

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-APU-937</i>	DATE RECEIVED <i>10-7-92</i>
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Directorate of Information Management		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Records Management Policy Branch			
4. NAME OF PERSON WITH WHOM TO CONFER Grace T. Rowe	5. TELEPHONE 703-614-3527	DATE <i>2/26/93</i>	ARCHIVIST OF THE UNITED STATES <i>Acting Raymond A. Maskey</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE SEP 28 1992	SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	TITLE GRACE T. ROWE Records Mgt Policy Branch Directorate of Info Mgt
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>Security Assistance Program Records Table 400-1 (Applicable HQ USAF)</p> <p>The purpose of this submission is to schedule the retention period for rules 1 and 3 as permanent records. Rule 1 is for the Journal of Military Assistance and Sales. The Air Force was the Executive Agent for this tri-service publication. There were 119 issues that the Air Force published. The continuing publication was transferred to the Defense Security Agency in 73. Record set of the journal is in microfilm. We discussed the case with your office and were advised to retire the film. We did under accession 341-74-401. Since the journal was a very specialized publication and provided policies and precedence, and other information, we have determined that it should be a permanent record. There is only 1 cubic feet of microfilm. Six cubic feet of paper copies were retired. We are unsure about the dates on paper copies. I attach an extract of a memo for record that we located that sheds some light on the subject.</p>		

TABLE 400-1

SECURITY ASSISTANCE PROGRAM RECORDS

R U L E	A	B	C	D
	If the records are or pertain to	consisting of	which are	then
1	Journal of Military Assistance	a quarterly publication which includes statistical and control-type data, summaries of status, and progress of principle programs and objectives	at HQ USAF	retire as permanent (note).
2		(RESERVED)		(RESERVED)
3	Journal of Military Assistance	supporting records, including miscellaneous statistical data, political messages and reports, coordination and/or comments from OSD, Army, and Navy covering tri-service programs, and related correspondence	at HQ USAF	retire as permanent (note) Destroy when no longer needed.

NOTE: Offer to National Archives in 5-year blocks when latest records are 25 years old.

1997

(Air Force will withdraw these records and maintain at Air Force.)