

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	NI-AFU-94-7
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		DATE RECEIVED	4.11.94
2. MAJOR SUBDIVISION DIRECTORATE OF INFORMATION MANAGEMENT		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION RECORDS MANAGEMENT POLICY BRANCH		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
PIERRE J. JOST	(703) 614-3527		

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
MAR 24 1994	<i>Grace T Rowe</i>	GRACE T. ROWE Chief, Records Mgt Policy Branch Directorate of Information Mgt

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>WAR PLANNING RECORDS (TABLE 28 -1, RULE 7) (APPLICABLE AIR FORCE-WIDE)</p> <p>This request is to add a new rule to cover for the disposition of several records/reports that will be maintained under the general title of Contingency Reports. They consist of paper messages/letters containing information on deployment of military personnel. These records are maintained at all Air Force levels responsible for monitoring deployment activities.</p>		<p>Withdrawn per agency request Mr. Dwyer 9-26-94</p>

TABLE 28-1

TITLE OF TABLE
WAR PLANNING RECORDS

R U L E	A If the records are or pertain to	B consisting of	C which are	D then
*7	contingency reports	departure report, Personnel Identification and Travel Itinerary report, PT Status report, Duty Status Change (DSC) report, Processing Discrepancy report, Personnel Support for Contingency Operations (PERSCO) After-Action report, MANPER-B Hardware Relocation report, MANPER-B Initial report, MANPER-B Hardware Outage report, MANPER-B Hardware Outage Follow-up report, and MANPER-B/I Incident Reporting (for virus reporting)		destroy when superseded, obsolete or no longer needed.