i>2 Years</i>			
55	7	5	<i>Operations Security</i> (OPSEC) STATUS REPORT	JAN 93 - JUN 95
	<i>3 Years</i>			
55	12	2	MISSION FOLLOWING FOLDERS	AUG 92
	<i>2 MONTHS</i>			
55	12	4	CONTROLLER TRAINING RECORDS	JAN 93 - JUN 93
	<i>1 YEAR</i>			
55	12	5	EVENTS LOG	SEP 92
	<i>3 MONTHS</i>			
56	1	1	MATERIAL ACCOUNTING RECORDS	JAN 93 - JUN 95
	<i>3 Years</i>			
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
56	3	2	(COMSEC) SURVEILLANCE <i>Communications Security</i>	JAN 93 - JUN 94
	<i>2 Years</i>			

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TABLE/RULE			DESCRIPTION OF RECORD	SCHEDULED DESTRUCTIC DATE
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
60	1 <i>3 YEARS</i>	16	DATA THAT RELATES TO HAZARDOUS AIR TRAFFIC REPORTS	JAN 93 - JUN 95
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
60	3 <i>1 YEAR</i>	17	COMMANDER'S OPERATIONAL REPORTING SYSTEM BEELINE REPORTS	JAN 93 - JUN 93
60	3 <i>2 YEARS</i>	34	UNIT STANDARDIZATION/EVALUATION	JAN 93 - JUN 94
65	1 <i>5 YEARS</i>	13	AEROSPACE VEHICLE UTILIZATION	JAN 93 - JUN 97
67	1 <i>1 YEAR</i>	4	AIRCRAFT DISTRIBUTION AND ASSIGNMENT CONTROL	JAN 93 - JUN 93
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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TABLE/RULE	DESCRIPTION OF RECORD	SCHEDULED DESTRUCTION DATE
67 5 5.1 <i>1 YEAR</i>	ALLOWANCE/AUTH CHANGE REQUESTS & CUST REQUEST/RECEIPT (AT MAJCOM EQUIPMENT MANAGEMENT OFFICE)	JAN 93 - JUN 93
67 8 5 <i>1 YEAR</i>	SPECIAL INVENTORY REQUESTS AND RELATED RECORDS	JAN 93 - JUN 93
[REDACTED]	[REDACTED]	[REDACTED]
67 9 19 <i>5 YEARS</i>	SUPPLY EFFECTIVENESS REPORTS	JAN 93 - JUN 97
69 1 8 <i>3 YEARS</i>	STORAGE REPORTING	JAN 93 - JUN 95
70 1 20 <i>1 YEAR</i>	SOURCE SELECTION PROCEEDINGS (NOTES AND WORKING PAPERS OF GROUP MEMBERS)	JAN 93 - JUN 93
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
80 5 14 <i>6 MONTHS</i>	UNSOLICITED PROPOSALS	DEC 92
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

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TABLE/RULE			DESCRIPTION OF RECORD	SCHEDULED DESTRUCTIC DATE
[REDACTED]			[REDACTED]	[REDACTED]
91	3	2	UTILITIES SYSTEMS OPERATION	JAN 93 - JUN 94
	<i>2 YEARS</i>			
91	8	1	PAVEMENT MARKING CONTROL DATA	JAN 93 - JUN 95
	<i>3 YEARS</i>			
91	12	10	PEST MANAGEMENT SERVICES	JAN 93 - JUN 95
	<i>3 YEARS</i>			
93	1	1	POSTURING (PLANNING)	JAN 93 - JUN 95
	<i>3 YEARS</i>			
93	1	3	MANPOWER	JAN 93 - JUN 95
	<i>3 YEARS</i>			
[REDACTED]			[REDACTED]	[REDACTED]
93	1	13	UNIT COMBAT READINESS REPORTING (UNITREP)	JAN 93 - JUN 93
	<i>1 Year</i>			
105	4	10	WEATHER MODIFICATION (LOGS, REPORTS AND SIMILAR RECORDS)	JAN 93 - JUN 97
	<i>5 YEARS</i>			
[REDACTED]			[REDACTED]	[REDACTED]
[REDACTED]			[REDACTED]	[REDACTED]
112	1	12 1	✓ INVESTIGATION REPORTS OF AIRCRAFT OR MISSILE INCIDENTS	JAN 93 - JUN 95 WITHDRAWN
	<i>3 YEARS</i>			

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INACTIVATES 31 MAY 1992

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123	2	5	FRAUD, WASTE AND ABUSE (FWA) REPORT (HQ USAF INPUT TO THE DOD SEMIANNUAL REPT TO THE CONGRESS & REL RECORDS)	JAN 93 - JUN 94
<i>2 years</i>				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
127	1	12	GROUND SAFETY MANAGEMENT	JAN 93 - JUN 94
<i>2 years</i>				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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INACTIVATES 31 MAY 1992

