REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Information Management

3. MINOR SUBDIVISION
Records Management Division, SAF/AAIQ

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. R. P. Dwyer

5. TELEPHONE
703-614-3494

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☐ is not required; ☐ is attached; or ☐ has been requested.

DATE
11 May 95

SIGNATURE OF AGENCY REPRESENTATIVE
Grace T. Rowe

TITLE
Chief, Records Management Branch
Directorate of Information Mgmt

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

WAKE ISLAND VITAL STATISTICS AND NOTARIAL RECORDS (TABLE 11-3)
(Applicable to 15 Air Base Wing, Hickam Air Force Base, Hawaii and the State of Hawaii)

Rules 1 and 2. Changed the disposition of Wake Island vital statistics and notaries public records to "dispose of by transferring to Government of Hawaii when Air Force administration of Wake Island is terminated" vice "hold indefinitely on Wake Island." Reason is the deactivation of Wake Island as an active military installation in September 1994 and the willingness of the State of Hawaii to serve as the records repository for these records.

9. GRS OR SUPERSEDED JOB CITATION
N1-AFU-90-3

10. ACTION TAKEN (NARA USE ONLY)

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228
<table>
<thead>
<tr>
<th>RULE</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td>If records are</td>
<td>consisting of</td>
<td>which are</td>
<td>then</td>
<td>disposing of</td>
</tr>
<tr>
<td>1 vital statistics</td>
<td>applications, licenses, certificates, reports, registers, logs, etc., pertaining to marriages, births, deaths, divorce, dissolution of marriage, annulments, and related records</td>
<td>at Wake Island</td>
<td>by transferring to Government of Hawaii when Air Force administration of Wake Island is terminated.</td>
<td></td>
</tr>
<tr>
<td>2 notaries public</td>
<td>applications for appointment as notary, recommendations, letters of appointment, logs and registers used to record notarization of records, and related records</td>
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