

TOST/SF115/114-1, 214

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| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse) | | LEAVE BLANK (NARA use only) | |
| 10 NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER N1-AFU-94-10 | DATE RECEIVED 8-9-94 |
| 1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE | | NOTIFICATION TO AGENCY | |
| 2. MAJOR SUBDIVISION DIRECTORATE OF INFORMATION MANAGEMENT | | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| 3. MINOR SUBDIVISION RECORDS MANAGEMENT POLICY BRANCH | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER PIERRE J. JOST | 5. TELEPHONE (703) 614-3527 | DATE BY ARCHIVIST OF THE UNITED STATES 8/31/94 | James W. Moore |

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

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| DATE MAR 25 1994 | SIGNATURE OF AGENCY REPRESENTATIVE Grace T. Rowe | TITLE GRACE T. ROWE Chief, Records Mgt Policy Branch Directorate of Information Mgt |
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| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GAS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|--|-----------------------------------|----------------------------------|
| 1 | <p>FUELS, PROPELLANTS, AND CHEMICAL RECORDS (TABLE 144-1, RULE 1b) (APPLICABLE AIR FORCE-WIDE)</p> <p>This request is to change the disposition of the AFTO Form 39, Fuels System Inspection and Discrepancy Records, maintained by the base fuel storage systems at each Air Force installation. The current disposition (destroy after 6 months) is insufficient to allow the base fuels managers to properly maintain a monthly record of system inspections and actions to be taken. Furthermore, in accordance with 40 CFR 112.7(E)(8) the inspection records that monitor inspections and signatures as required by the Air Force guidance and are specifically detailed in 40 CFR and must be maintained for a period of three years.</p> <p>Request you approve the 3-year retention vice the 6-month destruction.</p> <p>ADIR P. Jost/d3 MAR 94 Rowe 23 Mar 94</p> | N1-AFU-88-15 | |

Copy sent to Agency and to NCF @ 9/8/94

**TABLE 144-1
FUELS, PROPELLANTS, AND CHEMICAL RECORDS (NOTES 1 AND 2)**

RULE 14

| A | B | C | D |
|--------------------|--|--------------------------|--|
| inspection records | records of inspection of permanently installed base fuel storage systems | at base fuels activities | destroy after 3 years or longer if required for state or local environmental requirements. |