

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIRA)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

DIRECTORATE OF INFORMATION MANAGEMENT

3. MINOR SUBDIVISION

RECORDS MANAGEMENT POLICY BRANCH

4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE

PIERRE J. JOST

(703) 614-3527

LEAVE BLANK (NARA use only)

JOB NUMBER

N1-AFU-93-19

DATE RECEIVED

9-13-93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE BY ARCHIVIST OF THE UNITED STATES

1/24/94

Jane W. Moore

## 6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,



is not required;



is attached; or



has been requested.

DATE

AUG 26 1993

SIGNATURE OF AGENCY REPRESENTATIVE

Grace T. Rowe

TITLE GRACE T. ROWE

Chief, Records Mgt Policy Branch  
Directorate of Information Mgt

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>FUELS, PROPELLANTS, AND CHEMICAL RECORDS (TABLE 144-1, RULE 18) (APPLICABLE AIR FORCE-WIDE)</p> <p>We want to change the disposition of the local support records of the fuels tanks. The current disposition (destroy after 1 year) is insufficient to allow the base fuels managers to properly maintain organizational fuel tank records. Each organizational fuel tank folder should be maintained in a manner that provides a case history of each fuel tank. For this reason, we request the change be made to read: "Destroy when superseded, or upon removal or replacement of the fuel tank."</p>	N1-AFU-88-15	

Copy sent to agency 2/2/94 (JP)

TABLE 144-1

TITLE OF TABLE  
FUELS, PROPELLANTS, AND CHEMICAL RECORDS (NOTES 1 AND 2)

R U L E	A If the records are or pertain to	B consisting of	C which are	D then
*18	local support	organization fuel tank records, fuel servicing records, etc.	at base fuels activities	destroy when superseded, or upon removal or replacement of the fuel tank.