

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-AF11.94.12	DATE RECEIVED 9.26.94
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION DIRECTORATE OF INFORMATION MANAGEMENT		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION RECORDS MANAGEMENT POLICY BRANCH			
4. NAME OF PERSON WITH WHOM TO CONFER PIERRE J. JOST	5. TELEPHONE (703) 614-3527	DATE 2-7-95	ARCHIVIST OF THE UNITED STATES <i>Candy Hudamp Peterso</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 21 Sep 94	SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	TITLE GRACE T. ROWE Chief, Records Mgt Branch Directorate of Information Mgt
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>SUPPLY MANAGEMENT RECORDS (TABLE 67-1, RULE 11) (APPLICABLE AIR FORCE-WIDE)</p> <p>We want to add a rule to cover for the disposition instructions of records and documentation of personal property. The reason for this new rule is for audit control. Request your approve this new addition.</p>		

Copies sent to agency, NCF 2/10/95

TABLE 67-1

TITLE OF TABLE
SUPPLY MANAGEMENT RECORDS

R U L E	A If the records are or pertain to	B consisting of	C which are	D then
*11	Base Closure or Realignment	records and documentation of personal property left at closing bases to assist affected communities, such as DD Form 1149 (Requisition and Invoice Shipping Docu- ment), and DD Form 1348-1 (DOD Single Line Item Release and Document)	maintained by the Com- mand and or the Base Operating Site Manager	destroy 2 years after final con- veyance of perso- property.