TABLE/RULE			DESCRIPTION OF RECORD	SCHEDULED DESTRUCTION DATE
=====			=====	=====
140	2	1	POSTURING (PLANNING)	JAN 93 - JUN 94
	<i>2 YEARS</i>			
			[REDACTED]	[REDACTED]
143	2	6	DECEASED PERSONNEL COVERED BY RULES 1 THRU 5 OF T143 AFR 12-50, VOL II <i>T143-2,</i>	JAN 93 - JUN 94
	<i>2 YEARS</i>			
			[REDACTED]	[REDACTED]
			[REDACTED]	[REDACTED]
			[REDACTED]	[REDACTED]
			[REDACTED]	[REDACTED]
			[REDACTED]	[REDACTED]
			[REDACTED]	[REDACTED]
			[REDACTED]	[REDACTED]
			[REDACTED]	[REDACTED]
167	1	27	MEDICAL INVENTORY STRATIFICATION REPORTS	JAN 93 - JUN 93
	<i>1 YEAR</i>			
			[REDACTED]	[REDACTED]

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INACTIVATES 31 MAY 1992

TABLE/RULE			DESCRIPTION OF RECORD	SCHEDULED DESTRUCTIVE DATE
168	2	14	MEDICAL, DENTAL EXAMINATION AND IMMUNIZATION	SEP 92
	3 MONTHS			
168	6	14	FAMILY ADVOCACY	JAN 93 - JUN 97 WITHDRAWN
	5 YEARS			
172	4	1	APPROPRIATIONS STATUS REPORTS	JAN 93 - JUN 97
	5 YEARS			
176	3	3	FINANCIAL STATEMENTS AND REPORTS	JAN 93 - JUN 97 WITHDRAWN
	5 YEARS			
176	3	44.7	CHAPLAIN FUNDS (STATEMENT OF OPERATIONS AND NET WORTH)	JAN 93 - JUN 94
	2 YEARS			
177	1	1	CONSOLIDATED STATEMENTS AND REPORTS	JAN 93 - JUN 97 WITHDRAWN
	5 YEARS			
177	1	8	REPORTS OF ACCOUNTING AND FINANCE ACTIVITIES	JAN 93 - JUN 94
	2 YEARS			
177	7	4	LOSSES OF APPROPRIATED FUNDS (AT OTHER THAN HQ AFAFC)	JAN 93 - JUN 93
	1 YEAR			
177	27	6	SAVINGS BONDS REPORTS	JAN 93 - JUN 93
	1 YEAR			

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INACTIVATES 31 MAY 1992

TABLE/RULE	DESCRIPTION OF RECORD	SCHEDULED DESTRUCTION DATE
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
182 2 13 <i>1 YEAR</i>	RECALL OF MAIL (PS 1509, SENDERS APPLICATION FOR RECALL OF MAIL)	JAN 93 - JUN 93
182 2 17 <i>1 YEAR</i>	APPLICATION FOR REGISTRATION OR CERTIFICATION OF OFFICIAL MAIL	JAN 93 - JUN 93
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
200 4 11 ✓ <i>6 YEARS</i>	SIGNED RECEIPTS FOR RECORDS RELEASED TO ACCREDITED REPRESENTATIVES OF FOREIGN NATIONS.	JAN 93 - JUN 98 WITHDRAWN
200 5 4 <i>2 YEARS</i>	RECORDS CONTAINING INFORMATION ON COUNTRIES WHICH SEND REPRESENTATIVES TO VISIT AF INSTALLATIONS	JAN 93 - JUN 94
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

HEADQUARTERS STRATEGIC AIR COMMAND
INACTIVATES 31 MAY 1992

TABLE/RULE	DESCRIPTION OF RECORD	SCHEDULED DESTRUCTIVE DATE
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
900 1 20 <i>2 Years</i>	SAFETY AWARDS	JAN 93 - JUN 94
900 1 28 <i>1 YEAR</i>	AF MAINTENANCE AWARDS	JAN 93 - JUN 93
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
900 1 44 <i>2 Years</i>	AF ADMINISTRATION AWARDS (APPROVED AND DISAPPROVED RECOMMENDATIONS AND RELATED RECORDS)	JAN 93 - JUN 93 <i>ok to destroy</i>
900 1 45 <i>1 YEAR</i>	AF ADMINISTRATION AWARDS (at initiating activities)	JAN 93 - JUN 93
900 1 11.2 <i>1 YEAR</i>	DECORATIONS TO INDIVIDUALS (MILITARY AND CIVILIAN)	JAN 93 - JUN 93