

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1-AFU-94-9</i>	DATE RECEIVED <i>7-12-94</i>
1 FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Directorate of Information Management			
3 MINOR SUBDIVISION Admin Comm/Records Mgt Division, SAF/AAIQ			
4 NAME OF PERSON WITH WHOM TO CONFER Mr. R. P. Dwyer	5 TELEPHONE 703-614-3494	DATE <i>9/28/94</i>	ARCHIVIST OF THE UNITED STATES <i>James W. Rowe</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>JUL 7 1994</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	TITLE GRACE T. ROWE Chief, Records Management Branch Directorate of Information Mgt
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7 ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p style="text-align: center;">ONE-TIME AUTHORIZATION FOR EARLY DISPOSAL OF SHORT TERM TEMPORARY RECORDS DUE TO INACTIVATION OF HEADQUARTERS AIR COMBAT CAMERA SERVICE (HQ AIRCCS)</p> <p>Request NARA approval allowing HQ AIRCCS and six of its subordinate units to destroy their temporary records listed in the attached. The attached is an extract of HQ AIRCCS/subordinate units submission, as 95% of its listed records were already designated by NARA in prior base closure actions as either eligible/not eligible for early destruction. Based on September 1994 inactivation, these records created in 1992-1994 are normally scheduled for destruction between Jan 1995-Jan 1997.</p>		

Copies sent to Agency and NCF

AIR COMBAT CAMERA SERVICE (AIRCCS) SHORT-TERM RECORDS

TABLE RULE	DESCRIPTION	DISPOSITION
T25-1, R25	Manpower Standards Studies- Computerized Output Products (at Functional Management Engineering Team (FMET) or Designated Lead Team)	1 Year
T30-2, R15.2	Personal Identification and Pass Records-Accountability Records (Subblocks of Vehicle Registration Identification Forms)	2 Months
T78-3, R4	Industrial Facilities Records-Program Funding Studies (below MAJCOMs)	2 Years
T700-21, R15	Still Photography - In-Service Project Records	2 Years
T700-22, R17	Motion Picture Photography/Video Recordings - In-Service Project Records (at HQ Aerospace Audiovisual Service (HQ AAVS) and Subordinate Units)	2 Years
T700-24, R17	Visual Information (VI) Library Services-Copy File Records	2 Months
T700-24, R23	VI Library Services-Distribution and Control Records (Classified Daily Transaction Records)	2 Years
T700-24, R30	VI Library Services-Warehouse Pull List (Classified Copy Listings)	2 Years
T700-24, R31	VI Library Services-Inventory Record of Classified Copies	2 Years
T700-26, R3	VI Property and Equipment-Television Equipment Programming Documents (at HQ AAVS and Originating Activities)	1 Year